

# CITY OF GATLINBURG



**FY 2019 – 2020**  
**OPERATING BUDGET**

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**OPERATING BUDGET**

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## OFFICE OF CITY MANAGER

### ANNUAL BUDGET REPORT JULY 1, 2019 - JUNE 30, 2020

The Honorable Mayor and  
Board of Commissioners  
City of Gatlinburg, Tennessee

In compliance with Section 15-A of the City Charter which requires that an annual Budget be submitted to the City Commission no later than July 20, the estimated Budget for Fiscal Year 2019- 2020 together with detailed information and explanation for the estimated expenses of the various Departments and Boards is herewith submitted.

The City prepares and administers the annual Budget under the Budget and Appropriation Section of the City Charter which requires that the City function on a cash basis. Specifically, the Charter requires that the City has available or must be able to realize sufficient funds through revenue channels to operate the City Government. Otherwise, services must be curtailed, or the tax rate increased.

The City Charter permits a maximum estimated increase of 10% per revenue account over actual collections in the preceding Fiscal Year for estimating the next Fiscal Year's revenue. There is a slight overall projected decrease of (1.4%) in General Fund Revenues, primarily due to a projected decrease in the Building Permits revenue category. Projected Property Tax Revenue is approximately \$9,586 less due to the formula that is mandated by the City Charter.

Major tax revenue generators have shown changes as follows during FY 2018-2019 in comparison to the previous year: Gross Receipts +10.1%, Hotel-Motel +11.6%, Restaurant +9.9%, Amusement +18.8%, and Local Option Sales Tax +11%. The FY 2019-20 Budget estimates these tax generators as being equal to the amounts estimated for current FY 2018-19. In the General Fund, Golf Course revenues reflect a decrease of (3.0%), and the proposed estimate reflects a (0.7%) decrease for FY 2019-20. In adherence to the plan adopted for the Golf Course Hole Renovation and Clubhouse Projects, a significant portion, \$159,100, of Greens Fees is found in the Special Revenue/Capital Improvements Program (CIP) Fund to service the debt for these Projects.

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As of the end of June, the FY 2018-19 Golf Course Concession income was \$141,313 with total expenses at \$139,522 for a net income of \$1,791. A final note related to General Fund Revenues concerns Ambulance Income. During FY 2009-10, the City outsourced the billing and collection functions of the Ambulance Service. The FY 2018-19 income showed a decrease of 1.6% from the previous Fiscal Year. Ambulance Income is projected to remain equal to FY 2018-19 level and is presented as such in the income estimate section of the General Fund.

The total Wastewater Operating Revenues reflect a 4.6% increase from last year's total revenues and the Water Operating Revenues increased by 6.9%. The Water and Wastewater Operating Revenues are projected to decrease very slightly due to the slowing of rebuilding of previously lost structures resulting in a material decrease in connection revenue.

The City has historically followed a conservative approach to preparing the annual budget. Since the serious economic downturn of approximately ten years ago the City has made an even more determined effort to manage expenses. By closely analyzing the needs of the organization over the last several years, the City has achieved substantial savings in the payroll area by significantly reducing the number of classified employees. As a matter of fact, the City's peak employment occurred in Fiscal Year 2003 at a level of 309 classified positions and the FY 2019-20 Budget funds 270 full-time positions which is 39 less reflecting a 12.6% reduction in the number of permanent positions. These reductions have been done in a systematic and responsible manner without negatively impacting the level of services provided to City residents and visitors. While the FY 2019-20 Budget is predicated on filling present vacancies necessary to arrive at full employment of the 270 approved full-time positions, there are five new classified positions being requested which include a Public Information Officer (Grade 10), an Assistant City Planner (Grade 10), An Equipment Operator (Grade 5), Public Services Worker (Grade 4), and a Transit Accounting Clerk (Grade 6). All of these positions are proposed due to the workload of the various Departments within which these positions will be utilized allowing for the improvement of functions and services important to the operation of the City. There are a couple of other changes in the Departmental Employment chart to better reflect staffing levels and the Parking and Mass Transit specific charts reflect changes due to the move of a Facilities Maintenance Worker position back to the Parking chart and the reclassification of the same type position in Mass Transit from a Grade 5 to a Grade 7, Facilities Maintenance Supervisor.

Attached is a schedule of expenditures for the preceding two years for all Departments including the Water and Wastewater Departments. There is an itemized statement of the monies required for Debt Service for the five major Funds of the City that service debt during FY 2019-20. This includes the Bonds to be retired, principal and interest payments and remaining amounts for these bond issues.

As required by the City Charter, there is attached, a schedule of all outstanding bonds and indebtedness of the City of Gatlinburg as of July 1, 2019, and the date of maturity of all bonds. These schedules are found in the General Fund, Water and Sewer Funds, Special Revenue CIP Fund, and the Convention Center Debt Service Fund. Due to the refinancing of debt associated with the Sevier Solid Waste Compost Plant a few years ago, a debt schedule is also located behind the Solid Waste/Sanitation Fund Budget and this debt will be paid off fully in FY2019-20.

The following information is an explanation of how the City's Property Taxes are to be estimated as required by the City Charter. Specifically, the delinquent Property Tax collections that can be anticipated for the Fiscal Year 2019-20 are based on the amount of collections made in FY 2018-19. The total amount of back taxes collected in FY 2018-19 was \$43,952. The City Charter requires that delinquent Property Tax collection estimates be calculated by dividing the total outstanding taxes as of July 1, 2018, which was \$104,597, into the amount of taxes collected, which equates to a percentage of 42.02% collected in FY 2018-19. By taking the 42.02% and multiplying this percentage by the delinquent taxes of \$86,196 as of July 1, 2019, a figure of \$36,220 is determined and is the estimate for delinquent Property Tax collections in the Budget for FY 2019-20.

As required by the accounting standards established by the Governmental Accounting Standards Board (GASB) and adopted by the State for use by local governments and the City Charter, the current year Property Tax Collection estimate is shown net of estimated uncollectible current year taxes and is based upon the most recent property assessment data received from the Sevier County Property Assessor. This Budget assumes no increase in the property tax rate for FY 2019-20.

The total amount of revenues which are being anticipated, based on last year's collections, for use in the FY 2019-20 Budget for the General Fund of the City are as follows:

Collections of 2019 Property Tax	\$ 820,510
Collections of Property Tax for 2017 and prior years	36,220
Other Revenue	<u>24,230,289</u>
<b>TOTAL ANTICIPATED REVENUE</b>	<b><u>\$ 25,087,019</u></b>

On the expenditure side of the Budget picture, the FY 2019-20 Budget is presented, balanced against the projected revenues as previously described. Moderate usage of Fund Balance is proposed in the 129 Contingency/Drug Fund in the amount of \$27,550 for funding for Detective Software and to purchase other items for Police Department Programs. This is a traditional approach to usage of the monies in this Fund that are derived from fines and forfeitures related to alcohol offenses. A Fund Balance appropriation of \$28,170 is found in the School Fund. As to this Fund, this is standard usage of the available monies for the proposed FY 2019-20 Budget in that these dollars are dedicated and earmarked for the functions and purposes that this Fund supports. There is also a proposed issuance of \$2.2 million debt in the Sewer Fund to fund the Watson to Buckhorn Road Sewer and Water Extensions and of \$2.1 million debt in the Water Fund to purchase a much needed and updated Automated Meter Reading equipment.

It is also important to explain the continuation of the Vehicle Replacement Fund was established in 2011-12 Budget. Within the Capital Projects Funds section of the FY 2019-20 Budget document, is the 803 Vehicle Replacement Fund. The Fund was originally created by using \$500,000 of excess revenues over expenditures in the General Fund during the 2010-11 Fiscal Year along with a special appropriation of an additional \$500,000 in the FY2011-12 Budget which provided the start-up monies as recommended in the University of Tennessee, Municipal Technical Advisory Service Vehicle Replacement Study. Also established in this Budget is the continuation of Departmental contributions to the Fund representing the yearly depreciation amounts for the Departments with assigned vehicles. These appropriations are found in the Line Item entitled "To Vehicle Replacement Fund" and the total for FY 2019-20 is \$754,000. A list of the Equipment Purchases made with the initial \$1,000,000 appropriation is found within the Capital Projects section of the Budget behind the 803 Fund, along with a listing of the purchases for the second, third, fourth, fifth, sixth, seventh and eighth years of the Replacement Program in the amount of \$6,433,853. The proposed replacement purchases for FY 2019-20 are in the amount of \$850,000 and the list of vehicles to be purchased is also within this part of the Budget document. The success of the Vehicle Replacement Program was underlined with the receipt of a 2012 Tennessee Municipal League Achievement Award for Excellence in Public Works where the City was recognized for taking such a progressive position in addressing equipment needs during such difficult economic times and establishing a sustainable Program for the future. It is also important to note that all of the Departments of the City are represented in the Program with the exception of Utilities and Mass Transit. The latter Department receives the majority of vehicles through grants and the Utilities vehicle purchases are funded with the direct revenues into that enterprise fund. Major pieces of Fire equipment are generally funded through the issuance bonds.

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Regarding the Storm Drainage Management Program, monies are proposed in the General Fund Capital Projects Budget in the amount of \$15,000 to continue these important projects and a listing of areas for drainage improvements is found behind this Budget. Also located in the 85000 Capital Projects Budget is proposed funding in the amount of \$1,463,531 which is being recommended for the Ivy Road Slope Repair Project and is necessary to occur prior to the scheduled paving of the road this year. Monies are also proposed for Service Center property purchases, City Hall Complex renovations and the Police Department Bicycle House Remodeling Project. The spreadsheet related to the General Fund Capital Improvement Project is found behind the 85000 Capital Projects Budget.

As described previously, the City does maintain a Sinking Fund to provide coverage for General Obligation Debt Service as well as Operating Fund Balances to cover necessary expenses during a catastrophic time. All of these Fund types are well above recommended financial standards.

Another major expenditure matter is related to fuel costs throughout the FY 2019-20 Budget. Fuel expenses for the City at the end of last Fiscal Year totaled \$419,002 and the projected amount for FY 2019-20 is \$440,635. This reflects a 5.2% increase over last year's actual expenses and a 19.5% increase over last year's Budget appropriation of \$368,700 for the purchase of ultra-low sulfur diesel and regular gas. This increase is based upon the assumption that fuel prices will slightly increase over FY 2018-19 prices. The fuel purchase estimates in the FY2019-20 Budget have been based on actual Departmental fuel usage amounts from the FY2018-19 cycle. Departmental fuel usage patterns and fuel prices will continue to be monitored monthly throughout the FY 2019-20 Budget Year.

Also, on the expenditure side of the Budget and from a personnel perspective, the FY2019-20 Budget proposal is presented with a revision of the Broad Band Pay Plan that was authorized in the FY2006-07 Budget. The Classification Plan places over 116 job titles in fourteen levels and the Plan is divided into four equal quartiles. There is a 10% difference between skill levels one through twelve and a 15% difference between skill levels thirteen and sixteen with a 50% spread between the minimum and maximum salary range for each grade. The Broad Band Compensation Plan allows for a more flexible compensation system which is more equitable to administer. An employee moves through their skill level (grade) by receiving any annual cost-of-living adjustments (COLA), which is proposed at 3% in the FY2019-20 Budget. Under this pay structure, a new employee will start at a lower pay rate than existing employees who have developed additional skills while employed by the City. Also, should the external market or a scarcity of qualified individuals require an increase to the entry level pay, this Pay Plan allows individuals to enter through the first quartile with the approval of the City Manager and subject to sufficient monies being available. In order to assure the continued proper administration of this Pay Plan, the City engaged the services of an outside consultant to review the present Plan and make recommendations as to any necessary adjustments to reflect changes in living cost, labor market conditions, employee recruiting and turnover experience and related factors.

This review consisted of comparing the City's Pay Scale with eighteen (18) Public Sector entities in the area including Sevier County, the Cities of Pigeon Forge and Sevierville, the Sevier County Utility District and others. When comparing the midpoints of the City's Pay Scales with a composite of the benchmark entities, it was determined that the City's present salary ranges needed to be shifted upward by eight (8) percentage points to remain competitive. Shifting the Pay Scale upward resulted in an increase in the minimum starting salary for all City positions. This caused the need to make adjustments to salaries of the majority of newly hired employees. The Pay Study also involved calculating a recommended salary for every City position based on amount of time an employee has been in their current position. The conclusion of this analysis was that several positions required adjustments beyond the 3% COLA. The FY 2019-20 Budget fully implements all the recommendations of the Study along with the 3% COLA for all classified employees. Except for these recommended adjustments, the Study found that present Gatlinburg salaries are appropriate in comparison to the local benchmark data and tenure in the job. The City will continue to monitor the area labor conditions in the future to assess the need for any further analysis to remain competitive in the market.

It is important to note that the proposed Budget does include internal equity pay adjustments in various Departments of the City and is needed to adequately reflect additional responsibilities and/or certifications that have been achieved. The City's Compensation Plan Administration procedures does call for this to occur when warranted.

A final note related to the classified employee's compensation package is found in the recommended continuation of Longevity Pay which is located in the Non-Departmental, Utilities, Tourism, Mass Transit and Parking Lots Budgets. This Program recognizes years of service to the City and employees receive a percentage of annual salary as a bonus based upon their number of years with the City as follows: all employees on the payroll on December 1 and hired prior to July 1, 2014, will receive a minimum of \$50.00; six months to one year-1%; one year through five years-2%; six years through ten years-3%; eleven years through twenty years-4%; and, twenty-one years and thereafter-5%. Seasonal employees that worked six consecutive months but less than one year and have been laid off prior to December 1, receive \$50.00; part-time or temporary employees working less than forty hours per week and are employed year-round receive \$50.00; and, part-time or temporary employees who worked a full year and are on payroll December 1, receive \$100.00. The Longevity Bonus payment is made between December 1 and 15, for employee convenience and as a Christmas Bonus. It is extremely significant to note that in order to continue the Longevity Pay Program in Fiscal Year 2019-20 in all Funds of the City an appropriation of \$445,900 is required and that 52% of City Classified Employees will receive a three, four or five percent Longevity Bonus payment this Fiscal Year. The significance of this part of the compensation package is great and should be considered an extremely important part of the overall employee pay and benefits package and Budget picture.

Finally, the Human Resources Manual which became effective for new hires July 1, 2014 and forward did change the Longevity Pay Program and the modifications are noted below:

1. All regular full-time employees who have served continuously for three (3) years or more, as of December 1, shall receive an annual "lump sum" longevity payment According to the following schedule:

<b>TOTAL CONTINUOUS SERVICE</b>	<b>ANNUAL LONGEVITY PAYMENT</b>
Third year through tenth year	2% of annual salary
Eleventh year through twentieth year	3% of annual salary
Twenty-first year and thereafter	4% of annual salary

2. Regular full-time employees working more than six months but less than three years will receive a \$200 Longevity Bonus.

Concerning Seasonal personnel, it is recommended that the schedule of the two seasonal workers in the Sanitation Department continue to be utilized from May 1 through October 31 to sustain present service levels and minimize full employment costs. Funds are requested again this year for the utilization of the seasonal employees in the Recreation Department from April 15 through October 15. Also, regarding seasonal staffing levels, it is important to note that the part-time EMT/Paramedic Employment Pool and the utilization of part-time EMTs/Paramedics has significantly improved staffing levels at all fire stations and is recommended for continued funding in the Fire Department Budget. The usage of the Pool has proven to be very positive for the necessary and critical fire and rescue functions of the City.

Concerning the Special Revenue/CIP Fund, there continues to be no proposed seasonal positions related to the In-House Sidewalk Program and funding for material costs associated with the Program is still requested. It was determined several years ago that this work can be accomplished with full-time staffing as opposed to seasonal labor and monies are proposed to proceed with various sidewalk improvements in this Fiscal Year. It is also important to note that there is a request to continue the funding of up to four seasonal employees in the Building Maintenance Department related to the Winter Lights Program due to the impact of the Affordable Care Act and the need to appropriately schedule for the work associated with the Program which has enjoyed significant electrical savings over the years due to the change in the Program to LED lights. The funding for these seasonal positions remains in the Tourism Promotion Budget under Temporary Salaries since the Winter Lights Program is clearly a function of the promotion of tourism during this season of the year.

A final comment concerning seasonal employee compensation is related to the continued concept presented by the Mass Transit Manager to consider no annual COLA and to focus on Longevity Pay. The concept is to simply not apply the cost of living adjustment to the seasonal positions in the Trolley Department and use those monies to give a bonus based on the number of hours worked during the season. The bonus will be based on the calendar year and available to seasonal Trolley employees who finish their allotted schedules or have been laid off due to lack of work. This approach was implemented in the FY 2013-14 Budget and is recommended for continuation in FY 2019-20 due to the success of the Program. It is important to note that the hourly pay for the Trolley drivers was increased by 10% beginning in the Spring of this year. Also, the part-time EMT/Paramedic Pool in the Fire Department receives a longevity bonus of \$100 per employee in lieu of a COLA. Otherwise, the FY 2019-20 Budget is presented with the 3% COLA applied to current seasonal personnel.

FY 2018-19 was the fourth full year that the City was impacted by the Affordable Care Act (ACA). Because the City is considered an Applicable Large Employer (due to having fifty or more full-time employees) affordable minimum essential health coverage must be provided for all employees deemed full time or "full time equivalent" (FTE) as defined by the regulations. Since the May 1, 2015 date when this provision went into effect, the City has collected the necessary data to produce the required IRS prescribed forms to all its employees in accordance with the ACA. The City has managed to realize its goal of maintaining adequate non-classified employee staffing levels without incurring significant additional health insurance costs. Most of the City's non-classified employees fall under one of the two "safe harbors" under which part-time employees may be employed without having any insurance impact to their employer:

1. **Part-time Employees** – A truly "part-time" employee works less than 30 hours per week or less than 130 hours per month. In this case an employee may work year-round without having to be offered health insurance.
2. **Seasonal Employee** – this is an employee who works only during the "season" of the employer. A season may be up to six months and an employer may have different seasons for each department when their specific assignments warrant it. Generally speaking, a Seasonal employee's work hours are not limited at all so long as they are within the designated six-month period. Several departments within the City utilize non-classified employees for more than 30 hours per week, so this has been a sensible safe harbor that allows affected departments to employ non-classified personnel during their designated six-month season that aligns with the peak time of their labor needs.

The designated seasons for departments using Seasonal Employees are as follows:

<u>Department</u>	<u>Season</u>
Golf	April 15 – October 15
Recreation	April 15 – October 15
Parking	May 1 – October 31
Mass Transit	May 1 – October 31
Winterlights Crew	Sept 15 – March 15
Sanitation	May 1 - October 31

In instances where non-classified employees did not fit into one of these safe harbors, the individuals were offered coverage in accordance the requirements of the ACA. Most Departments, however, managed their operations in such a manner that did not require an increase in the already substantial expense of health insurance.

Regarding other expenditure matters, it is important to discuss Insurance costs and the fact that the City is continuing to use Barnes Insurance Agency as the agent of record for all coverages except Medical, Dental, Life, Disability, and AD&D. Rates were negotiated with the Tennessee Municipal League (TML) Risk Management Pool. There is an increase of 4.4% in General Liability, a 10.5% increase in Property premiums and a (2.3%) decrease in Worker's Compensation. The Budget does continue with the \$1,000 per occurrence deductible program for Worker's Compensation as initiated in the FY2002-03 Budget. The total amount in all Funds for the Worker's Compensation Insurance expenses increased from \$343,678 to \$357,318 for an increase of \$13,640. The implementation of the deductible program has helped improve Worker's Compensation costs in previous Fiscal Years and has also provided Department Heads a better way to monitor claims and control costs. It is also important to point out that the Safety Committee made up of all Department Heads, the City Manager and the Human Resources Manager continues to meet on a regular basis to review Worker's Compensation cases and promote safety awareness throughout the City. The approval of the Safety Incentive Program a few years ago has also improved safety awareness among employees throughout the organization. The proposed Budget does incorporate some funding for the continuation of the Safety Incentive Program and it is important to reiterate that the Safety Committee meets to review and discuss claims and will continue to aggressively monitor and promote the Safety Program.

As it relates to Health Insurance costs, the City's Health Insurance Premium rate rose 10.0% over FY 2018-19. To fully fund Hospitalization Insurance costs throughout all Funds of the City, an appropriation of \$2,223,500 for FY 2019-20 is required. In addition to the impact of the rate increase, this Budget has an additional allocation of \$216,000 to partially fund the costs of dependent health insurance coverage. This amount is based on providing \$400.00 towards the family health insurance monthly premium of approximately \$950.00. Based on internal surveys, it is expected that approximately fifty (50) employees would take advantage of this benefit. Life, AD&D and Disability Coverage and Dental Insurance premiums remained unchanged as the

providers renewed their policies with no price increase. All of these benefits are also fully funded by the City. Also related to employee benefits, this Budget funds the Tennessee Consolidated Retirement System (TCRS) rate of 7.11%, which is the minimum required rate for the City. Due to the health of the City's TCRS Retirement Fund, the City is able to continue this lower percentage contribution rate without jeopardizing the health of the City's Retirement Fund. To fully fund the retirement benefit in the proposed FY 2019-20 Budget, an appropriation of \$902,900 is required. It is also important to note that the City reviewed and adopted a new TCRS Hybrid Plan for new hires effective July 1, 2014. With the adoption of this plan for new hires, the City's contribution rate is 9% and is another factor that significantly improved the cost of this still major benefit for employees. It is also recommended that the City continue to offer employees to voluntarily participate in Deferred Compensation Plans. It is significant to note that these Plans have no budgetary impact upon the City and there are presently 156 participants in one of the voluntary 457 Deferred Compensation Plans.

A final note regarding insurance costs in the proposed Budget is needed. Based on a previous internal audit of insurance allocations related to Worker's Compensation, Property and Casualty and General Liability these costs are more accurately distributed among Funds and Departmental Budgets. The proposed FY 2019-20 Budget does continue the deductible amounts of \$10,000 for Property and Casualty, \$2,500 for General Liability and \$1,000 for Workers Compensation in an effort to mitigate insurance premium increases. The City remains committed to all risk management efforts as evidenced by the continuation of the In-House Sidewalk Improvements and Safety Incentive Programs to help control these insurance costs.

Regarding equipment, there is the continuation of the 803 Vehicle Replacement Fund, as previously described, for all Departments with the exception of Utilities and Mass Transit. Other equipment purchases can be found in the 816 (Equipment Purchase) line items in various Departmental Budgets including computer replacements, a new phone system, body armor replacements, turn-out gear, SCBA tanks, hydraulic concrete saw, a Bobcat and riding lawn mowers. Concerning the Convention Center Budget, \$385,000 is proposed for equipment purchases for that facility which include the purchase of 900 stack chairs, the remodel of concession stands, and entrance desks and other items needed to keep the facility up to standards.

It is extremely important to highlight the recommended appropriation for the 121 State Street Aid Fund in the amount of \$1,902,332. This reflects a major transfer for the General Fund of \$1,577,932 and is proposed to fund another significant paving program in the amount of \$1,682,432. A listing of the roads to be paved is found in this section of the Budget document along with roads paved in the last Fiscal Year.

Based upon the creation of the Tourism Development Authority, d/b/a, the Gatlinburg Convention and Visitors Bureau, all revenue streams earmarked for general promotion and marketing of the City are directed to that organization. As it relates to the operation and maintenance of the Convention Center, those needed expenditures are covered through direct revenue generated by

the Center and proceeds designated in the Convention Center Debt Service Fund.

From an overall perspective, the proposed FY 2019-20 Budget reflects 270 classified and 94 seasonal positions for a total of 364 employee positions in the City. It is important to note that the FY 2019-20 Departmental Employment Chart does not reflect the number of part-time temporary positions in the Fire Department due to a part-time EMT/Paramedic Employment Pool which is utilized on an as needed basis to maintain adequate staffing levels at the Fire Stations. Obviously, the City of Gatlinburg is an organization based upon human resources and the proposed FY 2019-20 Budget provides continued employment and benefits for all classified, seasonal and part-time City personnel.

A few format explanations are necessary. The Budget document has five major tabulations which are as follows: (1) Introduction and Overview, (2) General Fund, (3) Proprietary Funds, (4) Special Revenue Funds, (5) Debt Service Funds, (6) Capital Projects Funds and (7) Miscellaneous. Within the General Fund, there are five separate sections which group the various Departments of the City into General Government, Public Safety, Public Works, Recreation and Capital Outlay. Each Department Budget is presented on a line item basis and grouped into cost centers such as Personnel, Supplies, Maintenance, General Services, Contingency and Capital Outlay. A table of contents is found at the beginning of the document to assist in location of information throughout the FY 2019-20 Budget. The expenditures of the FY 2019-20 Budget are balanced against very conservative revenue projections that reflect no growth in the major revenue streams of the City. While revenues have rebounded in FY 2018-19, a conservative approach is still warranted in this period of economic recovery.

It should be noted that the actual expenditures for each line item in the FY 2018-19 column are based upon the Finance Department's unaudited closings as of June 30, 2019. Further, outstanding purchase orders related to certain Departments are delineated on supplemental sheets in the Budget. These reflect encumbrances issued against prior appropriations and are covered by specifically reappropriating funds for encumbrances carried forward in the Budget Ordinance.

### **GENERAL FUND:**

Highlights regarding the General Fund relate to several Departmental footnotes that are found throughout the Budget document. These include software purchases in the Finance Department associated with the payroll system and offsite data backup services. Regarding Non-Departmental, in this proposed Budget are dollars for computer replacements, email archival, new phone system maintenance and an active directory service. Also, in Non-Departmental are monies requested to continue the Safety Incentive, Employee Recognition and Employee Wellness Programs. In the Building and Planning Department, monies are recommended for continued usage, on a contract basis, of a person to perform Commercial Inspections and, on a part-time basis, to assist with Plans Review due to the on-going workload of this Department. In the Legislative Department, the Contracted Services line item is to continue contracts with the Sevier County Economic

Development Council, the Mountain Hope Good Shepherd Clinic, Arrowmont School of Arts and Crafts, SafeSpace, Keep Sevier Beautiful, the Boys and Girls Club, Safe Harbor, Sevier County C.A.R.E.S., and the Senior Citizens Home Health Assistance. The traditional \$34,000 appropriation earmarked for Animal Shelter support now goes to the Sevier Animal Care Center and the second year of a five-year pledge for expansion of the Helen Ross McNabb facility in the County represents the remaining donations. All of these non-profit organization requests will be reviewed during the Budget process. The Anna Porter Public Library request reflects a slight increase in funding of approximately 3%. Monies are also proposed for the continued co-funding with the State for the Tennessee Wildlife Resource Officer Position and, due to the National Park phasing out financial support, the position is now funded 50% with TWRA.

Another item of pertinence is the fact that continued funding was requested by the Gatlinburg/Pigeon Forge Airport to apply toward local grant matches for several Capital Projects and that the monies reflected in the Special Revenue/CIP Fund along with this Departmental Budget represent an appropriation of \$100,000.

Items of note in the Police Department include additional money for MiFi device chargers and GPS monitoring for patrol vehicles. Continued monies are also requested to cover the need for increased overtime expenses. The overtime funding is needed to increase Officers in the downtown area during peak visitor periods and allow Officers to remain in patrol zones. Monies are requested in the 816 Line Item to continue the lease of two motorcycles, to purchase forty-five bullet proof vests, six tasers, ten portable radios and evidence equipment. The monies to purchase equipment with a Tennessee Highway Safety Office grant are found in Department supplies. As to the Fire Department, increased funding is recommended in the Education line item for paramedic training and monies are needed in Line Item 816 to purchase thirty-two SCBA tanks and sixty sets of turnout gear. Monies are requested in the Service Center Budget to write off obsolete inventory and for a new vehicle lift for Bay #3. Monies are also requested in Temporary Salaries to fill the part-time parts runner position. Regarding the Street Department, monies are requested to monitor thirteen GPS units in various vehicles. The GPS systems in the Sanitation, Street and Utility Maintenance Departments have been proven to be valuable tools to manage these City operations.

Regarding the Golf Department, golf income has been estimated based upon the fees and rates that became effective August 1, 2018, and were established to fund, not only the operation and maintenance of the facility, but also the debt service for the Golf Course Clubhouse and Hole Renovation Projects. Monies are proposed to purchase needed equipment including a sand raking machine, a Turfco Sand Top Dresser, two utility vehicles and a Bobcat. It is significant to note that the associated Golf Course projected revenues fall short by approximately \$ 245,050 of estimated expenses of the Golf Course operation and maintenance, excluding the current year's debt service.

In the proposed Recreation Department Budget, continued funding is requested to support the Smoky Mountain Basketball Classic event and to continue the Memorial Tree Program, along with support of the Rocky Top Soccer event. Equipment purchases are recommended for two riding mowers and a metal shed for Greenhouse tools. Monies are also requested in Building and Grounds maintenance to resurface the Mynatt Park tennis courts and to do paving at Holt Park.

As to the General Fund Capital Projects Budget, \$1,463,531 is proposed to repair a slope failure on Ivy Road, perform renovations to the City Hall Complex, purchase properties adjacent to the Service Center and remodel the Police Department Bicycle building. Further information regarding these recommended projects will be provided during the Budget process. Continuation of the Storm Drainage Management Program in the amount of \$15,000 is also requested and a listing of areas to make improvements is located in the document. The funding for the previous Equipment Purchase Program was located in this 85000 Capital Projects Budget and is now contained in the 803 Vehicle Replacement Fund that is found toward the end of the FY 2019-20 document. The summary sheet delineating General Fund Capital Projects is placed behind this Budget for review and consideration of the proposed funding of the noted Projects.

### **PROPRIETARY FUNDS:**

The Utilities Budgets including the Wastewater, Water and Utilities Maintenance Departments are presented with expenditures balanced against Revenues. FY2018-19 water sales increased by 10.2% and sewer sales increased by 6.9% over the previous Fiscal Year. It is also important to note that the FY 2019-20 Sewer Budget includes a \$2.2 million debt issuance to fund the Glades to Buckhorn Road Sewer and Water Extension, a new generator for the Watson Drive lift station, and engineering services related to planned expansion of the Wastewater Treatment Plant. Also, \$213,320 is allocated to purchase vehicles and make repairs to equipment at the Wastewater Treatment Plant as requested by Veolia, Inc. Finally, \$45,000 is set aside to complete funding of improvements to the lift station at the Gatlinburg Post Office.

The Water Budget includes a \$2.1 million debt issuance to fund the completion of the purchase and installation of permanent generators for the Water Plant and Ranmore Drive Pump Station. It will also fund the purchase of equipment for an automated Water Meter Reading System which is needed to upgrade this significant activity of the Water System.

The contracted services line item contains the City's share of operation and maintenance expenses for the Douglas Lake Water Supply System and are associated with the Sevier Water Board. Several years ago, the Sevier Water Board entered into a contract with the City of Pigeon Forge for the operation of the system including the intake at the lake, the transmission line and the

Pigeon Forge Plant processing of the raw water before delivery to the City of Gatlinburg. The City's share of these expenses is \$137,555 of the projected Budget of \$717,600. The proposed expenditure of \$318,500 for the purchase of water from Pigeon Forge is presented based on the new rate of \$3.98 per thousand gallons which was the calculated cost of producing water by Pigeon Forge. As a result, this line item shows an increase of \$86,868 over last year's actual of \$231,632. The purchase of water from Pigeon Forge to supplement the output from the Gatlinburg Water Treatment Plant is at a rate that is determined by a formula contained in the contract between the Cities of Gatlinburg and Pigeon Forge.

Equipment purchase of \$174,000 are budgeted to fund telemetry radio purchases and a turbidimeter along with other needed items. There is also a request of \$220,000 for Asbestos Concrete (AC) Pipe Replacement for Rattlesnake Hollow and Browns Ridge Road. Finally, the Water and Wastewater CIP Summary Sheets are located in this section of the Budget and available for review during the Budget process.

#### **SPECIAL REVENUE FUNDS:**

In June of 2012, the City created the Gatlinburg Tourism Development Authority, and on July 10, 2012, the City entered into an Agreement with the Gatlinburg Tourism Development Authority, d/b/a Gatlinburg Convention and Visitors Bureau (GCVB) to perform the Advertising and Marketing functions for the City including the Convention Center, to operate the City's two Welcome Centers and produce and promote the City's Special Events.

Another note related to the Convention Center Budget is a slight increase of \$16,342 found in the Advertising/Marketing line item which is related to the funding to the GCVB for the promotion and advertising of the Convention Center including funding for personnel costs and overhead directly related to the function. The Budget amount for this line item is calculated as a percentage (34.48%) of the direct Convention Center revenues and 7.59% of Local Option Tax in 126 Fund budgeted for FY2019-20 and will be paid to the GCVB in equal monthly installments. The Machinery Maintenance line item proposes \$50,000 for the purchase of needed HVAC equipment for repairs and maintenance to present system. The Equipment Purchase/Replacement line item includes the purchase of 900 chairs, renovation of three (3) concession stands and entrance desks, replacing step treads on all exterior steps, and construction of a handicap ramp at the Parkway entrance. This capital outlay expenditure is proposed for funding by a transfer from the Convention Center Debt Service Fund.

The Tourism Promotion Budget reflects the City's continued emphasis on the importance of advertising for the community. The funding for this advertising now flows to the Gatlinburg Convention and Visitors Bureau through the Advertising/Marketing line item. This transfer provides the funding for direct advertising of the City, operation of the City's Welcome Centers,

expenses related to Special Events and overhead including staffing related to these activities. The Temporary Salaries line item is related to the funding of the Winter Lights crew and maintains the City's direct involvement in the Winter Lights Program as these seasonal employees are under the direct supervision of the City's Facilities Maintenance Supervisor. Funding for the Winter Lights supplies is also kept with the City and is reflected in the Winter Lighting Program line item. The Utilities line represents cost associated with displays and accessories associated with the Winter Lighting Program. All other utilities associated with the City's Welcome Centers and Reagan Drive Office are utilized and paid for by the GCVB. Other purchases/expenses planned from the Tourism Budget include \$10,000 related to the Southern Hospitality College Program, \$30,000 for a new City Christmas tree and decorations and \$60,000 for the purchase of three (3) traffic counters. In 1998, the City entered into an agreement with Ripley's Aquarium whereby the City would fund cooperative advertising equal to the amounts paid by the Aquarium for City and County property taxes and the City's Gross Receipts Tax. The funding for this agreement along with the City's committed funding for the Highlander Youth Football Thanksgiving Bowl is found in the Co-Op Advertising line item. Also, in the agreement with the GCVB, the City agreed to provide certain facilities for use by the GCVB and to provide for the exterior maintenance on those facilities.

The Department of Tourism Fund is balanced against anticipated operating revenues and intrafund transfers including 60% of the General Fund's Hotel/Motel Tax Revenue, a full 1/3 of the Hotel/Motel Tax, 1/8 of one percent of the Gross Receipts Tax levy from the Special Revenue/Capital Improvements Program (CIP) Fund, 50% of the Amusement Tax levy from the Special Revenue/CIP Fund and the transfer of monies from the Convention Center Debt Service Fund specified for Convention Center operation and maintenance, capital expenditures and advertising. It is important to note that the revenue estimated for Convention Center rentals and related revenue estimates are based on existing bookings at the time of Budget preparation with a conservative 3% increase added for additional bookings that are anticipated to occur during Fiscal Year.

Other Special Revenue Funds highlights relate to the Parking and Mass Transit Budgets. Monies are requested in the latter Budget to fund the GPS System Maintenance Agreement and the rental of the temporary office at Newman Road. Additional dollars are needed in the Hospitalization line item due to the fact that the Affordable Care Act impacts this Department most of all due to the high number of seasonal employees required to perform the Mass Transit function of the City. An item of note related to the Parking Department Budget includes requested monies to continue making necessary repairs to the Parking garages in the amount of \$36,300 for the McMahan and \$45,400 for the Aquarium.

The Parking and Mass Transit Budgets are balanced against anticipated revenues, so there is no usage of Fund Balance in this Fund. State Mass Transit Grant Revenue is estimated to be slightly over one million dollars. The support of the Tennessee Department of Transportation to the Trolley operation is appreciated and significant.

It is important to note that \$500,000 of parking garage revenues are found in the Special Revenue/CIP Fund as this follows through with the original 1998 bond scenario to help offset debt service requirements in that Fund associated with the Parking Garages. The estimated revenues do include a transfer of \$30,000 from the Department of Tourism directly attributable to the move of the Reagan Drive Parking Lot to the Convention Center Operations.

The proposed School Fund Budget of \$759,144 represents an increase of \$185,919 over last year's unaudited actual of \$573,225. The Gatlinburg Board of Education has recommended this proposed Budget in order to continue to fully fund personnel and other requests for Pi Beta Phi Elementary School and Gatlinburg-Pittman High School. The usage of \$28,170 of this Fund's Fund Balance affords the opportunity to fund the proposed Budget. The breakdown of expenditures at each School as recommended by the Board for FY 2019-20 can be found in the Budget document behind the 420 School Fund page in the Special Revenue Section. As noted, the Gatlinburg Board of Education does recommend this funding and would meet with City Commission to discuss, if desired.

Regarding the Solid Waste/Sanitation Fund, Contracted Services related to the City's projected payments to Sevier Solid Waste for disposal costs which remain at \$30.00 per ton in FY2019-20 and this line item is projected to have a moderate increase based upon the amount of waste processed last year. The contracted service line item also includes \$27,720 for the annual Big Belly Trash Receptacles lease. Monies are also requested to purchase animal resistant trash receptacles for the downtown area, Trolley shelters, City buildings and Highway 321. Debt related to the Sevier Solid Waste, Inc., facility that was refinanced from a variable to a fixed interest amount several years ago requires that each entity pays its respective debt amounts directly as opposed to doing so through Sevier Solid Waste. The line items related to this Debt Service Principal and Interest payments are located in the Contingency Cost category and as noted previously, FY2019-20 is the last year of this debt.

Finally, your attention is called to the fact that Solid Waste Fees represent only 10% of the revenues in this Special Revenue Fund with the bulk of the monies, 90%, to perform these services coming from the General Fund.

A couple of additional explanations are appropriate regarding other Special Revenue Funds. Concerning the State Street Aid Fund, it is important to note again that funding for the FY 2019-20 Street Improvement Program has been set up in line item 875 of that Budget in the amount of \$1,682,432 which reflects another major increase in monies available for the paving program. Monies are also requested in the 816 line item to replace guardrails throughout the City. A list of roads recommended to be resurfaced is placed behind that Budget, along with a listing of roads resurfaced last year. Also, monies are proposed in the State Street Aid Budget for the annual street striping and painting work and street repair and traffic signal maintenance activities.

In regard to the Special Revenue/CIP Fund, the major expenditure out of this Budget is for debt payments associated with major Projects such as the Undergrounding of Utilities and the construction of the Parking Garages. Funding for the Gatlinburg/Pigeon Forge Airport to assist with local grant matching requirements for various capital projects is included in Line Item 795 and is the same as last year's amount of \$30,639. This amount combined with the General Fund dollars of \$69,361 equates to a \$100,000 appropriation for the Airport. The continuation of the funding for In-House Sidewalk Program is also requested. The spreadsheet delineating the projects related to the Special Revenue/CIP Fund is found behind this Budget for review and direction as to specific appropriations. A few Projects are important to note needing consideration and those include the replacement of the Cherokee Orchard Road Wayfinding Sign, Crosswalk Projects on River Road and at Traffic Light #3, Aquarium Parking Garage Digital Directional Signage and the Mills Park Dog Park. Finally, funding for the continued contract with the Sports Facility Advisory Group to market, operate and manage the Rocky Top Sports World Complex is found in this Fund in the total amount of \$455,000 which represents the City's 70% share of these costs. In the Contingency Fund, programs requested for funding include DARE, the Kids Camp and the Leadership Academy. Monies are also requested to purchase Detective Software and sniper related items.

Also included in this Budget are two sections entitled Debt Service Funds and Capital Projects Funds. The Debt Service Funds section consists of the Sinking Fund and the Convention Center Debt Service Fund. The Convention Center Debt Service Fund is used to pay for the debt service related to the Convention Center and Rocky Top Sports World and provide Operation and Capital monies for the Convention Center. This Fund also includes the City's historical commitment to the TDA/GCVB related to 13.41% of the Local Option Sales Tax. This percentage was increased a few of years ago to 21% with the additional 7.59% being earmarked for the Convention Center sales effort. The format of these Funds is such to satisfy reporting requirements of the State regarding Debt Service Fund types. The actual funding for the City's debt is found in the Special Revenue/Capital Improvements Program (CIP) Fund, the Proprietary Funds, the Convention Center Debt Service Fund, the Solid Waste/Sanitation Fund and the General Fund. It is also important to note there is no appropriation that is proposed in the Sinking Fund for this Fiscal Year.

The Capital Projects Funds section is provided to account for the budgeting and expenditures of capital projects on a project basis. This allows appropriations to remain active until the project is complete even though the life of a project may cross several Fiscal Years. The funding sources for most capital projects are primarily found in the Special Revenue/CIP Fund and the General Fund. As previously described, the 803 Vehicle Replacement Fund is located in this section of the Budget document and the listing of proposed FY 2019-20 equipment purchases along with the previous eight years of purchases can be found behind this page in the Budget document. The 805 Wildfires Recovery Fund has also been placed in this section of the Budget document and mainly is needed to complete the THDA Housing Project; to perform HVAC duct cleaning in the Convention Center and the Water Plant which will be fully paid by Insurance; and, to repair the Clabo Loop Retaining Wall.

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Mayor and City Commission  
July 19, 2019

The document is concluded with a graph depicting the overall total proposed FY 2019-20 Budget expenditures by Fund types. Other charts are also found throughout the Budget document. These items should further the visualization of the overall fiscal picture of the City.

In closing, the FY 2019-20 Budget is respectfully submitted for your review. As usual, the public is welcome to inspect any part of the document which is available for public review at City Hall. Staff will attempt to clarify any questions or concerns you may have during the Budget process.

Sincerely,

Cindy Cameron Ogle  
City Manager

CCO/mp

**ORDINANCE NUMBER 2538**

**AN ORDINANCE MAKING AND FIXING THE ANNUAL APPROPRIATION FOR THE SEVERAL DEPARTMENTS OF THE CITY OF GATLINBURG FOR THE FISCAL YEAR BEGINNING JULY 1, 2019, AND ENDING JUNE 30, 2020, AND TO CARRY FORWARD APPROPRIATIONS FOR PRIOR YEAR ENCUMBRANCES.**

**WHEREAS**, the City Manager, as required by the City Charter, has submitted to the Board of Commissioners a budget estimate for the Fiscal Year beginning July 1, 2019, and ending on June 30, 2020, covering the estimated needs of the several Departments in detailed, itemized amounts and including salaries and other expenses; and,

**WHEREAS**, the Board of Commissioners has determined that the amounts hereinafter set forth are appropriate and proper.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF GATLINBURG:**

**Section 1.** That the following appropriations for the Fiscal Year beginning July 1, 2019, and ending June 30, 2020, be and the same are hereby made for the use of the several Departments of the City of Gatlinburg, in the amounts as set forth in the documents attached hereto as Exhibit "A".

**Section 2.** That there be carried forward and re-appropriated from prior year's appropriations an amount for encumbrances within each Department and/or Fund sufficient to cover outstanding encumbrances on June 30, 2019, as detailed in the budget estimate for each Department.

**Section 3.** That such salaries as the Board of Commissioners are required to fix by Ordinance are hereby fixed as set forth in the detailed Budget estimate for the respective Departments.

**Section 4.** **BE IT FURTHER ORDAINED**, that all Ordinances or parts of Ordinances in conflict with the provisions hereof be, and the same are hereby repealed, and the Ordinance shall take effect fifteen (15) days from and after its passage, the public welfare requiring it.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Cindy Cameron Ogle, City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Ronald E. Sharp, City Attorney

Passed First Reading:\_\_\_\_\_

Passed Second Reading:\_\_\_\_\_

Passed Third and Final Reading:\_\_\_\_\_

EXHIBIT "A" TO ORDINANCE NO. 2538

INCLUDES:

SUMMARY OF ESTIMATED REVENUES

SUMMARY OF ESTIMATED APPROPRIATIONS

DEBT SERVICE INFORMATION

**2019-2020  
ESTIMATED REVENUES**

**Revenue Summary**

Detail		<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>
		<u>Actual</u>	<u>Actual</u>	<u>Proposed</u>
<b>110.30000.000</b>	<b>GENERAL FUND</b>	<b>23,622,198</b>	<b>25,431,699</b>	<b>25,606,019</b>
110.31000.000	*** LOCAL TAXES ***	17,327,083	18,762,367	19,261,950
110.31110.000	***CURRENT YEAR PROPERTY TAXES***	743,510	830,096	820,510
110.31111.000	***PRIOR YEAR PROPERTY TAXES***	48,891	43,952	36,220
110.32000.000	*** LICENSE & PERMITS ***	1,784,401	1,650,448	1,487,072
110.33001.000	*** INTERGOVERNMENTAL REVENUES ***	2,071,826	2,324,333	2,331,383
110.34000.000	*** USE OF MONEY & PROPERTY ***	1,359,291	1,550,288	1,544,914
110.37000.000	*** FINES, FORFEITS & DONATIONS ***	276,840	257,044	250,000
110.35000.000	*** CHARGES FOR SERVICES ***	802,756	887,221	730,700
	From/(To) Fund Balance	-	(969,149)	-
	Total for Appropriation			25,606,019
<b><u>PROPRIETARY FUNDS</u></b>				
<b>411.30000.000</b>	<b>WASTEWATER REVENUES</b>	<b>3,130,213</b>	<b>3,316,056</b>	<b>5,491,300</b>
411.38000.000	***UTILITY OPERATING REVENUES***	3,072,028	3,212,922	3,186,500
411.39000.000	*** OTHER FINANCING SOURCES ***	58,185	103,134	2,304,800
	From/(To) Operating Capital			-
	Total for Appropriation			5,491,300
<b>412.30000.000</b>	<b>WATER REVENUES</b>	<b>2,553,821</b>	<b>2,740,811</b>	<b>4,790,200</b>
412.38000.000	***UTILITY OPERATING REVENUES***	2,496,720	2,667,671	2,615,000
412.39000.000	*** OTHER FINANCING SOURCES ***	57,101	73,140	2,175,200
	From/(To) Operating Capital			-
	Total for Appropriation			4,790,200
<b><u>SPECIAL REVENUE FUNDS</u></b>				
<b>121.30000.000</b>	<b>STATE STREET AID</b>	<b>301,527</b>	<b>1,502,240</b>	<b>1,902,332</b>
121.33001.000	*** INTERGOVERNMENTAL REVENUES ***	301,527	321,812	324,400
121.36000.000	*** INTRAFUND TRANSFERS ***	-	1,180,428	1,577,932
	From/(To) Fund Balance		(819,461)	-
	Total for Appropriation			1,902,332
<b>122.30000.000</b>	<b>SPECIAL REVENUE/CIP FUND</b>	<b>6,024,875</b>	<b>6,701,297</b>	<b>6,670,238</b>
122.31000.000	*** LOCAL TAXES ***	4,971,975	5,588,614	5,588,613
122.34000.000	*** USE OF MONEY & PROPERTY ***	732,170	837,063	806,625
122.37700.000	*** CONTRIBUTIONS & DONATIONS ***	320,730	275,620	275,000
122.37704.000	Underground Assessments/Contracts	320,730	275,620	275,000
	From/(To) Fund Balance		(293,320)	-
	Total for Appropriation			6,670,238

Revenue Summary - Continued

Detail		2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>125.30000.000</b>	<b>ASSET FORFEITURE FUND</b>	<b>19</b>	<b>33</b>	<b>25</b>
125.34000.000	*** USE OF MONEY & PROPERTY ***	19	33	25
	From/(To) Fund Balance		(33)	(25)
	Total for Appropriation			-
<b>129.30000.000</b>	<b>CONTINGENCY FUND</b>	<b>5,897</b>	<b>4,191</b>	<b>4,050</b>
129.34000.000	*** USE OF MONEY & PROPERTY ***	1,273	2,025	1,875
129.37000.000	*** FINES, FORFEITS & DONATIONS ***	4,624	2,166	2,175
	From/(To) Fund Balance		(2,533)	27,550
	Total for Appropriation			31,600
<b>415.30000.000</b>	<b>HOTEL/MOTEL/TAX FUND</b>	<b>1,773,602</b>	<b>1,978,449</b>	<b>1,978,449</b>
415.31000.000	*** LOCAL TAXES ***	1,773,602	1,978,449	1,978,449
	From/(To) Fund Balance			-
	Total for Appropriation			1,978,449
<b>414.30000.000</b>	<b>DEPARTMENT OF TOURISM</b>	<b>7,732,951</b>	<b>8,502,453</b>	<b>8,972,271</b>
414.34000.000	*** USE OF MONEY & PROPERTY ***	1,708,764	1,790,270	1,771,787
414.35000.000	*** CHARGES FOR SERVICES ***	7,123	-	-
414.36000.000	*** INTRAFUND TRANSFERS ***	6,017,064	6,712,183	7,200,484
414.37000.000	*** FINES, FORFEITS & DONATIONS ***	-	-	-
	From/(To) Fund Balance			767,837
	Total for Appropriation			9,740,108
<b>419.30000.000</b>	<b>PARKING/MASS TRANSIT</b>	<b>2,187,799</b>	<b>2,385,683</b>	<b>2,459,742</b>
419.33001.000	*** INTERGOVERNMENTAL REVENUES ***	911,298	922,095	1,000,236
419.34000.000	*** USE OF MONEY & PROPERTY ***	9,068	16,416	16,400
419.35000.000	*** CHARGES FOR SERVICES ***	1,267,433	1,447,173	1,443,106
419.36000.000	*** INTRAFUND TRANSFERS ***	-	-	-
	From/(To) Fund Balance		(125,094)	(41,536)
	Total for Appropriation			2,418,206
<b>420.30000.000</b>	<b>SCHOOL FUND</b>	<b>617,647</b>	<b>730,973</b>	<b>730,974</b>
420.33001.000	*** INTERGOVERNMENTAL REVENUES ***	607,809	712,781	712,781
420.34000.000	*** USE OF MONEY & PROPERTY ***	9,838	18,193	18,193
420.36000.000	*** INTRAFUND TRANSFERS ***	-	-	-
	From/(To) Fund Balance		(157,749)	28,170
	Total for Appropriation			759,144
<b>428.30000.000</b>	<b>SOLID WASTE/SANITATION FUND</b>	<b>1,954,660</b>	<b>2,060,083</b>	<b>2,288,765</b>
428.34000.000	*** USE OF MONEY & PROPERTY ***	1,613	1,757	1,757
428.35000.000	*** CHARGES FOR SERVICES ***	223,096	229,202	229,202
428.36000.000	*** INTRAFUND TRANSFERS ***	1,729,952	1,829,125	2,057,806
	From/(To) Fund Balance		9,936	-
	Total for Appropriation			2,288,765

Revenue Summary - Continued

Detail		2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b><u>DEBT SERVICE FUNDS</u></b>				
<b>123.30000.000</b>	<b>SINKING FUND</b>	<b>5,576</b>	<b>9,010</b>	<b>7,000</b>
123.34000.000	*** USE OF MONEY & PROPERTY ***	5,576	9,010	7,000
	Beginning Fund Balance		423,257	432,267
	From/(To) Fund Balance		(9,010)	(7,000)
	Total for Appropriation		-	-
	Ending Fund Balance		432,267	439,267
<b>126.30000.000</b>	<b>CONVENTION CENTER DEBT SERVICE</b>	<b>6,894,331</b>	<b>7,734,774</b>	<b>6,693,743</b>
126.31000.000	*** LOCAL TAXES ***	4,345,455	4,832,821	4,832,821
126.33001.000	*** INTERGOVERNMENTAL REVENUES ***	2,455,136	2,684,922	1,684,922
126.34000.000	*** USE OF MONEY & PROPERTY ***	93,740	217,031	176,000
126.39000.000	*** OTHER FINANCING SOURCES ***	-	-	-
	Beginning Fund Balance		8,023,681	10,852,349
	From/(To) Fund Balance		(2,828,668)	(2,709,803)
	Total for Appropriation		4,906,106	3,983,940
	Ending Fund Balance		10,852,349	13,562,152
<b><u>CAPITAL PROJECTS FUNDS</u></b>				
<b>801.30000.000</b>	<b>PUBLIC WORKS CONSTRUCTION FUND</b>	<b>990,754</b>	<b>1,682,464</b>	<b>1,559,611</b>
801.36000.000	*** INTRAFUND TRANSFERS ***	990,754	1,680,964	1,559,611
	From/(To) Fund Balance			-
	Total for Appropriation			1,559,611
<b>802.30000.000</b>	<b>GRANT FINANCED PROJECTS FUND</b>	<b>71,874</b>	<b>2,834,589</b>	<b>243,055</b>
802.33001.000	*** INTERGOVERNMENTAL REVENUES ***	19,037	-	43,450
802.33825.000	***STATE MASS TRANSIT GRANTS***	-	-	168,966
802.36000.000	*** INTRAFUND TRANSFERS ***	52,837	2,834,589	30,639
	From/(To) Fund Balance			4,668
	Total for Appropriation			247,723
<b>803.30000.000</b>	<b>VEHICLE REPLACEMENT FUND</b>	<b>524,067</b>	<b>840,400</b>	<b>800,000</b>
803.36000.000	*** INTRAFUND TRANSFERS ***	522,067	830,500	754,000
803.39000.000	*** OTHER FINANCING SOURCES ***	40,094	270,244	46,000
	From/(To) Fund Balance		173,181	50,000
	Total for Appropriation			850,000
<b>805.30000.000</b>	<b>WILDFIRES RECOVERY FUND</b>	<b>831,906</b>	<b>676,773</b>	<b>1,107,500</b>
805.30000.001	***INTERGOVERNMENTAL REVENUES***	3,000	-	707,500
805-34000-000	*** USE OF MONEY & PROPERTY ***	656	33,700	-
805-36000-000	*** INTRAFUND TRANSFERS ***	828,250	345,000	-
805-39000-000	*** OTHER FINANCING SOURCES ***	-	298,073	400,000
	From/(To) Fund Balance		(161,292)	35,500
	Total for Appropriation			1,143,000
	<b>GRAND TOTAL REVENUES</b>	<b>59,223,716</b>	<b>69,131,979</b>	<b>71,305,274</b>
	<b>TOTAL REVENUE AND FUND BALANCES BEING APPROPRIATED</b>			<b>69,460,635</b>

**2019-2020  
APPROPRIATIONS**

Detail		2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
	<b>GENERAL FUND</b>	<b>20,858,321</b>	<b>24,462,550</b>	<b>25,606,019</b>
110.11000.000	CITY MANAGER	412,215	415,107	475,242
110.14000.000	CITY ATTORNEY	71,318	117,591	126,250
110.21000.000	FINANCE DEPARTMENT	695,011	769,858	843,688
110.26000.000	NONDEPARTMENTAL	6,699,400	10,278,906	8,652,046
110-60000-000	BUILDING AND PLANNING SERVICES	362,791	368,258	469,602
110-80000-000	LEGISLATIVE	940,563	702,453	709,917
110.51000.000	POLICE	3,095,962	3,201,563	3,521,529
110.51010.000	JAIL OPERATIONS	357,852	350,360	403,000
110.52000.000	FIRE / RESCUE	2,772,158	3,208,679	3,458,351
110.25000.000	SERVICE CENTER	353,147	377,554	448,220
110.43100.000	BUILDING MAINTENANCE	264,402	278,164	316,785
110.71000.000	STREET DEPARTMENT	857,641	971,009	1,241,850
110.41100.000	GOLF	1,038,704	1,132,049	1,229,350
110.42200.000	RECREATION	1,846,965	1,997,724	2,191,458
110.85000.000	CAPITAL PROJECTS	1,090,191	271,629	1,518,731
	Accounts Payable		21,646	
	<b>PROPRIETARY FUNDS</b>			
	<b>UTILITY FUNDS TOTAL</b>	<b>5,049,993</b>	<b>5,172,347</b>	<b>10,281,500</b>
411	Wastewater Fund Total	2,119,456	2,055,044	3,767,913
412	Water Fund Total	1,738,463	1,794,961	5,015,131
413	Utility Maintenance	1,192,074	1,317,364	1,498,456
	Accounts Payable		4,978	
	<b>SPECIAL REVENUE FUNDS</b>			
121	STATE STREET AID FUND	509,496	682,779	1,902,332
	Accounts Payable		-	
122	SPECIAL REVENUE/CIP FUND	5,593,491	6,407,978	6,670,238
129	CONTINGENCY FUND	2,096	17,342	31,600
	<b>DEPARTMENT OF TOURISM TOTAL</b>	<b>7,084,948</b>	<b>7,844,273</b>	<b>9,740,108</b>
414.41200.000	CONVENTION CENTER	2,690,412	2,809,246	3,330,568
414.45000.000	TOURISM PROMOTION	4,394,536	5,004,320	6,409,540
	Accounts Payable		30,707	

Continued, Expense Summary

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
415 HOTEL/MOTEL TAX FUND	1,741,795	1,978,449	1,978,449
<b>419 PARKING/MASS TRANSIT FUND TOTAL</b>	<b>2,035,127</b>	<b>2,260,590</b>	<b>2,418,206</b>
419.41300.000 PARKING LOTS	613,279	775,294	807,535
419.41600.000 MASS TRANSIT	1,421,849	1,485,296	1,610,671
Accounts Payable		-	
420 SCHOOL FUND	544,694	573,225	759,144
428 SOLID WASTE/SANITATION FUND	1,917,465	2,070,019	2,288,765
Accounts Payable		44,345	
<b>DEBT SERVICE FUNDS</b>			
123 SINKING FUND	-	-	-
126 CONVENTION CENTER DEBT SERVICE	4,830,033	4,906,106	3,983,940
<b>CAPITAL PROJECTS FUNDS</b>			
801 PUBLIC WORKS CONSTRUCTION FUND	990,530	653,711	1,559,611
802 GRANT FINANCED PROJECTS FUND	50,813	877,287	247,723
803 VEHICLE REPLACEMENT FUND	93,809	1,013,581	850,000
805 WILDFIRES RECOVERY FUND	-	515,481	1,143,000
Accounts Payable		-	
<b>GRAND TOTALS</b>	<b>51,302,611</b>	<b>59,480,061</b>	<b>69,460,635</b>

**STATUS OF BANK ACCOUNTS  
AND  
EXPLANATION OF VARIOUS FUNDS  
AS OF JUNE 30, 2019**

**GENERAL FUND**

Checking.....	\$18,583,644.94
Investments .....	\$1,012,621.75

The General Fund is used to account for all general expenditures and revenues of the City. Expenditures from this fund may be made by appropriation only. The major sources of revenue of this fund are taxes, licenses, fees, earnings of departments and miscellaneous services.

**HOTEL/MOTEL TAX FUND**

Checking.....	\$160,283.41
Investments .....	\$0.00

This Fund was created by the passage of the Hotel/Motel Tax Ordinance. Its revenue comes from the Hotel/Motel Tax. The expenditures of this fund are limited by the law and relate to revenue collected. One-third goes for direct tourism promotion, one-third for tourism-related projects and one-third for the general expenditures of the City.

**WATER FUND**

Checking.....	\$1,489,633.00
Investments .....	\$0.00

This is one of two Utility Funds of the City of Gatlinburg. The Water Department is a self-supporting enterprise and is financed by means of user charges. The water rates should always be kept at a level to allow the Water Department to maintain itself in efficient operating order without having to draw upon the general revenues of the City.

**SEWER FUND**

Checking.....	\$5,113,500.38
Investments .....	\$303,786.50

This is the second Utility Fund of the City. Like the Water Fund, the Sewer Fund is, and should be kept, self-supporting through adequate user rates.

**WILDFIRES FUND**

Checking.....	\$221,939.42
Investments.....	\$0.00

**UTILITIES MAINTENANCE FUND**

Checking..... \$(1,337,233.42)  
Investments ..... \$0.00

This Fund was established to handle the operations relative to the maintenance of the Water and Sewer Distribution and Collection System. The year-end closing process transfers this Fund's deficit to the Water and Sewer Funds proportionately.

**STATE STREET AID FUND**

Checking..... \$1,186,906.75  
Investments ..... \$0.00

This Fund was established to account for the receipt and disbursement of State shared gasoline taxes. State Law limits the expenditures to the maintenance and repair of City and State streets and sidewalks.

**PARKING AND MASS TRANSIT FUND**

Checking..... \$801,242.15  
Investments ..... \$0.00

The Parking and Mass Transit operations were combined in this Special Revenue fund, which provides for the operations of the City's Parking and Mass Transit functions.

**SOLID WASTE FUND**

Checking..... \$167,237.35  
Investments..... \$0.00

This Fund was established to account for all expenditures and revenues related to the disposal of solid waste in accordance with State Statutes.

**SCHOOL FUND**

Checking..... \$608,419.62  
Investments ..... \$0.00

This Fund was established to receive the State Shared Mix Drink Tax for the purpose of supporting education in the City of Gatlinburg.

**CONVENTION CENTER DEBT SERVICE FUND**

Checking..... \$9,846,504.47  
Investments ..... \$506,310.90

This Fund was established to service principal and interest payments for Bond Issues related to the Convention Center.

**SINKING FUND**

Checking.....	\$431,442.01
Investments .....	\$0.00

Traditionally, Sinking Funds are used for the retirement of outstanding bonds. This fund's balance is not allowed to drop below the General Fund Debt Service requirements of the City for any current Fiscal Year. This would allow the City time to recover from some unforeseen financial crisis without hurting its credit rating on the bond market via bond payment defaults.

**PAYROLL ACCOUNT**

Checking.....	\$2,828.17
Investments .....	\$0.00

The Payroll Account is not a Fund. It is a clearing account for all payroll-related activities. All monies in the Payroll Account belong to the General Fund.

**SPECIAL REVENUE/CIP FUND**

Checking.....	\$3,370,033.10
Investments .....	\$202,524.31

This Fund was established to account for the monies levied by the Restaurant Tax and .25% increase in Gross Tax.

**CONTINGENCY FUND**

Checking.....	\$78,952.75
Investments .....	\$0.00

This Fund was established to support the Drug Enforcement Program.

**ASSET FORFEITURE/DONATION FUND**

Checking.....	\$1,467.76
Investments .....	\$0.00

This Fund was established in accordance with Federal Regulations to allow the City's Police Department to share in the sale of assets seized by the Federal Government as the result of convictions in which the City's Police Department aided the Federal Government.

**PUBLIC WORKS CONSTRUCTION FUND**

Checking.....\$1,448,169.40  
Investments.....\$0.00

This Fund was established to facilitate record keeping related to Capital Projects, allowing the City to better track project authorizations and costs across Fiscal Years.

**GRANT FINANCED PROJECTS FUND**

Checking.....\$(198,685.26)  
Investments.....\$0.00

This Fund was established in conjunction with the Public Works Construction Fund to track grant-financed Capital Project authorizations and costs across Fiscal Years.

**DEPARTMENT OF TOURISM**

Checking.....\$1,303,369.47  
Investments.....\$0.00

This fund was established to segregate and account for the revenues and expenditures related to the operation of the Convention Center and earmarked for the advertising and promotion of the City.

**COURT TRUST ACCOUNT**

Checking.....\$59,365.39  
Investments.....\$0.00

The Court Trust Account is not a Fund. It is a clearing account for the disposition of all City Court Fines. All monies in the Court Trust Account belong to the General Fund.

**FLEXIBLE SPENDING ACCOUNT**

Checking.....\$17,814.27  
Investments.....\$0.00

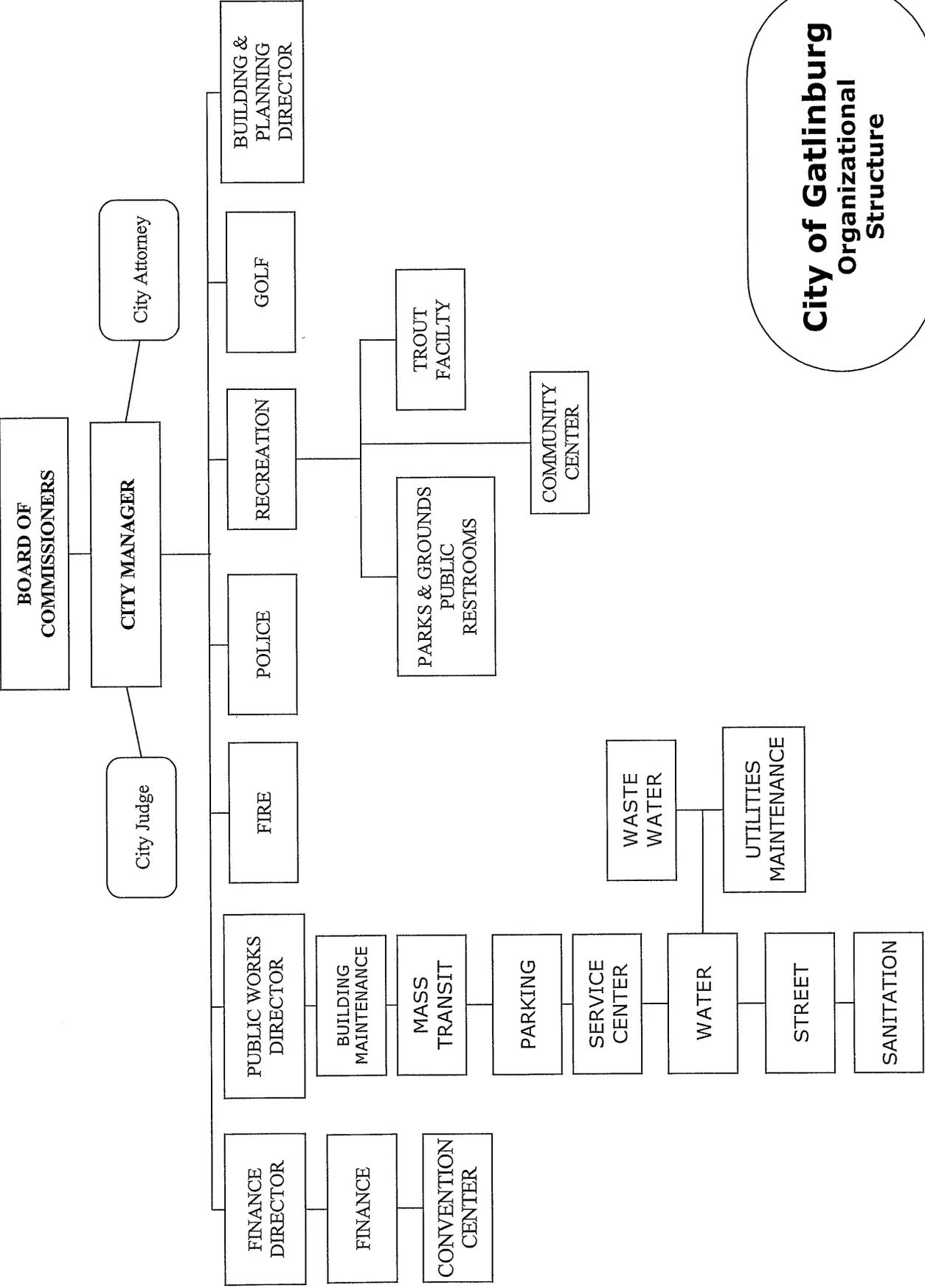
The Flexible Spending Account is not a Fund. It is a clearing account for all of the tax-deferred contributions by employees for qualifying medical expenses. All monies in the Flexible Spending Account belong to the General Fund.

**VEHICLE REPLACEMENT**

Checking.....\$471,715.80  
Investments.....\$0.00

This Fund is used to administer the Vehicle Replacement Program that is funded by annual appropriations within the Departments of the City which are based upon the straight-line method of depreciation over the expected lifespan of the vehicle.

# City of Gatlinburg Organizational Structure



**FY 2018-2019  
DEPARTMENTAL EMPLOYMENT**

<b>DEPARTMENT</b>	<b>CLASSIFIED POSITIONS</b>	<b>SEASONAL/ PART-TIME POSITIONS</b>	<b>TOTAL</b>
Building & Planning	6	0	6
Building Maintenance	5	4	9
Convention Center	21	3	24
City Manager	3	2	5
Finance	10	1	11
Fire	40	*	40
Golf	11	22	33
Mass Transit	11	36	47
Parking	5	8	13
Police	55	0	55
Recreation	27	12	39
Sanitation	22	2	24
Service Center	8	1	9
Street	15	0	15
Utilities	28	1	29
<b>TOTAL All Departments</b>	<b>267</b>	<b>92</b>	<b>359</b>

\*Part-time Firefighter/EMT or Paramedic pool

**Proposed  
FY 2019 - 2020  
DEPARTMENTAL EMPLOYMENT**

<b>DEPARTMENT</b>	<b>CLASSIFIED POSITIONS</b>	<b>SEASONAL/ PART-TIME POSITIONS</b>	<b>TOTAL</b>
Building & Planning	7	1	8
Building Maintenance	5	4	9
Convention Center	21	3	24
City Manager	4	1	5
Finance	10	1	11
Fire	40	*	40
Golf	11	22	33
Mass Transit	10	37	47
Parking	5	9	14
Police	55	0	55
Recreation	27	12	39
Sanitation	22	2	24
Service Center	8	1	9
Street	17	0	17
Utilities	28	1	29
<b>TOTAL All Departments</b>	<b>270</b>	<b>94</b>	<b>364</b>

\*Part-time Firefighter/EMT or Paramedic pool

## Gatlinburg Salary Classification

FY 2018-2019

Class Code	Salary Grade	Position	Department
100	1	Seasonal / Part time	multiple
200	2	Custodian	Parks & Recreation
320	3	Event Services Worker I	Convention Center
330	3	Sanitation Worker I	Sanitation
340	3	Transit Worker	Mass Transit
410	4	Greenskeeper	Golf
420	4	Park Maintenance Worker	Parks & Recreation
430	4	Public Service Worker	Street
440	4	Sanitation Worker II	Sanitation
400	4	Recreation Aide / Lifeguard	Parks & Recreation
505	5	Accounting Clerk I	Finance
570	5	Convention Center Maintenance Worker	Convention Center
550	5	Equipment Operator	Street
551	5	Public Services Secretary	Street
555	5	Facilities Maintenance Worker	Building Maintenance
525	5	Golf Shop Attendant	Golf
530	5	Golf Cart Manager	Golf
560	5	Parking Facilities Maintenance Worker	Parking
545	5	Sanitation Truck Driver	Sanitation
500	5	Secretary	multiple
575	5	Transit Facilities Maintenance Worker	Mass Transit
535	5	Transit Operator	Mass Transit
565	5	Utilities Service Worker	Utilities Maintenance
600	6	Accounting Clerk II	Finance
601	6	Accounting Clerk II	Water
610	6	Fire/Rescue Secretary	Fire
690	6	Administrative Support Clerk	Building & Planning
630	6	Bowling Coordinator	Parks & Recreation
640	6	Sanitation Equipment Operator	Sanitation
675	6	Facilities Maintenance Mechanic	Building Maintenance
685	6	Firefighter / EMT	Fire
625	6	Fire / Rescue Account Clerk	Fire
635	6	Food and Beverage Manager	Golf

<b>Class Code</b>	<b>Salary Grade</b>	<b>Position</b>	<b>Department</b>
650	6	Golf Equipment Mechanic	Golf
670	6	Heavy Equipment Operator	Utilities M. & Street
680	6	Jailer / Dispatcher	Dispatch
660	6	Meter Reader / Mechanic	Utilities Maintenance
646	6	Lead Parking Attendant	Parking
605	6	Sales / Event Services Assistant	Convention Center
665	6	Service Center Mechanic I	Service Center
615	6	Transit Accounting Clerk	Mass Transit
640	6	Water Plant Operator	Water
725	7	Aquatics Coordinator	Parks & Recreation
720	7	Auto Parts Specialist	Service Center
785	7	Event Service Crew Leader	Convention Center
700	7	Executive Secretary	multiple
780	7	Firefighter / Paramedic	Fire
750	7	Park Maintenance Crew Leader	Parks & Recreation
710	7	Parking Administrative Assistant	Parking
775	7	Police Officer	Police
765	7	Pump Station Mechanic I	Utilities Maintenance
770	7	Recreation Center Mechanic	Parks & Recreation
755	7	Sanitation Crew Leader	Sanitation
795	7	Service Center Mechanic II	Service Center
760	7	Service Center Supervisor	Service Center
790	7	Transit Secretary	Mass Transit
735	7	Transit Supervisor	Mass Transit
740	7	Utilities Compliance Inspector	Utilities Maintenance
800	8	Accounting Technician	Finance
805	8	City Manager's Secretary	City Manager
810	8	Accreditation/Court Clerk	Police
826	8	Assistant Golf Professional	Golf
840	8	Assistant Golf Course Superintendent	Golf
860	8	Building Inspector I	Building & Planning
895	8	EMS Supply Officer	Fire
825	8	Event Manager	Convention Center
850	8	Facility Engineer	Convention Center
865	8	Fire Inspector	Fire
870	8	Fire Equipment Maintenance Officer	Fire
890	8	Police Sergeant	Police
875	8	Public Services Crew Leader	Street

<b>Class Code</b>	<b>Salary Grade</b>	<b>Position</b>	<b>Department</b>
883	8	Pump Station Mechanic II	Utilities Maintenance
845	8	Recreation Programmer	Parks & Recreation
885	8	Stormwater/Utilities Mapping Coordinator	Utilities Maintenance
880	8	Utilities Crew Supervisor	Utilities Maintenance
940	9	Assistant Transit Manager	Mass Transit
990	9	Building Inspector II	Building & Planning
955	9	Chief Jailer / Dispatcher	Dispatch
970	9	EMS Coordinator	Fire
965	9	Fire Lieutenant	Fire
910	9	Horticulturist	Parks & Recreation
980	9	IT Coordinator	Finance
925	9	Park Maintenance Supervisor	Parks & Recreation
950	9	Police Lieutenant	Police
960	9	Police Detective	Police
930	9	Public Services Supervisor	Street
900	9	Sanitation Supervisor	Sanitation
1050	10	Accounting Technician II	Finance
1000	10	Assistant City Planner	Planning
1020	10	Chief Water Plant Operator	Water
1060	10	Facilities Maintenance Supervisor	Building Maintenance
1030	10	Fire Inspector / Arson Investigator	Fire
1010	10	Trout Facility Manager	Parks & Recreation
1125	11	Assistant Building Manager	Convention Center
1120	11	Building Official	Building & Planning
1195	11	Fire Captain	Fire
1185	11	Fire Training Officer	Fire
1160	11	Golf Course Superintendent	Golf
1115	11	Parking Manager	Parking
1190	11	Police Captain	Police
1180	11	Police Training Officer	Police
1140	11	Recreation Center Manager	Parks & Recreation
1170	11	Service Center Manager	Service Center
1110	11	Transit Manager	Mass Transit

<b>Class Code</b>	<b>Salary Grade</b>	<b>Position</b>	<b>Department</b>
1210	12	Assistant Finance Director / Treasurer	Finance
1230	12	Assistant Parks & Recreation Director	Parks & Recreation
1240	12	Assistant Police Chief	Police
1250	12	Assistant Fire Chief	Fire
1220	12	Assistant Utility Mgr.	Water
1300	13	Human Resources Director	Finance
1310	13	Building and Planning Director	Building & Planning
1360	13	Convention Center Building Manager	Convention Center
1340	13	Golf Course Manager	Golf
1350	13	Parks & Recreation Director	Parks & Recreation
1320	13	Utilities Manager	Water
1400	14	Fire Chief	Fire
1410	14	Police Chief	Police
1510	15	Finance Director	Finance
1520	15	Public Works Director	City Manager
<b>119 Positions</b>			<b>17 Departments</b>

# Gatlinburg Salary Classification

Proposed FY 2019-2020

Class Code	Salary Grade	Position	Department
300	3	Custodian	Parks & Recreation
320	3	Event Services Worker I	Convention Center
330	3	Sanitation Worker I	Sanitation
340	3	Transit Worker	Mass Transit
410	4	Greenskeeper	Golf
420	4	Park Maintenance Worker	Parks & Recreation
430	4	Public Service Worker	Street
440	4	Sanitation Worker II	Sanitation
400	4	Recreation Aide / Lifeguard	Parks & Recreation
505	5	Accounting Clerk I	Finance
550	5	Equipment Operator	Street
555	5	Facilities Maintenance Worker	Building Maintenance
525	5	Golf Shop Attendant	Golf
530	5	Golf Cart Manager	Golf
560	5	Parking Facilities Maintenance Worker	Parking
545	5	Sanitation Truck Driver	Sanitation
590	5	Administrative Support Clerk	multiple
535	5	Transit Operator	Mass Transit
565	5	Utilities Service Worker	Utilities Maintenance
600	6	Accounting Clerk II	Finance
601	6	Accounting Clerk II	Water
610	6	Secretary	multiple
630	6	Bowling Coordinator	Parks & Recreation
640	6	Sanitation Equipment Operator	Sanitation
675	6	Facilities Maintenance Mechanic	Building Maintenance
685	6	Firefighter / EMT	Fire
625	6	Fire / Rescue Account Clerk	Fire
635	6	Food and Beverage Manager	Golf
650	6	Golf Equipment Mechanic	Golf
670	6	Heavy Equipment Operator	Utilities M. & Street
620	6	Convention Center Maintenance Worker	Convention Center

<b>Class Code</b>	<b>Salary Grade</b>	<b>Position</b>	<b>Department</b>
640	6	Water Plant Operator	Water
680	6	Jailer / Dispatcher	Dispatch
660	6	Meter Reader / Mechanic	Utilities Maintenance
646	6	Lead Parking Attendant	Parking
605	6	Sales / Event Services Assistant	Convention Center
665	6	Service Center Mechanic I	Service Center
615	6	Transit Accounting Clerk	Mass Transit
725	7	Aquatics Coordinator	Parks & Recreation
720	7	Auto Parts Specialist	Service Center
785	7	Event Service Crew Leader	Convention Center
700	7	Executive Secretary	multiple
780	7	Firefighter / Paramedic	Fire
750	7	Park Maintenance Crew Leader	Parks & Recreation
775	7	Police Officer	Police
765	7	Pump Station Mechanic I	Utilities Maintenance
770	7	Recreation Center Mechanic	Parks & Recreation
755	7	Sanitation Crew Leader	Sanitation
795	7	Service Center Mechanic II	Service Center
760	7	Service Center Supervisor	Service Center
730	7	Transit Facilities Maintenance Supervisor	Mass Transit
735	7	Transit Supervisor	Mass Transit
776	7	Transit Facilities Maintenance ' Supervisor	Mass Transit
740	7	Utilities Compliance Inspector	Utilities Maintenance
800	8	Accounting Technician	Finance
805	8	City Manager's Secretary	City Manager
810	8	Accreditation/Court Clerk	Police
826	8	Assistant Golf Professional	Golf
840	8	Assistant Golf Course Superintendent	Golf
860	8	Building Inspector I	Building & Planning
895	8	EMS Supply Officer	Fire
825	8	Event Manager	Convention Center
850	8	Facility Engineer	Convention Center
865	8	Fire Inspector	Fire
870	8	Fire Equipment Maintenance Officer	Fire
890	8	Police Sergeant	Police
875	8	Public Services Crew Leader	Street

<b>Class Code</b>	<b>Salary Grade</b>	<b>Position</b>	<b>Department</b>
883	8	Pump Station Mechanic II	Utilities Maintenance
845	8	Recreation Programmer	Parks & Recreation
885	8	Stormwater/Utilities Mapping Coordinator	Utilities Maintenance
880	8	Utilities Crew Supervisor	Utilities Maintenance
940	9	Assistant Transit Manager	Mass Transit
990	9	Building Inspector II	Building & Planning
955	9	Chief Jailer / Dispatcher	Dispatch
970	9	EMS Coordinator	Fire
965	9	Fire Lieutenant	Fire
910	9	Horticulturist	Parks & Recreation
980	9	IT Coordinator	Finance
925	9	Park Maintenance Supervisor	Parks & Recreation
950	9	Police Lieutenant	Police
960	9	Police Detective	Police
930	9	Public Services Supervisor	Street
900	9	Sanitation Supervisor	Sanitation
1050	10	Accounting Technician II	Finance
1000	10	Assistant City Planner	Planning
1020	10	Chief Water Plant Operator	Water
1060	10	Facilities Maintenance Supervisor	Building Maintenance
1030	10	Fire Inspector / Fire Investigator	Fire
1040	10	Public Information Officer	City Manager
1010	10	Trout Facility Manager	Parks & Recreation
1125	11	Assistant Building Manager	Convention Center
1120	11	Building Official	Building & Planning
1195	11	Fire Captain	Fire
1185	11	Fire Training Officer	Fire
1160	11	Golf Course Superintendent	Golf
1115	11	Parking Manager	Parking
1190	11	Police Captain	Police
1180	11	Police Training Officer	Police
1140	11	Recreation Center Manager	Parks & Recreation
1170	11	Service Center Manager	Service Center
1110	11	Transit Manager	Mass Transit

<b>Class Code</b>	<b>Salary Grade</b>	<b>Position</b>	<b>Department</b>
1210	12	Assistant Finance Director / Treasurer	Finance
1230	12	Assistant Parks & Recreation Director	Parks & Recreation
1240	12	Assistant Police Chief	Police
1250	12	Assistant Fire Chief	Fire
1220	12	Assistant Utility Mgr.	Water
1300	13	Human Resources Director	Finance
1310	13	Building and Planning Director	Building & Planning
1360	13	Convention Center Building Manager	Convention Center
1340	13	Golf Course Manager	Golf
1350	13	Parks & Recreation Director	Parks & Recreation
1320	13	Utilities Manager	Water
1400	14	Fire Chief	Fire
1410	14	Police Chief	Police
1510	15	Finance Director	Finance
1520	15	Public Works Director	City Manager
<b>116 Positions</b>			<b>17 Departments</b>

**CLASSIFIED SALARY SCHEDULE BY SKILL LEVEL**

2018-2019

SKILL LEVEL	Market Rate	Market Rate	Q1 Annual	Q1 Hourly	Midpoint Annual	Midpoint Hourly	Q3 Annual	Q3 Hourly	Maximum Annual	Maximum Hourly	Range	One Quartile
	Starting Pay Annual	Starting Pay Hourly										
3	\$ 21,644	\$ 10.41	\$ 24,350	\$ 11.71	\$ 27,056	\$ 13.01	\$ 29,762	\$ 14.31	\$ 32,468	\$ 15.61	\$ 32,467	\$ 2,706
4	\$ 23,809	\$ 11.45	\$ 26,785	\$ 12.88	\$ 29,761	\$ 14.31	\$ 32,737	\$ 15.74	\$ 35,713	\$ 17.17	\$ 35,713	\$ 2,976
5	\$ 26,190	\$ 12.59	\$ 29,464	\$ 14.17	\$ 32,738	\$ 15.74	\$ 36,012	\$ 17.31	\$ 39,286	\$ 18.89	\$ 39,285	\$ 3,274
6	\$ 28,809	\$ 13.85	\$ 32,410	\$ 15.58	\$ 36,011	\$ 17.31	\$ 39,612	\$ 19.04	\$ 43,213	\$ 20.78	\$ 43,213	\$ 3,601
7	\$ 31,690	\$ 15.24	\$ 35,651	\$ 17.14	\$ 39,612	\$ 19.04	\$ 43,573	\$ 20.95	\$ 47,534	\$ 22.85	\$ 47,535	\$ 3,961
8	\$ 34,859	\$ 16.76	\$ 39,216	\$ 18.85	\$ 43,573	\$ 20.95	\$ 47,930	\$ 23.04	\$ 52,287	\$ 25.14	\$ 52,288	\$ 4,357
9	\$ 38,345	\$ 18.43	\$ 43,138	\$ 20.74	\$ 47,931	\$ 23.04	\$ 52,724	\$ 25.35	\$ 57,517	\$ 27.65	\$ 57,517	\$ 4,793
10	\$ 42,179	\$ 20.28	\$ 47,451	\$ 22.81	\$ 52,723	\$ 25.35	\$ 57,995	\$ 27.88	\$ 63,267	\$ 30.42	\$ 63,268	\$ 5,272
11	\$ 46,397	\$ 22.31	\$ 52,197	\$ 25.09	\$ 57,997	\$ 27.88	\$ 63,797	\$ 30.67	\$ 69,597	\$ 33.46	\$ 69,595	\$ 5,800
12	\$ 51,037	\$ 24.54	\$ 57,417	\$ 27.60	\$ 63,797	\$ 30.67	\$ 70,177	\$ 33.74	\$ 76,557	\$ 36.81	\$ 76,555	\$ 6,380
13	\$ 58,692	\$ 28.22	\$ 66,029	\$ 31.74	\$ 73,366	\$ 35.27	\$ 80,703	\$ 38.80	\$ 88,040	\$ 42.33	\$ 88,038	\$ 7,337
14	\$ 67,496	\$ 32.45	\$ 75,933	\$ 36.51	\$ 84,370	\$ 40.56	\$ 92,807	\$ 44.62	\$ 101,244	\$ 48.68	\$ 101,244	\$ 8,437
15	\$ 77,620	\$ 37.32	\$ 87,323	\$ 41.98	\$ 97,026	\$ 46.65	\$ 106,729	\$ 51.31	\$ 116,432	\$ 55.98	\$ 116,430	\$ 9,703
16	\$ 89,263	\$ 42.92	\$ 100,421	\$ 48.28	\$ 111,579	\$ 53.64	\$ 122,737	\$ 59.01	\$ 133,895	\$ 64.37	\$ 133,895	\$ 11,158

Horizontal spread = 50%

Vertical Spread = 10% to Skill Level 12, then 15% through Skill Level 16

Percentage between Quartiles = 12.5%

**CLASSIFIED SALARY SCHEDULE BY SKILL LEVEL**

2019-2020

Skill Level	Market Rate		Q1 Annual	Q1 Hourly	Midpoint Annual	Midpoint Hourly	Q3 Annual	Q3 Hourly	Maximum		Range	One Quartile
	Starting Pay Annual	Starting Pay Hourly							Annual	Hourly		
3	\$ 23,376	\$ 11.24	\$ 26,298	\$ 12.64	\$ 29,220	\$ 14.05	\$ 32,142	\$ 15.45	\$ 35,064	\$ 16.86	\$ 11,689	\$ 2,922
4	\$ 25,714	\$ 12.36	\$ 28,928	\$ 13.91	\$ 32,142	\$ 15.45	\$ 35,356	\$ 17.00	\$ 38,570	\$ 18.54	\$ 12,856	\$ 3,214
5	\$ 28,285	\$ 13.60	\$ 31,821	\$ 15.30	\$ 35,356	\$ 17.00	\$ 38,892	\$ 18.70	\$ 42,428	\$ 20.40	\$ 14,143	\$ 3,536
6	\$ 31,114	\$ 14.96	\$ 35,003	\$ 16.83	\$ 38,892	\$ 18.70	\$ 42,781	\$ 20.57	\$ 46,670	\$ 22.44	\$ 15,556	\$ 3,889
7	\$ 34,225	\$ 16.45	\$ 38,503	\$ 18.51	\$ 42,781	\$ 20.57	\$ 47,059	\$ 22.62	\$ 51,338	\$ 24.68	\$ 17,113	\$ 4,278
8	\$ 37,648	\$ 18.10	\$ 42,353	\$ 20.36	\$ 47,059	\$ 22.62	\$ 51,765	\$ 24.89	\$ 56,471	\$ 27.15	\$ 18,823	\$ 4,706
9	\$ 41,413	\$ 19.90	\$ 46,589	\$ 22.40	\$ 51,765	\$ 24.89	\$ 56,942	\$ 27.38	\$ 62,118	\$ 29.86	\$ 20,706	\$ 5,176
10	\$ 45,553	\$ 21.90	\$ 51,247	\$ 24.64	\$ 56,942	\$ 27.38	\$ 62,636	\$ 30.11	\$ 68,329	\$ 32.85	\$ 22,776	\$ 5,694
11	\$ 50,109	\$ 24.09	\$ 56,372	\$ 27.10	\$ 62,636	\$ 30.11	\$ 68,900	\$ 33.12	\$ 75,163	\$ 36.14	\$ 25,054	\$ 6,263
12	\$ 55,120	\$ 26.50	\$ 62,009	\$ 29.81	\$ 68,900	\$ 33.12	\$ 75,789	\$ 36.44	\$ 82,679	\$ 39.75	\$ 27,559	\$ 6,889
13	\$ 63,387	\$ 30.47	\$ 71,311	\$ 34.28	\$ 79,234	\$ 38.09	\$ 87,158	\$ 41.90	\$ 95,081	\$ 45.71	\$ 31,694	\$ 7,924
14	\$ 72,896	\$ 35.05	\$ 82,008	\$ 39.43	\$ 91,120	\$ 43.81	\$ 100,232	\$ 48.19	\$ 109,344	\$ 52.57	\$ 36,448	\$ 9,112
15	\$ 83,830	\$ 40.30	\$ 94,309	\$ 45.34	\$ 104,787	\$ 50.38	\$ 115,266	\$ 55.42	\$ 125,744	\$ 60.45	\$ 41,915	\$ 10,479
16	\$ 96,404	\$ 46.36	\$ 108,455	\$ 52.14	\$ 120,505	\$ 57.94	\$ 132,556	\$ 63.73	\$ 144,607	\$ 69.52	\$ 48,203	\$ 12,051

Horizontal spread = 50%

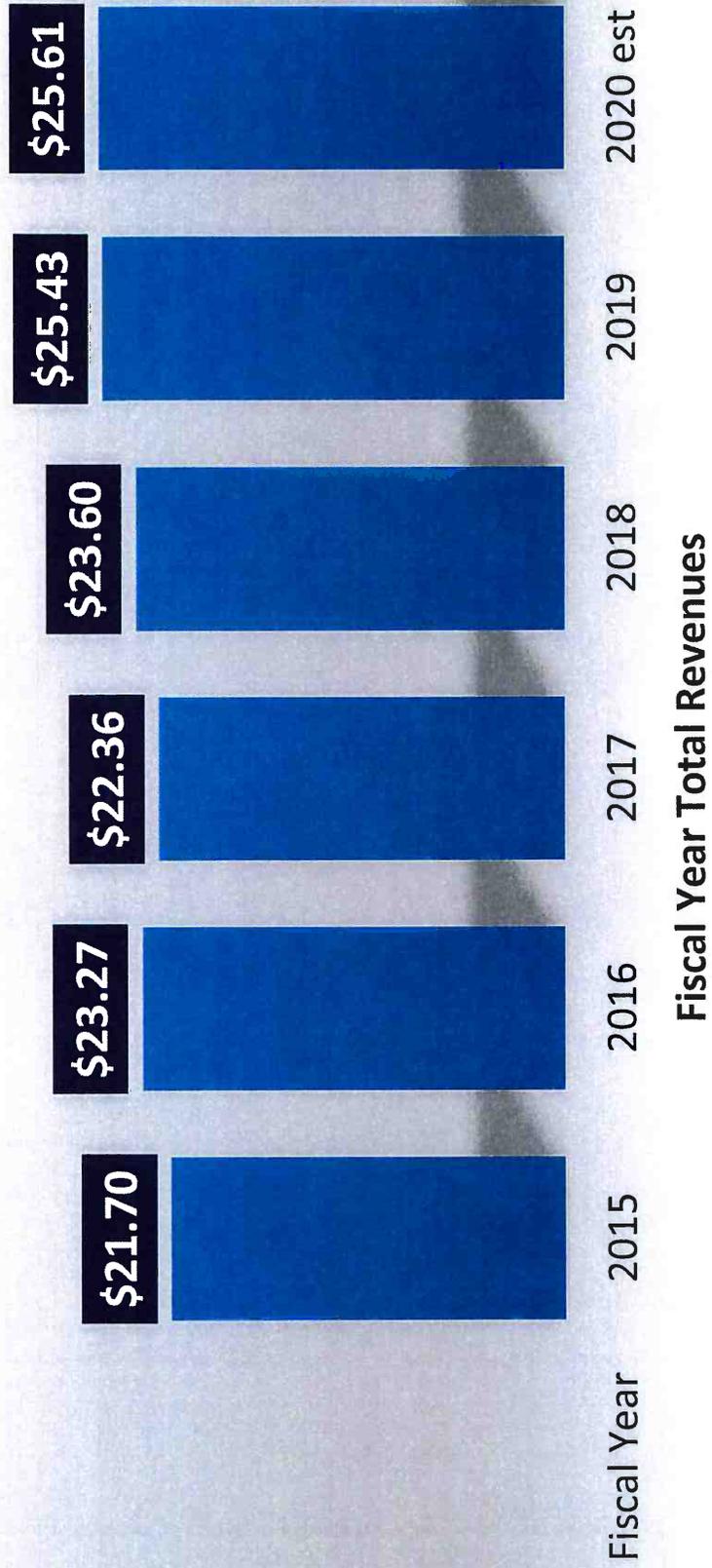
Vertical Spread = 10% to Skill Level 12, then 15% through Skill Level 16

Percentage between Quartiles = 12.5%

## GENERAL FUND SECTION

The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is the principal operating fund of the City which provides for delivery of basic City Services

# City of Gatlinburg General Fund Revenues



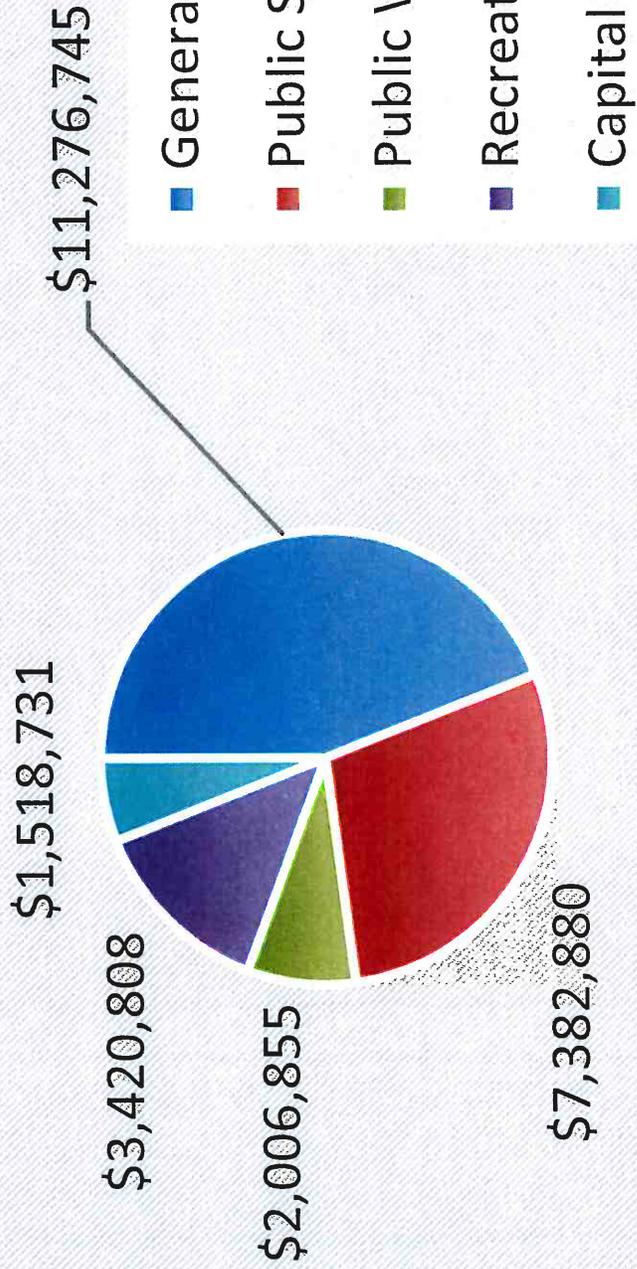
Millions

Fiscal Year Total Revenues

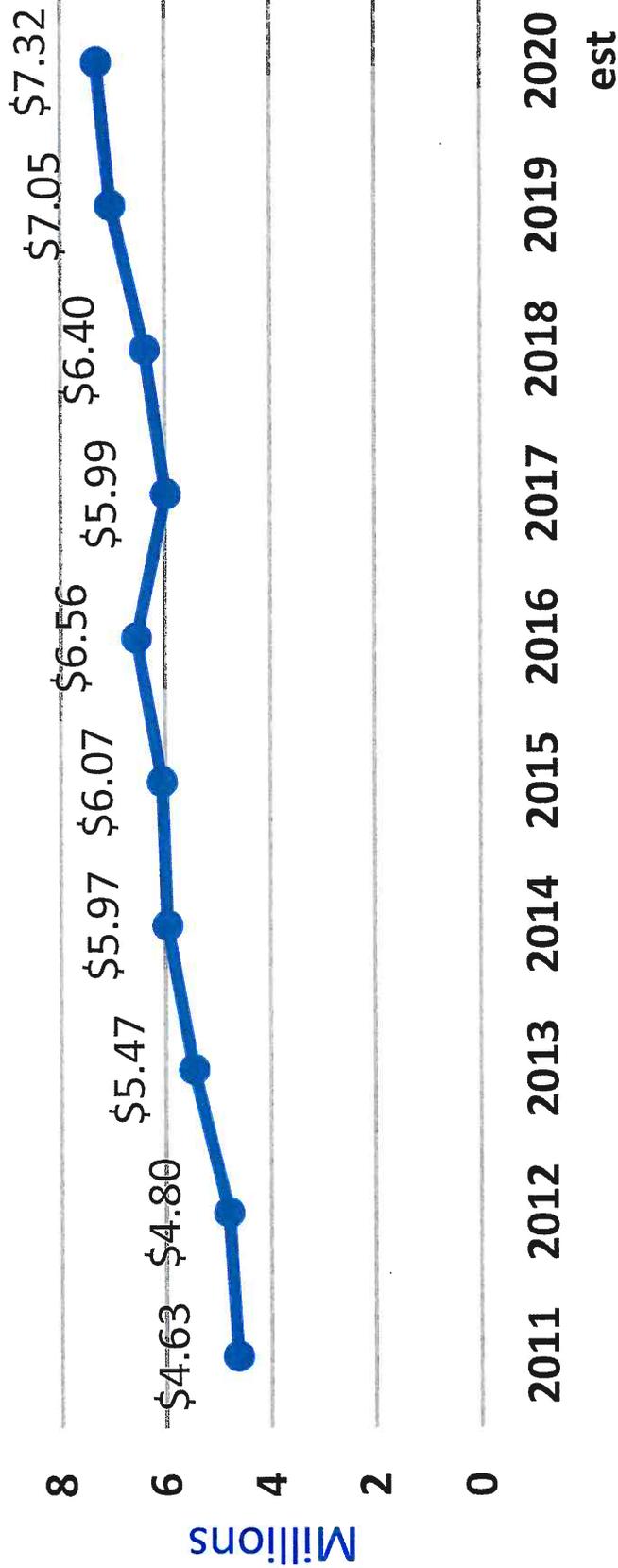
# 2020 Proposed Budget General Fund

*Expenditure by Function*

Total: \$26,606,019



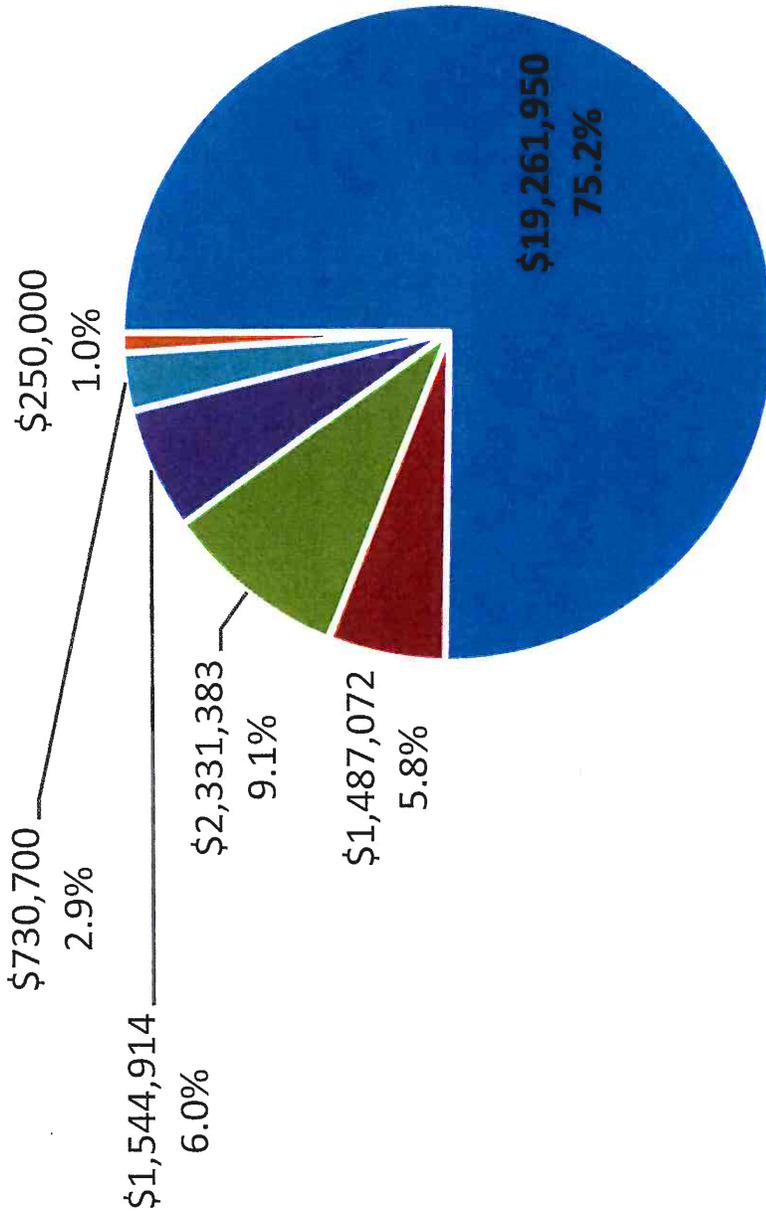
# Gross Tax Collections - 10 Year Trend



July - June Fiscal Year  
 General Fund Portion of Tax

# 2020 General Fund Revenue By Type:

Total - **\$25,606,019**

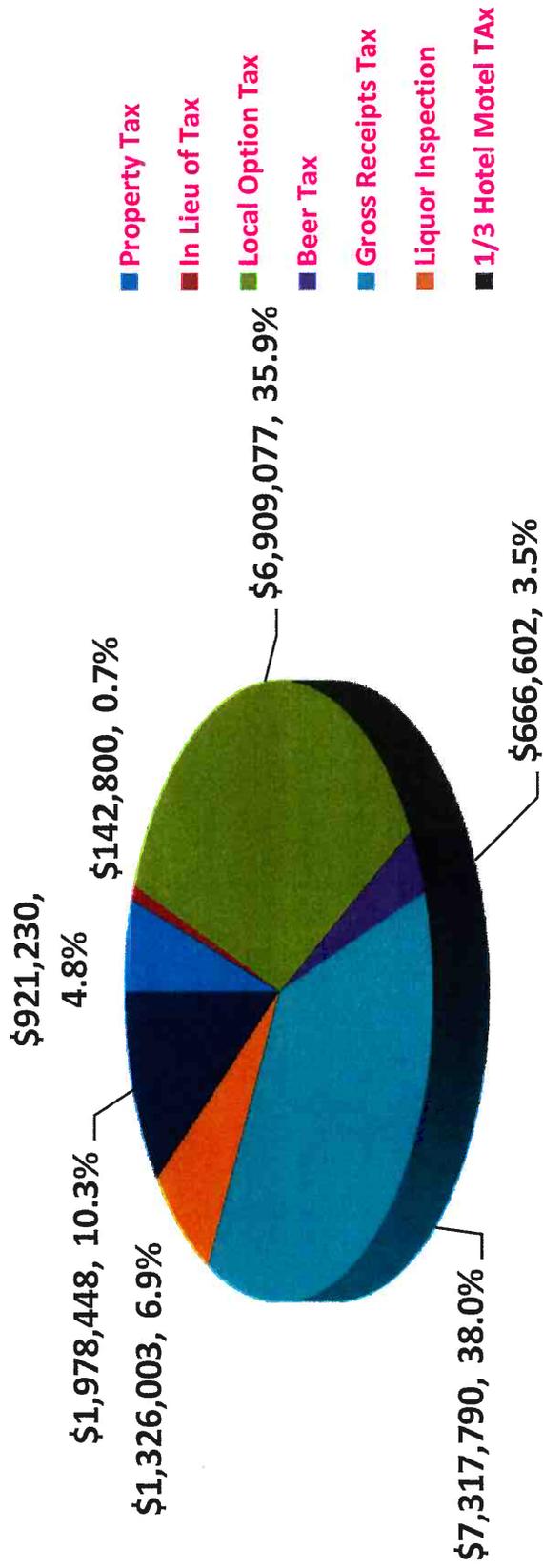


- Local Taxes
- License & Permits
- Intergovernmental
- Use of Money & Property
- Charges for Services
- Fines & Forfeitures

# 2020 General Fund

## Local Taxes

**Total: \$19,261,950**



110  
GENERAL FUND REVENUE

Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-30000-000</b>			
<b>\$\$\$ REVENUES \$\$\$</b>	<b>23,622,198</b>	<b>25,431,699</b>	<b>25,606,019</b>
<b>110-31000-000</b>			
<b>*** LOCAL TAXES ***</b>	<b>17,327,083</b>	<b>18,762,367</b>	<b>19,261,950</b>
110-31110-000 Current Year Property Tax	743,510	830,096	820,510
110-31111-000 Property Tax Discount	(4,789)	(5,647)	(4,700)
110-31120-000 Ad Valorem Public Utilities	47,536	49,500	49,500
110-31200-000 Prior Years Property Taxes	48,891	43,952	36,220
110-31300-000 Penalties Current Taxes	1,681	826	500
110-31301-000 Penalties Prior Years Taxes	8,628	8,361	7,700
110-31511-000 Sevier County Electric System	307,423	12,869	12,800
110-31514-000 Sevier County Utility Dist.	111,870	131,989	130,000
110-31610-000 Local Option Sales Tax	6,000,989	6,660,202	6,909,077
110-31710-000 Wholesale Beer Tax	619,445	666,602	666,602
110-31720-000 Liquor Inspection Fee	1,255,765	1,326,003	1,326,003
110-31820-000 Gross Receipts Tax	6,401,032	7,047,665	7,317,790
110-31821-000 1/3 Hotel/Motel Tax	1,773,603	1,978,448	1,978,448
110-31900-000 Water & Sewer Property Tax	11,500	11,500	11,500
<b>110-32000-000</b>			
<b>*** LICENSE &amp; PERMITS ***</b>	<b>1,784,401</b>	<b>1,650,448</b>	<b>1,487,072</b>
110-32225-000 Trout Permits	20,728	21,617	21,500
110-32226-000 Tourist Resident Permits	359,625	379,025	360,000
110-32610-000 Building Permits	550,052	294,233	150,000
110-32810-000 Business Tax Act Taxes	567,302	671,816	671,816
110-32825-000 Liquor Licenses	36,960	36,730	36,730
110-32910-000 Franchise Fees	238,385	235,576	235,576
110-34722-000 Beer Permits	11,350	11,450	11,450
<b>110-33001-000</b>			
<b>*** INTERGOVERNMENTAL REVENUES ***</b>	<b>2,071,826</b>	<b>2,324,333</b>	<b>2,331,383</b>
110-33150-000 State Sales Tax	1,857,199	2,086,989	2,086,989
110-33214-000 Law Enforcement Grant	12,300	1,950	10,000
110-33220-000 County Ambulance Grant	100,000	100,000	100,000
110-33222-000 Sevier County Vol. Fire Grant	51,750	52,750	51,750
110-33520-000 Franchise & Income Tax	40,791	72,978	72,978
110-33560-000 Tax Sharing For Streets	7,947	7,841	7,841
110-33710-000 State Beer & Alcohol Tax	1,840	1,826	1,825

Revenue Information - Continued

Detail		2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-34000-000</b>	<b>*** USE OF MONEY &amp; PROPERTY ***</b>	<b>1,359,291</b>	<b>1,550,288</b>	<b>1,544,914</b>
110-34213-000	Ski Lodge Rental	1,000	1,000	1,000
110-34214-000	Aquarium Site Lease	50,000	50,000	50,000
110-34222-000	Post Office Rent	79,609	81,612	83,614
110-34711-000	Golf Course Greens Fees	841,960	821,615	820,000
110-34713-000	Golf Course Dues	25,300	19,200	15,000
110-34714-000	Golf Course Lockers	384	336	300
110-34715-000	Golf Course Concession	145,474	141,313	140,000
110-34910-000	Interest Income	215,564	435,213	435,000
<b>110-35000-000</b>	<b>*** CHARGES FOR SERVICES ***</b>	<b>802,756</b>	<b>887,221</b>	<b>730,700</b>
110-35261-000	Ambulance Income	485,405	477,765	478,000
110-35990-000	Miscellaneous Income	189,302	194,452	130,000
110-35991-000	Misc. Income-Taxable	2,088	1,443	1,300
110-35993-000	Recreation Program Fees	111,335	106,384	106,400
110-35998-000	Property Maintenance Inspection Fee	14,625	107,176	15,000
<b>110-37000-000</b>	<b>*** FINES, FORFEITS &amp; DONATIONS ***</b>	<b>276,840</b>	<b>257,044</b>	<b>250,000</b>
110-37100-000	Fines And Forfeitures	276,840	257,044	250,000

**2019-2020  
APPROPRIATIONS**

Detail		<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>
		<b>Actual</b>	<b>Actual</b>	<b>Proposed</b>
	<b>GENERAL FUND</b>	<b>20,858,321</b>	<b>24,462,550</b>	<b>25,606,019</b>
110.11000.000	CITY MANAGER	412,215	415,107	475,242
110.14000.000	CITY ATTORNEY	71,318	117,591	126,250
110.21000.000	FINANCE DEPARTMENT	695,011	769,858	843,688
110.26000.000	NONDEPARTMENTAL	6,699,400	10,278,906	8,652,046
110-60000-000	BUILDING AND PLANNING SERVICES	362,791	368,258	469,602
110-80000-000	LEGISLATIVE	940,563	702,453	709,917
110.51000.000	POLICE	3,095,962	3,201,563	3,521,529
110.51010.000	JAIL OPERATIONS	357,852	350,360	403,000
110.52000.000	FIRE / RESCUE	2,772,158	3,208,679	3,458,351
110.25000.000	SERVICE CENTER	353,147	377,554	448,220
110.43100.000	BUILDING MAINTENANCE	264,402	278,164	316,785
110.71000.000	STREET DEPARTMENT	857,641	971,009	1,241,850
110.41100.000	GOLF	1,038,704	1,132,049	1,229,350
110.42200.000	RECREATION	1,846,965	1,997,724	2,191,458
110.85000.000	CAPITAL PROJECTS	1,090,191	271,629	1,518,731
	Accounts Payable		21,646	

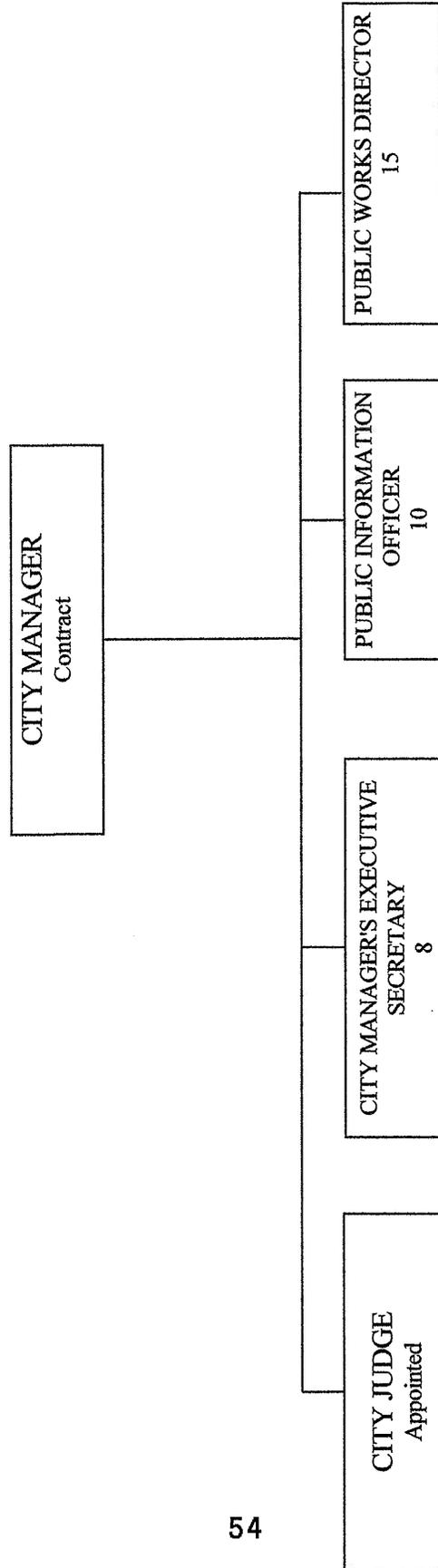
**110-11000  
CITY MANAGER**

As the Chief Executive Officer, or the Administrative head of the City Government, the City Manager is responsible for directing the overall administration of all Departments and Divisions; administering the Capital Improvements, and Major Equipment Purchase Programs; preparing and submitting the annual Budget; keeping the Commission advised of the City's financial condition; and recommending to the City Commission measures or actions he/she considers necessary for efficient operation of the City.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-11000-000 CITY MANAGER</b>	<b>412,215</b>	<b>415,107</b>	<b>475,242</b>
<b>110-11000-100 ***PERSONNEL COSTS***</b>	<b>349,156</b>	<b>350,120</b>	<b>400,692</b>
110-11000-111 Salaries, Classified	277,892	282,376	329,500
110-11000-112 Salaries, Temporary	3,347	459	1,500
110-11000-114 Salaries, Contract	13,000	13,000	13,000
110-11000-607 Car Allowance	10,392	9,959	10,392
110-11000-704 Payroll Taxes	22,650	21,991	23,300
110-11000-706 Retirement	21,875	22,335	23,000
<b>110-11000-200 ***SUPPLIES***</b>	<b>2,249</b>	<b>2,439</b>	<b>2,900</b>
110-11000-201 Office Supplies	2,249	2,439	2,900
<b>110-11000-600 ***GENERAL SERVICES***</b>	<b>26,105</b>	<b>28,011</b>	<b>30,900</b>
110-11000-601 Telephone	2,623	3,614	3,500
110-11000-606 Travel	3,214	3,732	5,500
110-11000-608 Contracted Services	16,840	16,929	17,500
110-11000-613 Public Relations	35	302	400
110-11000-617 Dues & Subscriptions	3,393	3,433	4,000
<b>110-11000-700 ***CONTINGENCY***</b>	<b>34,705</b>	<b>34,538</b>	<b>40,750</b>
110-11000-716 Lobbying Expense	30,600	30,450	36,450
110-11000-719 Equipment Lease	4,105	4,088	4,300

# 11000 CITY MANAGER DEPARTMENT



FULLTIME EMPLOYEES	3
APPOINTED EMPLOYEE	1
CONTRACT	1
TOTAL EMPLOYEES	5

**110-14000  
CITY ATTORNEY**

The City Attorney represents the City in all litigation, advises the City in all legal matters and serves as Prosecutor for the City. In addition, the City Charter requires that the City Attorney approve all Ordinances as to form.

Budget Information

		<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>
Detail		<b>Actual</b>	<b>Actual</b>	<b>Proposed</b>
<b>110-14000-000</b>	<b>CITY ATTORNEY</b>	<b>71,318</b>	<b>117,591</b>	<b>126,250</b>
<b>110-14000-100</b>	<b>***PERSONNEL COSTS***</b>	<b>67,388</b>	<b>108,138</b>	<b>121,000</b>
110-14000-108	City Attorney's Fees	67,388	108,138	120,000
110-14000-614	Consulting Attorneys	138	4,572	1,000
<b>110-14000-600</b>	<b>***GENERAL SERVICES***</b>	<b>3,929</b>	<b>9,453</b>	<b>5,250</b>
110-14000-606	Travel	3,292	4,306	4,500
110-14000-617	Dues & Subscriptions	500	575	750

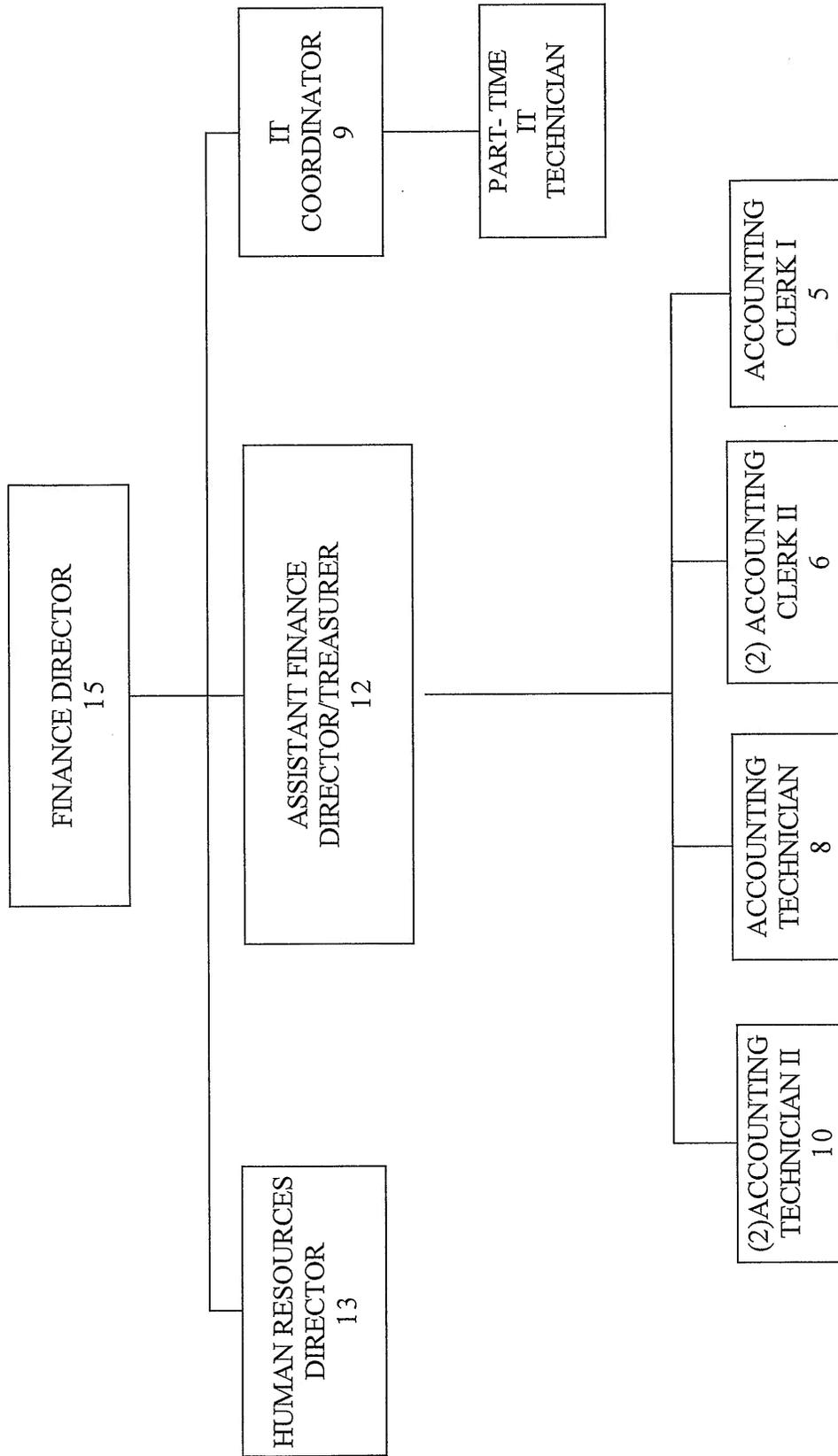
**110-21000  
FINANCE**

The Finance Department provides for the accounting of all revenues and expenditures of the City. Specific functions include the proper management of the City's Investments; long-term financial planning; assisting the City Manager in preparation and execution of the annual Budget; supervision of the City's Insurance and Retirement Programs; retirement of Debt Service Accounts; and the collection of taxes, assessments, fees, grants, reimbursements, and all other income or revenue of the City. In addition, the Finance Department maintains the accounting records of the City, collects receivables, prepares the payroll; audits all claims against the City and pays the bills. The Department is also responsible for customer billing, collection and accounting for Water and Sewer Utilities.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-21000-000 FINANCE DEPARTMENT</b>	<b>695,011</b>	<b>769,858</b>	<b>843,688</b>
<b>110-21000-100 ***PERSONNEL COSTS***</b>	<b>574,031</b>	<b>600,654</b>	<b>647,288</b>
110-21000-111 Salaries, Classified	490,473	505,432	534,300
110-21000-112 Salaries, Part-time	-	7,289	18,500
110-21000-113 Salaries, Other	4,225	4,996	5,500
110-21000-607 Car Allowance	3,888	3,888	3,888
110-21000-704 Payroll Taxes	36,290	38,489	43,100
110-21000-706 Retirement	39,154	40,559	42,000
<b>110-21000-200 ***SUPPLIES***</b>	<b>15,794</b>	<b>16,582</b>	<b>18,500</b>
110-21000-201 Office Supplies	15,794	16,582	18,500
<b>110-21000-400 ***MAINTENANCE***</b>	<b>1,474</b>	<b>2,311</b>	<b>5,000</b>
110-21000-401 Machinery Maintenance	1,474	2,311	5,000
<b>110-21000-600 ***GENERAL SERVICES***</b>	<b>103,712</b>	<b>150,312</b>	<b>172,900</b>
110-21000-601 Telephone	8,174	11,459	12,000
110-21000-606 Travel	5,141	4,714	6,000
110-21000-608 Contracted Services	87,306	130,744	149,500 *
110-21000-617 Dues & Subscriptions	1,458	2,026	2,800
110-21000-630 Education	1,633	1,369	2,600
* Includes:			
Banking Service Fees	21,000		
Financial Software	33,000		
Payroll Software	37,000		
Offsite Data Backup Service	19,350		

# 21000 FINANCE DEPARTMENT



FULLTIME EMPLOYEES	10
TEMORARY/SEASONAL EMPLOYEES	1
<b>TOTAL EMPLOYEES</b>	<b>11</b>

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46893	06-28-2019	Approved	PAXIS TECHNOLOGIES	110-21000-401	\$950.00	\$0.00	\$950.00
46319	01-15-2019	Approved	ADP, LLC	110-21000-608	\$40,000.00	\$33,029.00	\$6,971.00
					<b>\$40,950.00</b>	<b>\$33,029.00</b>	<b>\$7,921.00</b>

**110-26000  
NON-DEPARTMENTAL**

This section serves as a "catch-all" for items in the Budget that are not directly chargeable to a specific Department, but are general City obligations. In this Department can be found all the Hospitalization, Dental and other City-paid insurances as well as Longevity Pay for General Fund Departments. It also contains the Transfer Accounts through which funds are disbursed from the General Fund to certain other Funds.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-26000-000 NONDEPARTMENTAL</b>	<b>6,699,400</b>	<b>10,278,906</b>	<b>8,652,046</b>
<b>110-26000-100 ***PERSONNEL COSTS***</b>	<b>1,833,695</b>	<b>1,970,014</b>	<b>2,641,000</b>
110-26000-115 Employment Physicals/Drug Screens	7,329	3,094	5,000
110-26000-131 Workers Comp Deductible	1,034	2,312	5,000
110-26000-132 Safety Incentive Program	1,815	2,393	4,000
110-26000-170 Employee Recognition Program	3,648	1,664	4,000
110-26000-171 Employee Wellness Program	-	587	2,000
110-26000-609 Workers Compensation Insurance	256,178	271,664	290,000
110-26000-621 Hospitalization Insurance	1,144,728	1,262,385	1,880,000
110-26000-623 Dental Insurance	56,247	57,025	60,000
110-26000-629 Life, AD&D, Disability Insurance	30,869	32,274	34,000
110-26000-639 Employee Training Programs	-	-	5,000
110-26000-728 Longevity Pay	331,848	336,616	352,000
<b>110-26000-400 ***MAINTENANCE***</b>	<b>19,828</b>	<b>40,871</b>	<b>40,000</b>
110-26000-402 Buildings & Grounds Maintenance	7,436	39,740	35,000
110-26000-422 Flood Warning System	12,392	1,131	5,000
<b>110-26000-600 ***GENERAL SERVICES***</b>	<b>669,461</b>	<b>749,926</b>	<b>732,500</b>
110-26000-608 Contracted Services	78,453	175,179	124,500 *
110-26000-616 Advertising/Marketing	5,933	6,425	8,000
110-26000-620 General Liability Insurance	295,406	280,331	280,000
110-26000-631 Utilities	239,669	235,354	250,000
110-26000-636 Property & Casualty Insurance	50,000	52,637	70,000
<b>110-26000-700 ***CONTINGENCY***</b>	<b>57,832</b>	<b>56,345</b>	<b>57,050</b>
110-26000-707 Debt Service Principal	50,000	50,000	50,000
110-26000-708 Debt Service Interest	5,700	4,200	3,200
110-26000-749 Debt Service - Paying Agent Fee	-	-	850
110-26000-750 Service/Retirement Awards	2,132	2,145	3,000

\* Includes:

Office 365 Software/Email Archival	40,000
New Phone Equipment Maintenance	15,400
Active Directory Service - Phase 2 of 2	10,000

Budget Information - Continued

Detail		2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-26500-000</b>	<b>***OPERATING TRANSFERS OUT***</b>	<b>4,089,583</b>	<b>7,424,866</b>	<b>5,121,996</b>
110-26500-774	To Solid Waste/Disposal Fund	1,729,952	1,829,125	2,057,806
110-26500-775	To Street Aid Fund	-	1,180,428	1,577,932
110-26500-778	To Public Works Const. Fund	556,224	485,100	-
110-26500-783	To Tourism Fund	1,303,407	1,472,263	1,486,258
110-26500-785	To Wildfire 2016 Fund	500,000	345,000	-
110-26500-795	To Grant Financed Projects Fund	-	2,112,950	-
<b>110-26000-800</b>	<b>***CAPITAL OUTLAY***</b>	<b>29,000</b>	<b>26,885</b>	<b>59,500</b>
110-26000-816	Equipment Purchase/Replacement	29,000	26,885	59,500 *
	* Computer Replacements	30,000		
	New Phone System Hardware	29,500		
		<u>59,500</u>		

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46744	06-05-2019	Approved	ARCHER AIR	110-26000-402	\$2,475.61	\$0.00	\$2,475.61
			CONDITIONING SERVICE				
46770	06-12-2019	Approved	GODFREY GLASS COMPANY	110-26000-402	\$3,574.00	\$0.00	\$3,574.00
46860	06-28-2019	Approved	GODDARD ENTERPRISES, INC.	110-26000-402	\$710.00	\$0.00	\$710.00
46861	06-28-2019	Approved	GODDARD ENTERPRISES, INC.	110-26000-402	\$2,690.00	\$0.00	\$2,690.00
46862	06-28-2019	Approved	RYNO GUTTERS	110-26000-402, 110-26000-402, 110-26000-402	\$2,900.00	\$0.00	\$2,900.00
46790	06-17-2019	Approved	GRAVITY NETWORKS	110-26000-422	\$1,224.82	\$0.00	\$1,224.82
45502	05-01-2018	Approved	BUREAU OF TENNCARE	110-26000-608	\$6,223.58	\$3,111.79	\$3,111.79
45817	07-20-2018	Approved	ARCHIVESOCIAL	110-26000-608	\$2,388.00	\$635.68	\$1,752.32
46045	10-01-2018	Approved	BENEFITS CONNECTION, LLC	110-26000-608, 110-26000-608	\$4,925.00	\$4,515.00	\$410.00
46449	03-01-2019	Approved	DLZ NATIONAL, INC.	110-26000-608	\$65,000.00	\$22,500.00	\$42,500.00
46553	04-04-2019	Approved	AMAZON	110-26000-608	\$1,395.09	\$1,248.40	\$146.69
46581	04-10-2019	Approved	SOLARWINDS, INC	110-26000-608	\$752.50	\$0.00	\$752.50
44228	02-09-2017	Approved	AMAZON	110-26000-816	\$586.00	\$99.99	\$486.01
46848	06-27-2019	Approved	AMAZON	110-26000-816	\$2,475.00	\$75.49	\$2,399.51
					<b>\$97,319.60</b>	<b>\$32,186.35</b>	<b>\$65,133.25</b>

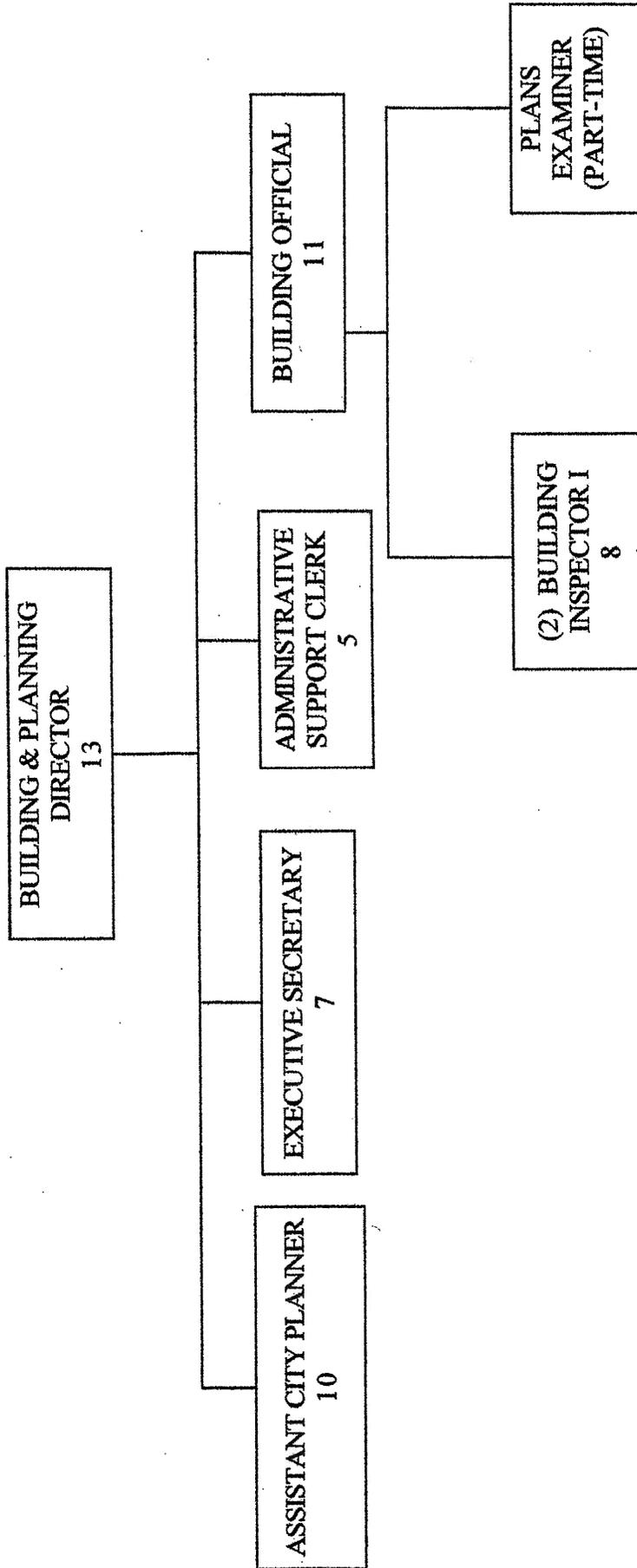
**110-60000**  
**BUILDING and PLANNING**

The purpose of the Department of Building and Planning is to administer and enforce the Building Codes, to make required inspections and review building plans. The Department also provides coordination for the physical growth and development of the City, administers the Zoning Ordinances and coordinates the activities of the Environmental Design Review Board (EDRB), Board of Zoning Appeals and Planning Commission.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-60000-000 BUILDING AND PLANNING SERVICES</b>	<b>362,791</b>	<b>368,258</b>	<b>469,602</b>
<b>110-60000-100 ***PERSONNEL COSTS***</b>	<b>312,785</b>	<b>329,538</b>	<b>390,919</b>
110-60000-111 Salaries, Classified	253,999	264,350	307,200
110-60000-112 Salaries, Other	-	3,569	19,200
110-60000-113 Workers Comp Deductible	272	12	400
110-60000-607 Car Allowance	17,169	17,748	18,619
110-60000-704 Payroll Taxes	20,427	21,936	23,500
110-60000-706 Retirement	20,917	21,924	22,000
<b>110-60000-200 ***SUPPLIES***</b>	<b>2,771</b>	<b>2,738</b>	<b>3,300</b>
110-60000-201 Office Supplies	2,531	2,626	3,000
110-60000-206 Safety Equipment	240	112	300
<b>110-60000-600 ***GENERAL SERVICES***</b>	<b>43,470</b>	<b>31,168</b>	<b>69,383</b>
110-60000-601 Telephone	3,372	4,889	5,000
110-60000-605 Codes Enforcement	25,356	6,633	5,000
110-60000-606 Travel	-	-	1,000
110-60000-608 Contracted Services	-	5,836	39,000 *
110-60000-616 Advertising/Marketing	394	207	750
110-60000-617 Dues & Subscriptions	501	855	2,050
110-60000-626 Local Planning Services	9,383	9,383	9,383
110-60000-627 ETDD	2,397	2,397	2,400
110-60000-628 International Building Code	418	-	2,300
110-60000-630 Education	1,649	968	2,500
<b>110-60000-700 ***CONTINGENCY***</b>	<b>3,765</b>	<b>4,813</b>	<b>6,000</b>
110-60000-719 Equipment Lease	3,765	4,813	6,000
* Includes Permitting Software	3,600		
Contracted Building Inspection Services	35,000		

# 60000 BUILDING & PLANNING DEPARTMENT



FULLTIME EMPLOYEES	7
PART-TIME EMPLOYEE	1
<b>TOTAL EMPLOYEES</b>	<b>8</b>

**110-80000  
LEGISLATIVE**

Five City Commissioners are elected at-large on a non-partisan ballot for staggered four-year terms. The Mayor is elected by the Commission for a one-year term. The Commission is the Legislative and Policy-Making body of the municipal corporation and is responsible for the development of the entire community. The City Commission enacts Ordinances and Resolutions of the City, reviews all City activities and sets the policies by which the City's government functions. Under provisions of the City Charter, the Commission appoints a City Manager who is responsible for implementing established Policies and for the efficient administration of City Operations.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-80000-000 LEGISLATIVE</b>	<b>940,563</b>	<b>702,453</b>	<b>709,917</b>
<b>110-80000-100 ***PERSONNEL COSTS***</b>	<b>33,089</b>	<b>35,362</b>	<b>36,100</b>
110-80000-107 Mayor and Commissioners	29,200	30,700	31,200
110-80000-704 Payroll Taxes	2,234	2,685	2,900
110-80000-706 Retirement	1,655	1,977	2,000
<b>110-80000-200 ***SUPPLIES***</b>	<b>1,507</b>	<b>1,953</b>	<b>2,500</b>
110-80000-201 Office Supplies	1,507	1,953	2,500
<b>110-80000-600 ***GENERAL SERVICES***</b>	<b>488,076</b>	<b>255,789</b>	<b>249,200</b>
110-80000-602 Audit	30,200	30,000	30,000
110-80000-603 Elections	-	22,210	-
110-80000-606 Travel	4,252	4,879	6,000
110-80000-608 Contracted Services	453,624	198,700	213,200 *
<b>110-80000-700 ***CONTINGENCY***</b>	<b>417,891</b>	<b>409,349</b>	<b>422,117</b>
110-80000-703 Miscellaneous	764	-	1,000
110-80000-711 Contingency/Donations	5,000	1,472	5,000
110-80000-739 Walters State Scholarship Program	20,000	20,000	20,000
110-80000-741 Gatlinburg-Pigeon Forge Airport	69,361	69,361	69,361
110-80000-743 ETSU Medical School Program	20,000	20,000	20,000
110-80000-752 TWRA Wildlife Officer	55,366	43,694	44,289
110-80000-753 Anna Porter Library	247,400	254,822	262,467
* Includes:			
Boys and Girls Club		100,000	
Sevier Animal Care Center		35,500	
Mountain Hope Good Shepherd Clinic		19,000	
Keep Sevier Beautiful		11,000	
Arrowmont		10,000	
Helen Ross McNabb Foundation		10,000	(Year 2 of 5)
Safe Harbor Child Advocacy Center		6,000	
Safespace		6,000	
Sevier County Food Ministries		5,000	
Sevier County C.A.R.E.S		5,000	
Sevier County Economic Development Council		4,700	
SCHAS		1,000	
		<u>213,200</u>	



**Gatlinburg  
Pigeon Forge**  
AIRPORT  
*Your Airport In The Smokies*

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PH (865)453-8393 • FAX (865)365-1242 • 134 AIR MUSEUM WAY • SEVIERVILLE, TENNESSEE 37862

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April 18, 2019

City Hall  
P.O. Box 5  
Gatlinburg, TN 37738

To: Robert Holt

**Ref: Budget for 2019/2020**

Dear Robert,

We are requesting that you budget ~~\$200,000~~ for the airport for the 2019/2020 fiscal year.

This year's proposed projects include additional land acquisition, apron repair, hangar rehabilitation and sinkhole repair.

Robert, thanks for all the help and support the city has given the airport.

Sincerely,

Emily R. Haur  
Gatlinburg Pigeon Forge Airport

XC: Dennis Clabo, Jr., Pigeon Forge

**Anna Porter Public Library**

**Request for Funding from City of Gatlinburg  
2019-2020**

**2019-2020**

<b>Salaries</b>	<b>205,367</b>
<b>Books/Audios/Videos</b>	<b>10,000</b>
<b>Computers</b>	<b>3,000</b>
<b>Phone</b>	<b>3,600</b>
<b>Supplies</b>	<b>5,700</b>
<b>Periodicals</b>	<b>1,000</b>
<b>Janitorial</b>	<b>8,400</b>
<b>Utilities</b>	<b>20,000</b>
<b>Insurance</b>	<b>2,700</b>
<b>Interlibrary Loan</b>	<b><u>2,700</u></b>
	<b>\$ 262,467</b>

**Total City Funds Requested      \$262,467**

**Total allocated by City in 2018-2019      \$ 254,822**  
**\$254,822 + 7,645 = 3% increase**

**Total requested for 2019/2020      \$262,467**

**110-51000  
POLICE**

The Police Department's major responsibility is to protect life and property, enforce traffic regulations, investigate accidents and reported criminal offenses, and to prevent crime. Departmental personnel work closely with State, Federal, County and other law enforcement agencies in a cooperative effort to fulfill this obligation. The Police Department received 29,928 calls for service during the 2018-2019 Fiscal Year.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-51000-000 POLICE</b>	<b>3,095,962</b>	<b>3,201,563</b>	<b>3,521,529</b>
<b>110-51000-100 ***PERSONNEL COSTS***</b>	<b>2,520,461</b>	<b>2,665,625</b>	<b>2,792,084</b>
110-51000-111 Salaries, Classified	2,022,661	2,151,055	2,229,300
110-51000-113 Salaries, Other	114,810	115,301	135,000
110-51000-131 Workers Comp Deductible	165	-	1,500
110-51000-204 Uniforms	23,240	21,746	27,500
110-51000-607 Car Allowance	20,784	20,783	20,784
110-51000-704 Payroll Taxes	167,866	178,412	187,500
110-51000-706 Retirement	170,935	178,328	190,500
<b>110-51000-200 ***SUPPLIES***</b>	<b>127,923</b>	<b>109,092</b>	<b>163,650</b>
110-51000-201 Office Supplies	3,970	3,515	10,100
110-51000-202 Janitorial Supplies	826	1,077	1,200
110-51000-203 Vehicle Operation	91,228	77,910	84,000
110-51000-212 Department Supplies	30,829	25,390	64,850 *
110-51000-236 K-9 Operations	1,070	1,200	3,500
<b>110-51000-400 ***MAINTENANCE***</b>	<b>62,181</b>	<b>59,452</b>	<b>90,500</b>
110-51000-402 Buildings & Grounds Maintenance	2,525	4,241	22,000 **
110-51000-404 Vehicle Maintenance	59,439	52,200	65,000
110-51000-406 Communication System Maintenance	217	3,011	3,500
<b>110-51000-600 ***GENERAL SERVICES***</b>	<b>111,924</b>	<b>143,710</b>	<b>187,905</b>
110-51000-601 Telephone	22,428	25,609	28,700
110-51000-606 Travel	6,105	8,991	13,100
110-51000-608 Contracted Services	65,625	88,411	99,500 ***
110-51000-617 Dues & Subscriptions	600	865	1,500
110-51000-618 Accrediation Program	1,422	2,182	3,000
110-51000-630 Education	11,115	13,022	34,105
110-51000-632 Rental on NCIC	4,630	4,630	8,000
* Includes:			
Ammunition		16,000	
Armory/Firing Range Supplies		15,000	
TN Hwy Safety Grant Purchases		10,000	
** Includes:			
HVAC Unit for Lounge/Detectives Ofcs		14,000	
*** Includes:			
GPS Monitoring Service		9,097	
Lower Court Prosecutor		22,593	
MiFi Device Charges		22,440	

Budget Information

Detail		2016-2017 Actual	2017-2018 Actual	2018-2019 Proposed
<b>110-51000-700</b>	<b>***CONTINGENCY***</b>	<b>172,909</b>	<b>173,181</b>	<b>201,500</b>
110-51000-703	Miscellaneous	409	681	1,500
110-51000-777	To Vehicle Replacement Fund	172,500	172,500	200,000
<b>110-51000-800</b>	<b>***CAPITAL OUTLAY***</b>	<b>100,564</b>	<b>50,503</b>	<b>85,890</b>
110-51000-816	Equipment Purchase/Replacement	100,564	50,503	85,890 *

\* Includes:

Body Armor Replacement - 45 sets	40,500
Portable Radios (12)	9,965
Lease of Two (2) Harley Motorcycles	8,350
Tasers and Accessories (6)	8,275
Communication Headsets (10)	8,000
Detective/Evidence Equipment	4,800

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46131	11-15-2018	Approved	SUMMIT UNIFORMS	110-51000-204	\$15,000.00	\$14,930.42	\$69.58
46788	06-17-2019	Approved	NORVELL TECHNOLOGIES, LLC	110-51000-608, 110-51000-608	\$2,747.77	\$0.00	\$2,747.77
45489	05-03-2018	Approved	AMAZON	110-51000-816	\$8,712.48	\$5,734.41	\$2,978.07
46680	05-15-2019	Approved	G T DISTRIBUTORS, INC.	110-51000-816, 110-51000-816	\$3,584.00	\$0.00	\$3,584.00
					<b>\$30,044.25</b>	<b>\$20,664.83</b>	<b>\$9,379.42</b>

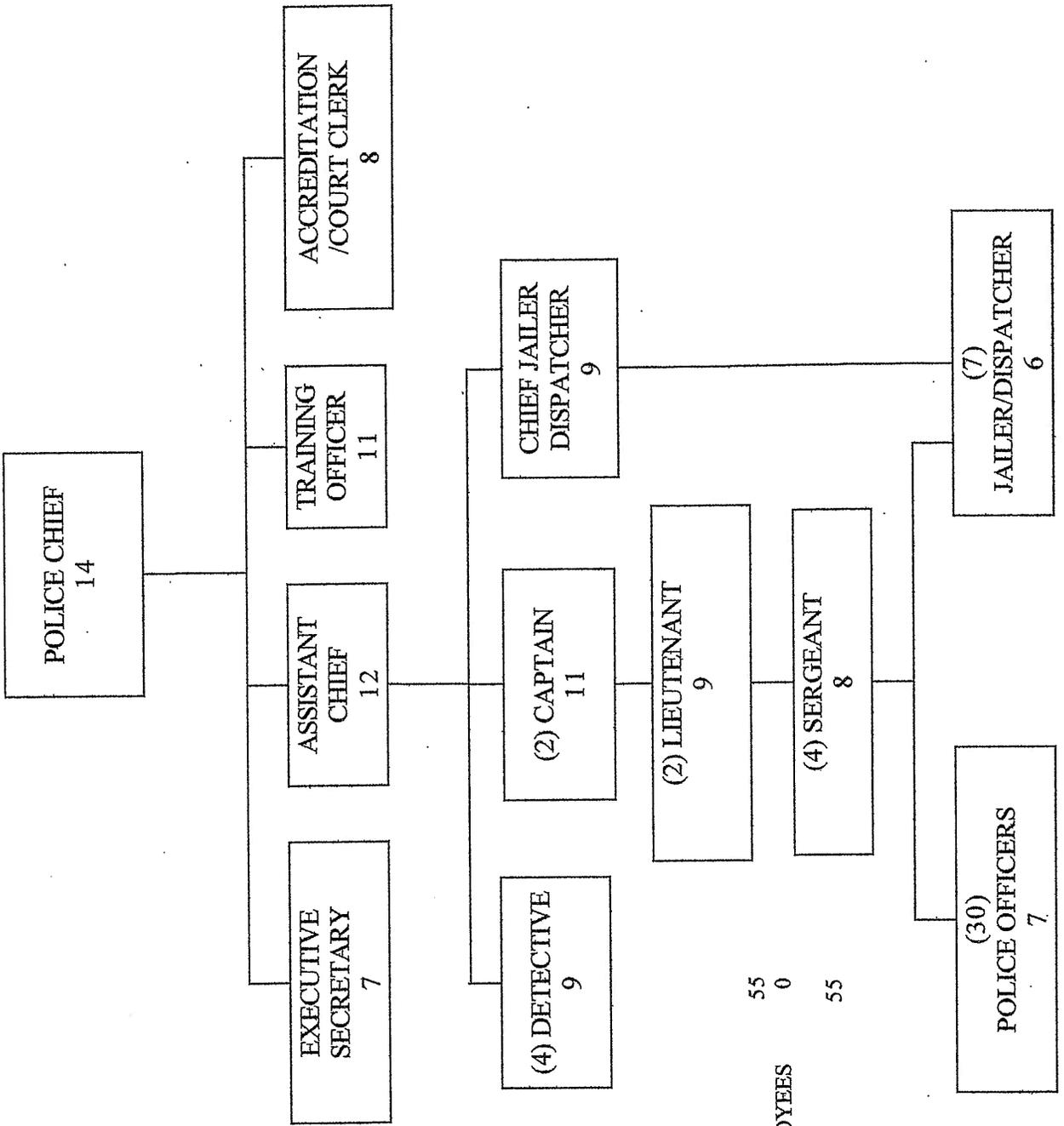
**110-51010  
JAIL OPERATIONS**

A separate Department of Jail Operations was created in FY1986-87 to appropriately reflect the costs of operating the Jail Facility. All jail related costs including Jailers' salaries and benefits and a prisoner care line item are presented for specific review.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-51010-000 JAIL OPERATIONS</b>	<b>357,852</b>	<b>350,360</b>	<b>403,000</b>
<b>110-51010-100 ***PERSONNEL COSTS***</b>	<b>356,211</b>	<b>348,553</b>	<b>389,800</b>
110-51010-111 Salaries, Classified	293,514	284,787	320,300
110-51010-113 Salaries, Other	13,520	15,177	18,000
110-51010-704 Payroll Taxes	24,615	24,381	25,500
110-51010-706 Retirement	24,563	24,208	26,000
<b>110-51010-200 ***SUPPLIES***</b>	<b>1,490</b>	<b>1,767</b>	<b>12,700</b>
110-51010-212 Department Supplies	1,490	1,767	12,700
<b>110-51010-600 ***GENERAL SERVICES***</b>	<b>151</b>	<b>40</b>	<b>500</b>
110-51010-606 Travel	-	-	200
110-51010-630 Education	140	40	200
110-51010-633 Prisoner Care	11	-	100

# 51000 POLICE DEPARTMENT



FULL-TIME EMPLOYEES 55  
 TEMPORARY/SEASONAL EMPLOYEES 0  
 TOTAL EMPLOYEES 55

**110-52000  
FIRE / RESCUE**

The Fire Department is responsible for preventing loss of life and property by preventing fires wherever possible, confining fires to their point of origin, and extinguishing fires with minimum loss when they do occur. Specific duties include answering fire calls in Gatlinburg and surrounding areas; conducting fire prevention inspections of commercial structures; and monitoring flood conditions and implementing evacuation procedures when necessary. Departmental personnel also provide around-the-clock emergency medical assistance and operate the City's advanced life support ambulance service. The total fire and rescue call made by the Department in FY2018-2019 reflected 711 inside the corporate limits, 139 outside the City and 57 in the National Park. For the same period, the Ambulance Service made a total of 1,735 runs inside the City, 556 outside the corporate limits and 106 in the National Park.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-52000-000 FIRE / RESCUE</b>	<b>2,772,158</b>	<b>3,208,679</b>	<b>3,458,351</b>
<b>110-52000-100 ***PERSONNEL COSTS***</b>	<b>2,456,752</b>	<b>2,430,537</b>	<b>2,581,251</b>
110-52000-111 Salaries, Classified	1,693,360	1,700,069	1,808,400
110-52000-112 Salaries, Temporary	339,851	313,140	339,851 *
110-52000-113 Salaries, Other	88,072	86,132	90,000
110-52000-121 Volunteer Firemen	400	625	2,500
110-52000-131 Workers Comp Deductible	2,000	1,000	1,500
110-52000-204 Uniforms	18,892	18,592	20,000
110-52000-704 Payroll Taxes	172,948	169,860	174,000
110-52000-706 Retirement	141,230	141,119	145,000
<b>110-52000-200 ***SUPPLIES***</b>	<b>93,939</b>	<b>92,259</b>	<b>102,000</b>
110-52000-201 Office Supplies	2,741	3,689	4,000
110-52000-202 Janitorial Supplies	4,046	4,330	4,500
110-52000-203 Vehicle Operation	29,861	31,297	33,000
110-52000-205 Ambulance Supplies	43,319	39,134	41,000
110-52000-206 Safety Equipment	930	830	1,000
110-52000-207 Tools	997	682	1,000
110-52000-223 Vol. Fire Supplies/Equipment	12,045	12,296	17,500
<b>110-52000-400 ***MAINTENANCE***</b>	<b>49,241</b>	<b>120,228</b>	<b>54,500</b>
110-52000-401 Machinery Maintenance	900	311	2,500
110-52000-402 Buildings & Grounds Maintenance	11,605	80,697	10,000
110-52000-404 Vehicle Maintenance	35,931	37,475	40,000
110-52000-406 Communication System Maintenance	806	1,745	2,000

\* Part-time EMT/Paramedic Pool

Budget Information - Continued

Detail		2017-2018 Actual	2018-2019 Projected	2019-2020 Budget
<b>110-52000-600</b>	<b>***GENERAL SERVICES***</b>	<b>115,226</b>	<b>143,872</b>	<b>182,000</b>
110-52000-601	Telephone	15,769	23,094	25,000
110-52000-606	Travel	-	1,719	2,000
110-52000-608	Contracted Services	56,948	70,510	95,000 *
110-52000-630	Education	4,847	12,222	25,000
110-52000-631	Utilities	37,662	36,327	35,000
<b>110-52000-700</b>	<b>***CONTINGENCY***</b>	<b>57,000</b>	<b>294,300</b>	<b>180,000</b>
110-52000-777	To Vehicle Replacement Fund	57,000	294,300	180,000
<b>110-52000-800</b>	<b>***CAPITAL OUTLAY***</b>	<b>-</b>	<b>127,484</b>	<b>358,600</b>
110-52000-816	Equipment Purchase/Replacement	-	127,484	358,600 **

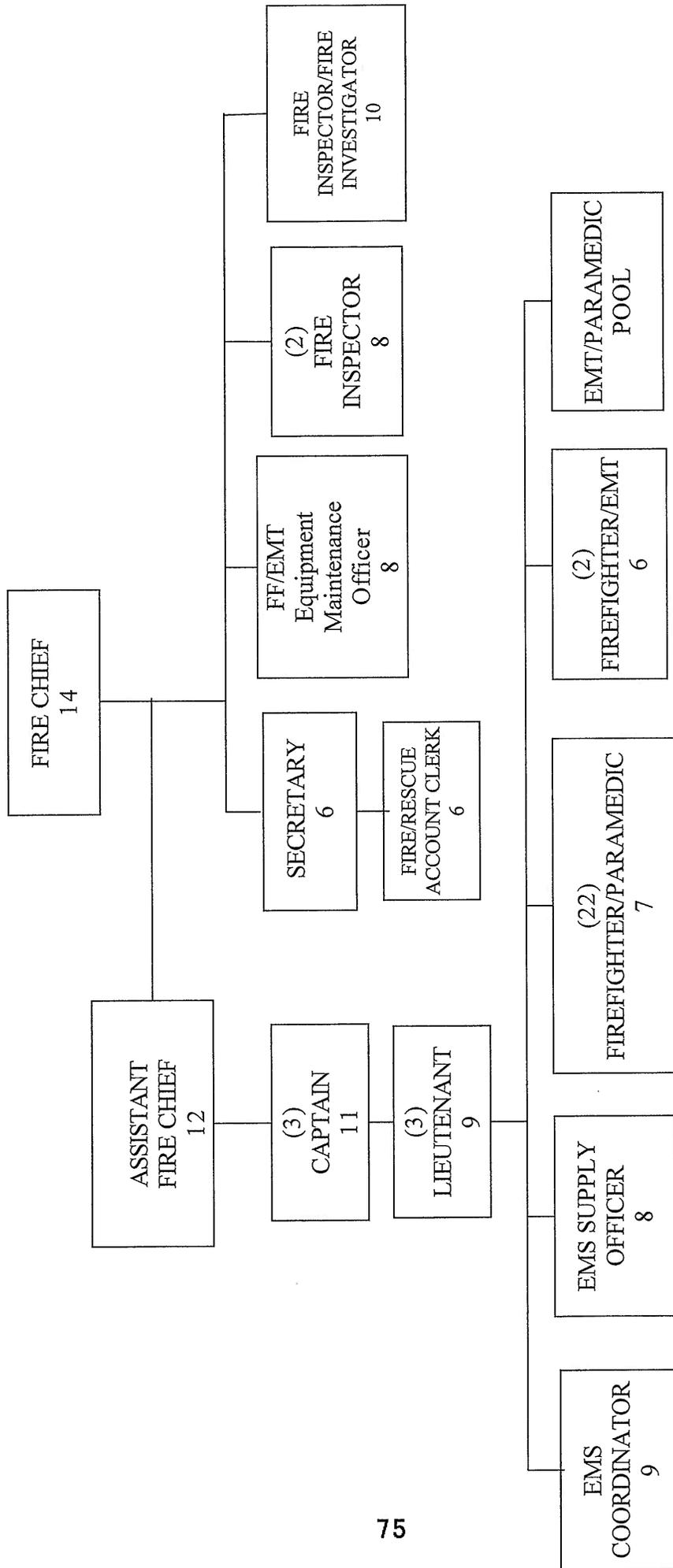
\* Includes Ambulance Billing Fees

** 60 sets of Turnout Gear	138,120
32 sets of SCBA Airpak X3 Pro Units	220,480
	<u>358,600</u>

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46014	10-11-2018	Approved	FOOD CITY	110-52000-205	\$2,000.00	\$1,430.10	\$569.90
46492	03-22-2019	Approved	EDDIES DRUG STORE	110-52000-205	\$2,000.00	\$885.09	\$1,114.91
46493	03-18-2019	Approved	FOOD CITY	110-52000-205	\$2,000.00	\$1,851.75	\$148.25
46611	04-08-2019	Approved	ARCHITECT DOYLE E. JONES	110-52000-402	\$7,600.00	\$5,320.00	\$2,280.00
46888	06-28-2019	Approved	RIDGE VALLEY HEAT & AIR	110-52000-402	\$26,827.00	\$0.00	\$26,827.00
46574	04-09-2019	Approved	SOUTHERN EMERGENCY PRODUCTS	110-52000-404	\$1,650.00	\$0.00	\$1,650.00
45762	07-31-2018	Approved	BUREAU OF TENNCARE	110-52000-608	\$12,447.12	\$3,111.78	\$9,335.34
45794	08-17-2018	Approved	AIRGAS USA, LLC	110-52000-608	\$4,000.00	\$3,496.58	\$503.42
46031	10-17-2018	Approved	AMBULANCE MEDICAL BILLING/NRG	110-52000-608	\$4,500.00	\$3,335.08	\$1,164.92
46074	10-30-2018	Approved	TERMINIX INTERNATIONAL, INC.	110-52000-608	\$2,580.00	\$2,064.00	\$516.00
46141	11-19-2018	Approved	OUTFITTER SATELLITE INC	110-52000-608	\$1,127.72	\$0.00	\$1,127.72
46459	03-11-2019	Approved	AMBULANCE MEDICAL BILLING/NRG	110-52000-608	\$4,500.00	\$3,374.49	\$1,125.51
46119	11-09-2018	Approved	G & W DIESEL SERVICES, INC.	110-52000-816	\$66,640.00	\$62,560.00	\$4,080.00
					<b>\$137,871.84</b>	<b>\$87,428.87</b>	<b>\$50,442.97</b>

# 52000 FIRE/RESCUE DEPARTMENT



FULLTIME EMPLOYEES 40  
 TEMPORARY/SEASONAL EMPLOYEES 0 \*  
 TOTAL EMPLOYEES 40

\*PART-TIME EMT/PARAMEDIC POOL

**110-25000  
SERVICE CENTER**

The Service Center is responsible for the repair and maintenance of all City equipment. The facility improves public service and contributes to the efficient operation of the City by allowing all supplies and equipment to be maintained in one location.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-25000-000 SERVICE CENTER</b>	<b>353,147</b>	<b>377,554</b>	<b>448,220</b>
<b>110-25000-100 ***PERSONNEL COSTS***</b>	<b>267,783</b>	<b>262,509</b>	<b>293,020</b>
110-25000-111 Salaries, Classified	221,319	216,274	230,520
110-25000-112 Salaries, Temporary	-	-	11,000 *
110-25000-113 Salaries, Other	4,205	4,400	6,000
110-25000-131 Workers Comp Deductible	-	144	700
110-25000-204 Uniforms	5,293	4,991	6,000
110-25000-704 Payroll Taxes	18,599	17,719	19,300
110-25000-706 Retirement	18,368	18,980	19,500
<b>110-25000-200 ***SUPPLIES***</b>	<b>12,269</b>	<b>25,770</b>	<b>68,000</b>
110-25000-201 Office Supplies	2,643	2,006	2,000
110-25000-202 Janitorial Supplies	544	3,394	2,500
110-25000-203 Vehicle Operation	2,324	1,891	2,500
110-25000-206 Safety Equipment	2,395	3,247	4,000
110-25000-207 Tools	4,363	4,914	5,000
110-25000-212 Department Supplies	-	10,318	52,000 **
<b>110-25000-400 ***MAINTENANCE***</b>	<b>10,004</b>	<b>14,220</b>	<b>25,700</b>
110-25000-401 Machinery Maintenance	3,730	4,287	4,500
110-25000-402 Buildings & Grounds Maintenance	4,940	7,331	19,000
110-25000-404 Vehicle Maintenance	1,335	2,601	2,200
<b>110-25000-600 ***GENERAL SERVICES***</b>	<b>27,089</b>	<b>36,876</b>	<b>45,000</b>
110-25000-601 Telephone	1,114	1,033	2,500
110-25000-608 Contracted Services	7,487	11,410	16,000
110-25000-630 Education	223	5,400	5,000
110-25000-631 Utilities	18,265	19,033	21,500
<b>110-25000-700 ***CONTINGENCY***</b>	<b>3,500</b>	<b>1,133</b>	<b>1,500</b>
110-25000-777 To Vehicle Replacement Fund	3,500	1,133	1,500
<b>110-25000-800 ***CAPITAL OUTLAY***</b>	<b>32,503</b>	<b>37,047</b>	<b>15,000</b>
110-25000-816 Equipment Purchase/Replacement	32,503	37,047	15,000 ***

\* Part-time Asst Parts Clerk

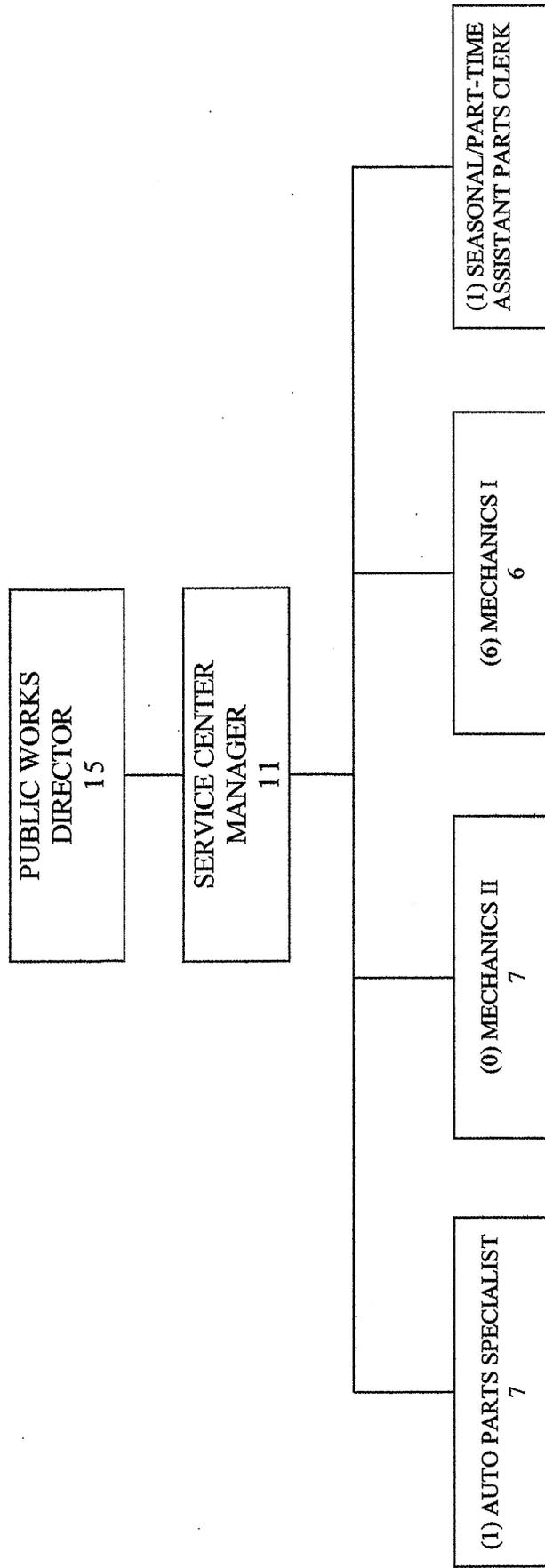
\*\* Includes Write off of Obsolete Inventory 40,000

\*\*\* Vehicle Lift for Bay#3 15,000

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46074	10-30-2018	Approved	TERMINIX INTERNATIONAL, INC.	110-25000-608	\$2,580.00	\$2,064.00	\$516.00
					<b>\$2,580.00</b>	<b>\$2,064.00</b>	<b>\$516.00</b>

# 25000 SERVICE CENTER



FULLTIME EMPLOYEES 8  
 TEMPORARY EMPLOYEES/SEASONALS 1  
 TOTAL EMPLOYEES 9

**110-43100  
BUILDING MAINTENANCE**

The Building Maintenance Staff is responsible for the maintenance and repair of the various buildings owned by the City as well as City-wide Traffic Signalization. These buildings include: City Hall Complex, American Legion, Community Center, Shilling Center, Water Treatment Plant, Winter Lights Warehouse, Fire Halls, Public Works Facility, Library, Sanitation Building, Post Office and exterior maintenance of Welcome Centers and Special Events Office.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-43100-000 BUILDING MAINTENANCE</b>	<b>264,402</b>	<b>278,164</b>	<b>316,785</b>
<b>110-43100-100 ***PERSONNEL COSTS***</b>	<b>211,522</b>	<b>226,605</b>	<b>243,000</b>
110-43100-111 Salaries, Classified	179,533	192,798	206,400
110-43100-113 Salaries, Other	2,153	1,894	2,500
110-43100-131 Workers Comp Deductible	-	300	300
110-43100-204 Uniforms	1,218	1,241	1,500
110-43100-704 Payroll Taxes	14,302	14,864	16,300
110-43100-706 Retirement	14,316	15,507	16,000
<b>110-43100-200 ***SUPPLIES***</b>	<b>10,789</b>	<b>10,808</b>	<b>13,000</b>
110-43100-201 Office Supplies	574	761	1,000
110-43100-202 Janitorial Supplies	664	687	900
110-43100-203 Vehicle Operation	5,437	5,435	6,000
110-43100-206 Safety Equipment	1,546	1,439	1,600
110-43100-207 Tools	2,569	2,486	3,500
<b>110-43100-400 ***MAINTENANCE***</b>	<b>10,481</b>	<b>10,484</b>	<b>20,285</b>
110-43100-402 Buildings & Grounds Maintenance	7,195	8,331	17,785 *
110-43100-404 Vehicle Maintenance	3,286	2,153	2,500
<b>110-43100-600 ***GENERAL SERVICES***</b>	<b>21,335</b>	<b>18,781</b>	<b>26,200</b>
110-43100-601 Telephone	746	728	2,500
110-43100-608 Contracted Services	19,494	16,892	20,000
110-43100-630 Education	641	532	3,000
110-43100-631 Utilities	453	629	700
<b>110-43100-700 ***CONTINGENCY***</b>	<b>7,575</b>	<b>7,645</b>	<b>9,250</b>
110-43100-703 Miscellaneous	75	145	250
110-43100-777 To Vehicle Replacement Fund	7,500	7,500	9,000
<b>110-43100-800 ***CAPITAL OUTLAY***</b>	<b>2,700</b>	<b>3,841</b>	<b>5,050</b>
110-43100-816 Equipment Purchase/Replacement	-	-	-
110-43100-842 Business Directional Signs	2,700	3,841	5,050

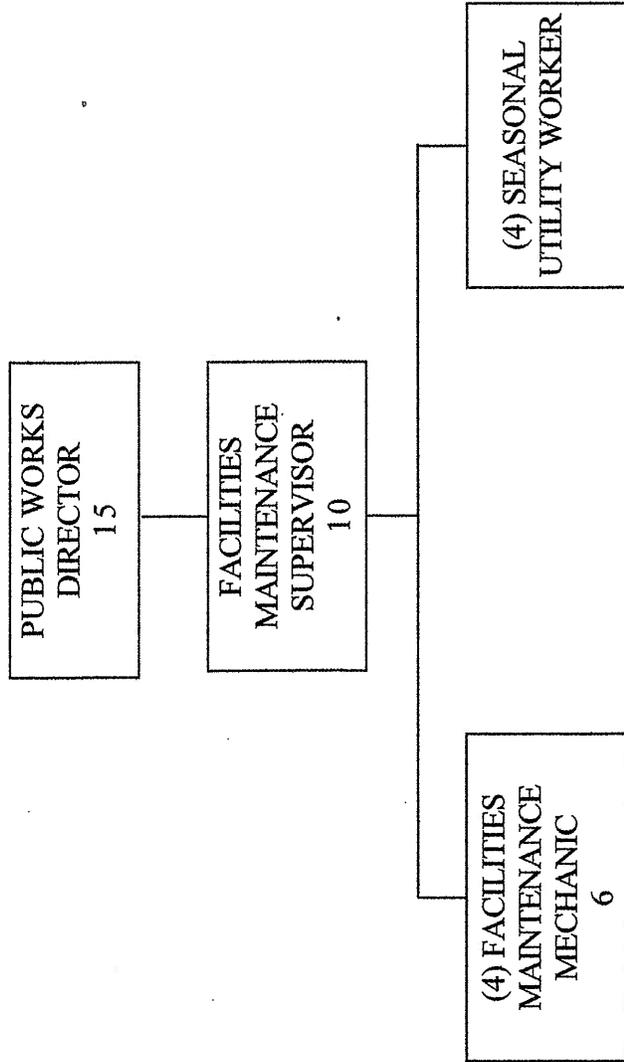
\* Includes:

Replacing Lighting Fixtures at Anna Porter Public Library	4,000
Painting - various areas of City Hall Complex	6,785

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
45852	09-06-2018	Approved	ARCHER AIR	110-43100-608	\$11,004.00	\$9,903.60	\$1,100.40
46074	10-30-2018	Approved	CONDITIONING SERVICE TERMINIX INTERNATIONAL, INC.	110-43100-608	\$2,580.00	\$2,064.00	\$516.00
					<b>\$13,584.00</b>	<b>\$11,967.60</b>	<b>\$1,616.40</b>

# 43100 BUILDING MAINTENANCE DEPARTMENT



FULL TIME EMPLOYEES 5  
TEMPORARY EMPLOYEES/SEASONALS 4

TOTAL EMPLOYEES 9

**110-71000  
STREET**

The Street Department is responsible for maintaining approximately 92 miles of City Streets in accordance with State Specifications. Specific duties include paving, resurfacing and ditching roads; cleaning and repairing storm drains, catch basins, and inlets; mending potholes; clearing, cutting and cleaning along right-of-ways; salting and sanding of roads in winter; repairing sidewalks and installing and maintaining street and traffic signs.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-71000-000 STREET DEPARTMENT</b>	<b>857,641</b>	<b>971,009</b>	<b>1,241,850</b>
<b>110-71000-100 ***PERSONNEL COSTS***</b>	<b>531,465</b>	<b>571,554</b>	<b>706,300</b>
110-71000-111 Salaries, Classified	449,635	477,337	609,400
110-71000-113 Salaries, Other	5,211	9,239	7,000
110-71000-131 Workers Comp Deductible	-	789	1,000
110-71000-204 Uniforms	4,120	5,714	5,900
110-71000-704 Payroll Taxes	37,818	38,695	42,000
110-71000-706 Retirement	34,682	39,779	41,000
<b>110-71000-200 ***SUPPLIES***</b>	<b>57,355</b>	<b>85,832</b>	<b>89,200</b>
110-71000-201 Office Supplies	430	808	700
110-71000-202 Janitorial Supplies	1,172	1,298	1,500
110-71000-203 Vehicle Operation	41,175	59,324	61,500
110-71000-206 Safety Equipment	3,195	3,317	5,500
110-71000-207 Tools	3,428	3,930	4,500
110-71000-212 Department Supplies	7,955	17,154	15,500
<b>110-71000-400 ***MAINTENANCE***</b>	<b>137,573</b>	<b>144,783</b>	<b>236,800</b>
110-71000-402 Buildings & Grounds Maintenance	455	394	49,800 *
110-71000-404 Vehicle Maintenance	113,222	127,146	132,000
110-71000-406 Communication System Maintenance	158	149	2,500
110-71000-407 Bridge Repair	-	-	3,000
110-71000-431 Snow Removal	23,739	17,094	49,500
<b>110-71000-600 ***GENERAL SERVICES***</b>	<b>4,760</b>	<b>13,372</b>	<b>20,300</b>
110-71000-601 Telephone	3,691	8,013	10,000
110-71000-606 Travel	-	43	1,000
110-71000-608 Contracted Services	-	974	3,400 **
110-71000-630 Education	-	-	1,000
110-71000-631 Utilities	1,070	4,342	4,900

\* Tree Cleanup on Dudley Creek Bypass 48,500

\*\* Includes Monitoring for 13 GPS Units

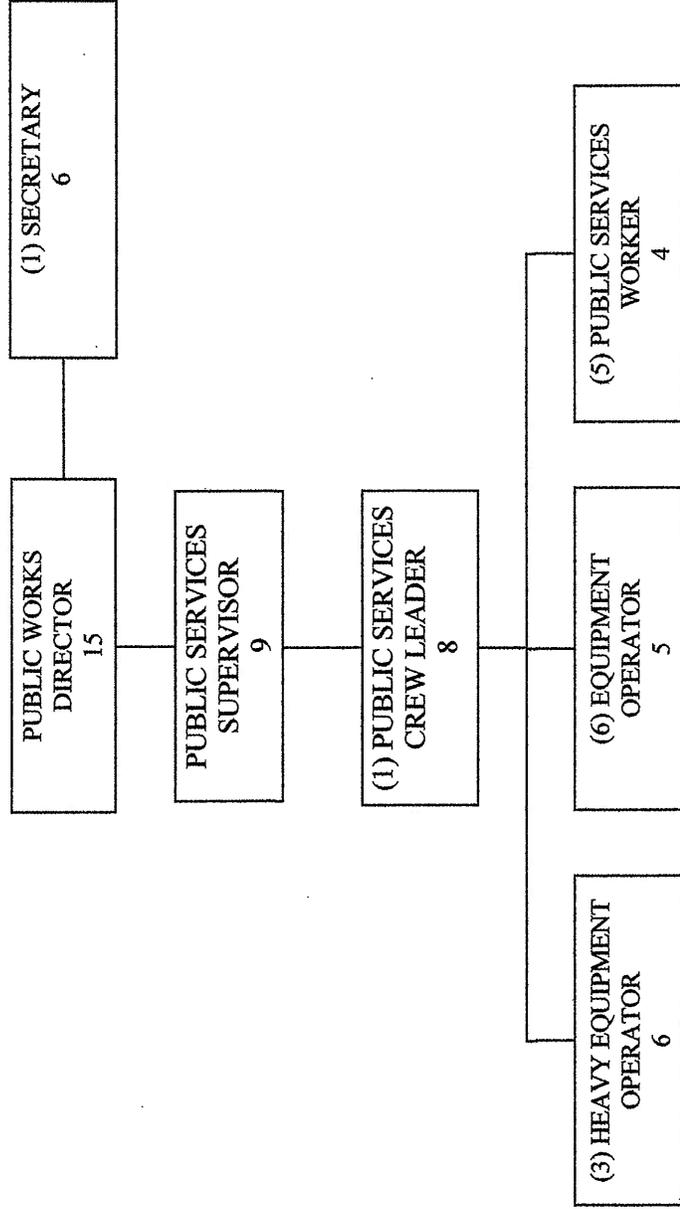
Budget Information - Continued

Detail		2017-2018	2018-2019	2019-2020
		Actual	Projected	Budget
<b>110-71000-700</b>	<b>***CONTINGENCY***</b>	<b>125,441</b>	<b>125,684</b>	<b>137,000</b>
110-71000-703	Miscellaneous	441	684	2,000
110-71000-777	To Vehicle Replacement Fund	125,000	125,000	135,000
<b>110-71000-800</b>	<b>***CAPITAL OUTLAY***</b>	<b>1,047</b>	<b>29,786</b>	<b>52,250</b>
110-71000-802	Guardrails, Handrails, Fences	-	29,285	15,000
110-71000-816	Equipment Purchase/Replacement	-	-	32,250 *
110-71000-860	Drainage Tile & Storm Grates	1,047	501	5,000
	* 72" Bradco Sweepster w/Pickup Broom		5,250	
	Hydraulic Concrete Saw, 26" Blade		27,000	
	Total		<u><u>32,250</u></u>	

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46350	02-05-2019	Approved	HIGHWAY MARKINGS, INC.	110-71000-802	\$10,530.01	\$7,655.75	\$2,874.26
46429	02-28-2019	Approved	HIGHWAY MARKINGS, INC.	110-71000-802	\$2,581.25	\$481.25	\$2,100.00
					<b>\$13,111.26</b>	<b>\$8,137.00</b>	<b>\$4,974.26</b>

# 71000 STREET DEPARTMENT



FULL-TIME EMPLOYEES 17  
 TEMPORARY EMPLOYEES/SEASONALS 0

TOTAL EMPLOYEES 17

**110-41100  
GOLF**

The Golf Department operates and maintains the 18-hole Gatlinburg Golf Course, including the clubhouse and golf carts. The Golf Course Manager and staff host numerous convention delegates and tournaments with 20,274 rounds of golf played on the 145-acre course in FY2018-2019.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-41100-000 GOLF</b>	<b>1,038,704</b>	<b>1,132,049</b>	<b>1,229,350</b>
<b>110-41100-100 ***PERSONNEL COSTS***</b>	<b>657,264</b>	<b>678,726</b>	<b>712,000</b>
110-41100-111 Salaries, Classified	451,107	462,883	472,000
110-41100-112 Salaries, Temporary	97,601	97,573	129,000
110-41100-113 Salaries, Other	21,814	30,228	21,000
110-41100-131 Workers Comp Deductible	-	-	1,000
110-41100-204 Uniforms	1,198	989	1,500
110-41100-704 Payroll Taxes	47,064	48,455	49,000
110-41100-706 Retirement	38,480	38,597	38,500
<b>110-41100-200 ***SUPPLIES***</b>	<b>132,360</b>	<b>139,093</b>	<b>142,700</b>
110-41100-201 Office Supplies	1,929	2,909	2,500
110-41100-202 Janitorial Supplies	1,396	1,321	1,200
110-41100-203 Vehicle Operation	9,358	11,639	12,500
110-41100-207 Tools	984	1,456	1,500
110-41100-208 Botanical & Agricultural	57,391	59,009	58,000
110-41100-210 Concession Supplies	61,302	62,759	67,000
<b>110-41100-400 ***MAINTENANCE***</b>	<b>64,009</b>	<b>70,401</b>	<b>77,650</b>
110-41100-401 Machinery Maintenance	37,672	41,333	37,500
110-41100-402 Buildings & Grounds Maintenance	3,726	15,428	14,000
110-41100-415 Land Maintenance	13,734	7,820	18,150
110-41100-423 Irrigation System Maintenance	8,877	5,820	8,000
<b>110-41100-600 ***GENERAL SERVICES***</b>	<b>148,128</b>	<b>192,745</b>	<b>203,000</b>
110-41100-601 Telephone	4,554	8,366	9,000
110-41100-606 Travel	-	884	2,500
110-41100-608 Contracted Services	101,285	143,232	145,000 *
110-41100-617 Dues & Subscriptions	1,165	1,370	1,500
110-41100-631 Utilities	41,123	38,893	45,000
<b>110-41100-700 ***CONTINGENCY***</b>	<b>7,000</b>	<b>6,000</b>	<b>6,000</b>
110-41100-777 To Vehicle Replacement Fund	7,000	6,000	6,000
<b>110-41100-800 ***CAPITAL OUTLAY***</b>	<b>29,943</b>	<b>45,084</b>	<b>88,000</b>
110-41100-816 Equipment Purchase/Replacement	29,943	45,084	88,000 **

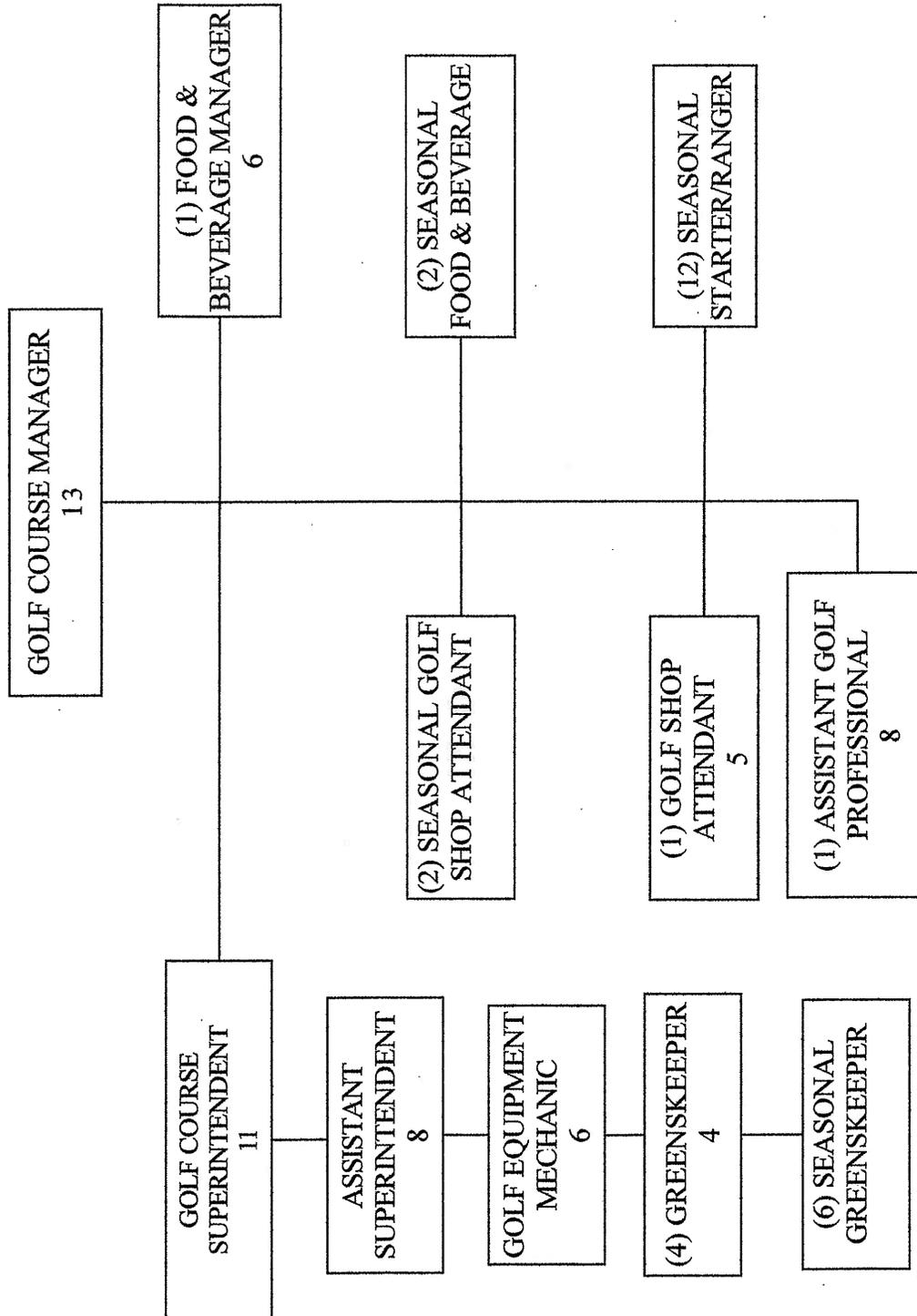
\* Includes Golf Cart Rental Agreement

** Sand Raking Machine - Toro 3040 Model	18,500
Bobcat used (with trade-in)	37,000
Turfco Sand Topdresser	12,500
Two (2) Utility Vehicles	20,000
	<u>88,000</u>

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46721	05-29-2019	Approved	MCNUTT OIL COMPANY, INC.	110-41100-203	\$2,330.00	\$2,100.15	\$229.85
46012	10-11-2018	Approved	REINHART FOODSERVICE, LLC	110-41100-210	\$5,000.00	\$4,851.68	\$148.32
46479	03-13-2019	Approved	FESCO, INC.	110-41100-210	\$967.00	\$0.00	\$967.00
46606	04-17-2019	Approved	REINHART FOODSERVICE, LLC	110-41100-210	\$15,000.00	\$12,254.52	\$2,745.48
46432	03-01-2019	Approved	GPS INDUSTRIES	110-41100-608	\$5,832.00	\$3,888.00	\$1,944.00
					<b>\$29,129.00</b>	<b>\$23,094.35</b>	<b>\$6,034.65</b>

# 4110 GOLF



FULL TIME EMPLOYEES 11  
 TEMPORARY/SEASONAL EMPLOYEES 22  
 TOTAL EMPLOYEES 33

**110-42200  
RECREATION**

The primary purpose of the Recreation Department is to provide leisure-time activity for Gatlinburg residents and visitors in accordance with their expressed recreational and educational interests. The Recreation Department has operational and maintenance responsibility for Mynatt Park, Mills Park, Holt Park and the Community Center. The Director has operational responsibility for the recreational use of these facilities and is expected to coordinate the use of these facilities with other departments and agencies. This Department is also responsible for maintaining Gatlinburg's Tree City USA status and for landscaping around all City buildings, traffic islands and street right-of ways. In addition, it is responsible for maintaining all flower boxes located along Parkway and River Road. They also assist with the Winterlighting Program. Funding for Public Restrooms and the Trout-Rearing Facility are also established in the Recreation Departmental Budget.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>110-42200-000 RECREATION</b>	<b>1,846,965</b>	<b>1,997,724</b>	<b>2,191,458</b>
<b>110-42200-100 ***PERSONNEL COSTS***</b>	<b>1,346,487</b>	<b>1,381,852</b>	<b>1,482,708</b>
110-42200-111 Salaries, Classified	1,038,356	1,054,351	1,136,300
110-42200-112 Salaries, Temporary	92,053	109,585	115,000
110-42200-113 Salaries, Other	21,695	18,390	22,500
110-42200-131 Workers Comp Deductible	187	1,684	1,600
110-42200-204 Uniforms	5,904	6,233	6,500
110-42200-607 Car Allowance	11,688	11,688	11,688
110-42200-704 Payroll Taxes	93,239	94,942	100,120
110-42200-706 Retirement	83,364	84,979	89,000
<b>110-42200-200 ***SUPPLIES***</b>	<b>159,690</b>	<b>169,055</b>	<b>181,700</b>
110-42200-201 Office Supplies	4,569	3,945	3,700
110-42200-202 Janitorial Supplies	34,076	35,907	37,000
110-42200-203 Vehicle Operation	12,854	14,082	15,000
110-42200-207 Tools	1,020	1,964	2,000
110-42200-208 Botanical & Agricultural	54,529	48,412	51,000
110-42200-210 Concession Supplies	8,761	7,983	10,500
110-42200-212 Department Supplies	23,342	27,628	27,500
110-42200-235 Trout Supplies	20,539	29,134	35,000
<b>110-42200-400 ***MAINTENANCE***</b>	<b>75,173</b>	<b>75,458</b>	<b>158,100</b>
110-42200-401 Machinery Maintenance	7,764	6,596	7,600
110-42200-402 Buildings & Grounds Maintenance	50,249	53,193	130,000 *
110-42200-404 Vehicle Maintenance	9,569	9,316	13,000
110-42200-426 Pool Maintenance	7,591	6,352	7,500

\* Includes:

Resurfacing Mynatt Park Tennis Courts	50,000
Compressor for Pool Area	20,000
Paving at Holt Park	2,376

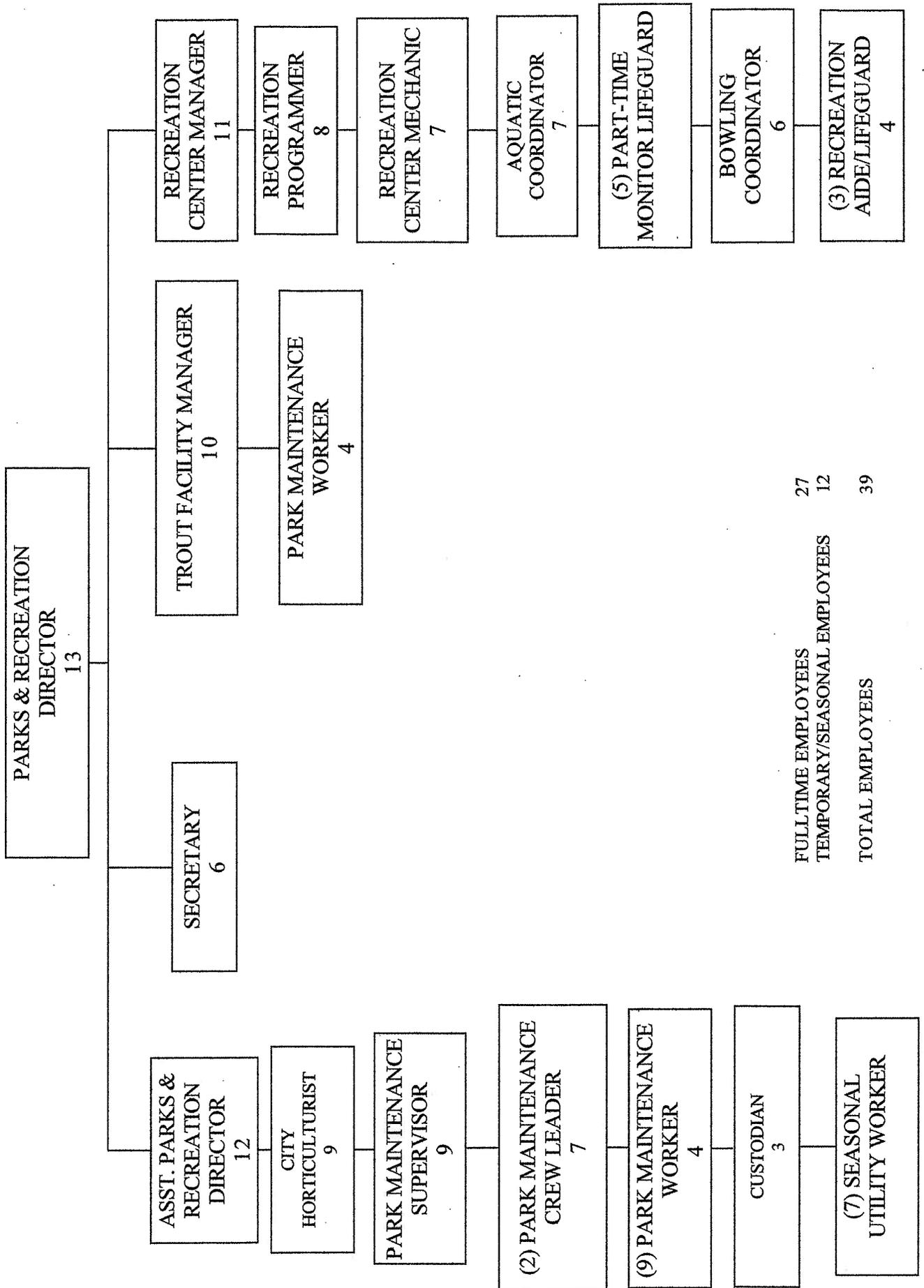
Budget Information - Continued

Detail		2017-2018	2018-2019	2019-2020
		Actual	Actual	Proposed
<b>110-42200-600</b>	<b>***GENERAL SERVICES***</b>	<b>239,899</b>	<b>241,746</b>	<b>256,950</b>
110-42200-601	Telephone	6,804	10,750	12,000
110-42200-606	Travel	3,934	874	3,600
110-42200-608	Contracted Services	60,537	68,663	72,000
110-42200-617	Dues & Subscriptions	1,297	1,242	1,700
110-42200-630	Education	1,929	1,188	2,650
110-42200-631	Utilities	165,397	159,028	165,000
<b>110-42200-700</b>	<b>***CONTINGENCY***</b>	<b>15,902</b>	<b>89,500</b>	<b>91,000</b>
110-42200-701	Special Events/Community Projects	15,902	15,000	16,500 *
110-42200-777	To Vehicle Replacement Fund	-	74,500	74,500
<b>110-42200-800</b>	<b>***CAPITAL OUTLAY***</b>	<b>9,814</b>	<b>40,114</b>	<b>21,000</b>
110-42200-816	Equipment Purchase/Replacement	9,814	40,114	21,000 **
	* Smoky Mountain Basketball Classic		12,000	
	Rocky Top Soccer		3,000	
	Memorial Tree Program		1,500	
			<u>16,500</u>	
	** Two (2) Riding Mowers		18,000	
	Metal Shed for Greenhouse Tools		3,000	
			<u>21,000</u>	

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46624	04-25-2019	Approved	MARTINS GREENHOUSES	110-42200-208	\$8,320.00	\$7,679.00	\$641.00
46542	04-01-2019	Approved	PEPSI-COLA COMPANY	110-42200-210	\$2,000.00	\$1,286.25	\$713.75
46600	04-17-2019	Approved	ALTYPE SCREEN PRINTING	110-42200-212	\$506.88	\$0.00	\$506.88
46726	05-29-2019	Approved	ALTYPE SCREEN PRINTING	110-42200-212	\$538.56	\$506.88	\$31.68
46650	05-06-2019	Approved	SEVIER FARMERS CO-OP	110-42200-235	\$1,650.00	\$0.00	\$1,650.00
45430	04-12-2018	Approved	OGLE'S REPAIR COMPANY	110-42200-401	\$2,100.00	\$0.00	\$2,100.00
46629	04-29-2019	Approved	CARL OWNEY & CO., INC.	110-42200-402	\$1,060.36	\$0.00	\$1,060.36
46074	10-30-2018	Approved	TERMINIX INTERNATIONAL, INC.	110-42200-608	\$2,580.00	\$2,064.00	\$516.00
					<b>\$18,755.80</b>	<b>\$11,536.13</b>	<b>\$7,219.67</b>

# 42200 RECREATION



FULLTIME EMPLOYEES 27  
 TEMPORARY/SEASONAL EMPLOYEES 12  
 TOTAL EMPLOYEES 39

**110-85000  
CAPITAL PROJECTS**

This Departmental Budget is presented to account for Capital Projects which are funded out of the General Fund and to account for the Storm Drainage Management Program.

Budget Information

Detail	2017-2018 <u>Actual</u>	2018-2019 <u>Actual</u>	2019-2020 <u>Proposed</u>
<b>110-85000-000    ***CAPITAL OUTLAY***</b>	<b>1,090,191</b>	<b>271,629</b>	<b>1,518,731</b>
110-85000-816    Equipment Purchase/Replacement	1,085,912	270,101	1,503,731 *
110-85000-894    Storm Drainage Management Program	4,279	1,528	15,000
* Ivy Road Slope Repair		435,000	
Purchase of Property Adjacent to Service Center		785,329	
City Hall Renovations		232,125	
Remodeling of Police Bicycle Building		51,277	
		<u>1,503,731</u>	

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance	Item Bal
46507	03-21-2019	Approved	CHARLES BLALOCK & SONS, INC. Equipment	110-85000-816	\$192,425.00	\$0.00	\$192,425.00	
46608	04-18-2019	Approved	Purchase/Replacement/Oak Ridge slope repair GRAVITY NETWORKS IT Wiring, BOC Approved 4-16-19	110-85000-816	\$46,321.10	\$23,160.55	\$23,160.55	\$55,600.00
46791	06-18-2019	Approved	AMAZON Rewire Job Parts	110-85000-816	\$936.37	\$369.96	\$566.41	
46889	06-28-2019	Approved	ROBERT G. CAMPBELL & ASSOCIATES, INC. Core Drillings - Cherokee Orchard and Cliff Branch	110-85000-816	\$6,000.00	\$0.00	\$6,000.00	\$23,160.55
					\$354,539.94	\$47,061.02	\$222,151.96	\$85,326.96

STORMWATER MANAGEMENT PROGRAM  
PROPOSED PROJECTS  
FY 2019-2020

Campbell Lead	\$ 5,000.00
Laurel Lane	5,000.00
Perry Drive	2,500.00
Loop Road	<u>2,500.00</u>
TOTAL	<u>\$15,000.00</u>

## GENERAL FUND - CIP

FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
<b>NON-DEPARTMENTAL</b>				
City Hall Complex Renovations \$232,125				
<b>FIRE</b>				
	Wildland Engine Purchase \$350,900			
<b>POLICE</b>				
Bicycle House Remodeling \$51,277	Security Locks & ID Card System \$21,263			
	Weapons Security & Storage Facility Update \$40,391			
<b>SERVICE CENTER</b>				
Service Center Property Purchases \$801,460	Service Center Office Renovations \$279,620			
<b>STREET</b>				
Ivy Road Slope Repair \$432,066				

FISCAL YEAR 2020

110 GENERAL FUND

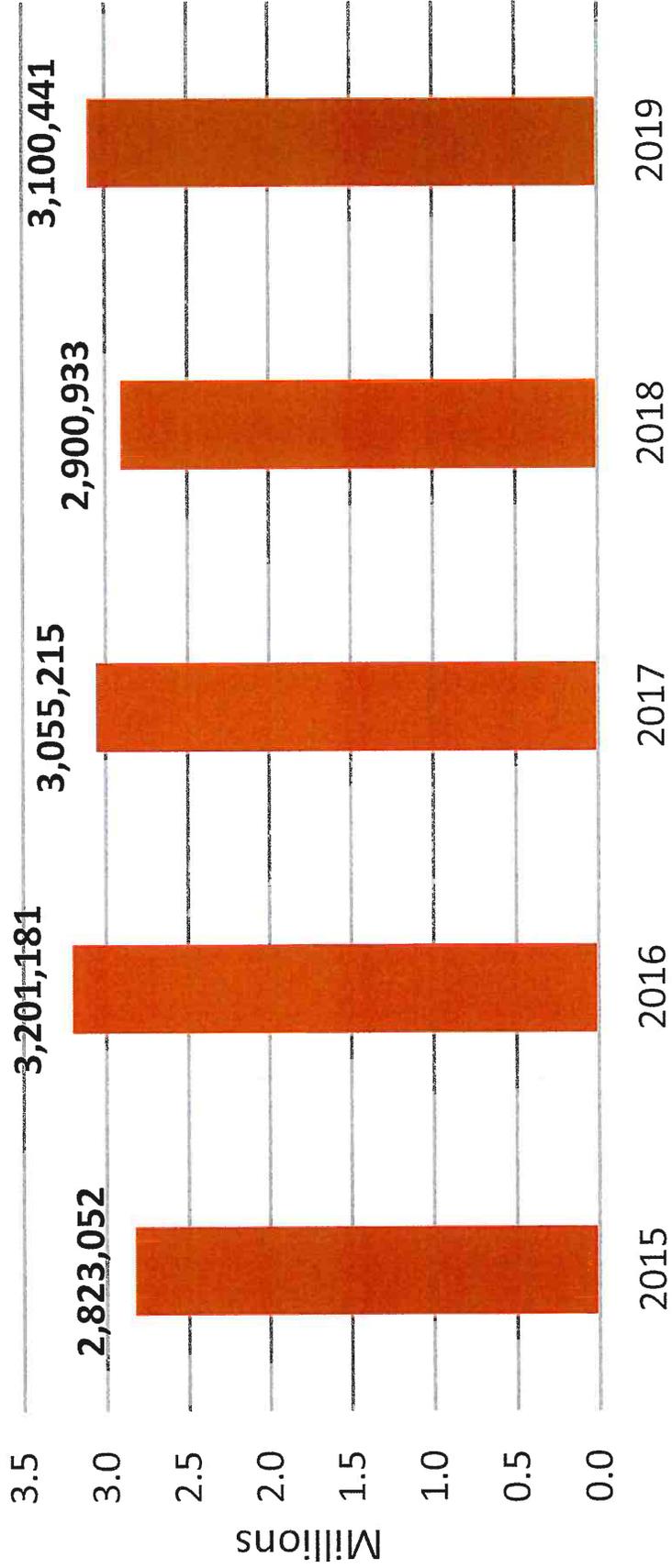
DEBT SERVICE REQUIREMENTS

Bonds	Int. Rate	Principal Due	Interest Due	Total Prin. & Int. Due	Remaining Principal	Remaining Interest	Total Principal & Interest Remaining
\$9,730,000 Gen Oblig Bonds Series 2012 <b>Fire Truck Portion \$460,000</b> Dated 12/12/2012 110 - \$460,000 FireTruck 126 - \$9,270,000 Sports Complex	2.00%	50,000.00	3,200.00	53,200.00	110,000.00	3,300.00	113,300.00
<b>TOTAL GENERAL FUND</b>		<u>\$50,000.00</u>	<u>\$3,200.00</u>	<u>\$53,200.00</u>	<u>\$110,000.00</u>	<u>\$3,300.00</u>	<u>\$113,300.00</u>

## PROPRIETARY FUNDS SECTION

Proprietary Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

## Sewer Sales Amount Five Year Comparison



# Water Sales Five Year Comparison



## UTILITY FUNDS

### Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>411-30000-000</b>	<b>WASTEWATER REVENUES</b>		
<b>411-38000-000</b>	<b>***UTILITY OPERATING REVENUES***</b>		
411-38192-000	8,486	4,878	4,000
411-38193-000	150,130	95,615	70,000
411-38194-000	12,478	11,988	12,000
411-38210-000	2,900,933	3,100,441	3,100,500
<b>411-39000-000</b>	<b>*** OTHER FINANCING SOURCES ***</b>		
411-34910-000	58,060	99,894	99,800
411-35990-000	125	3,240	-
411-39920-000	-	-	2,205,000
From/(To) Operating Capital			-
Total for Appropriation			5,491,300
<b>412-30000-000</b>	<b>WATER REVENUES</b>		
<b>412-38000-000</b>	<b>***UTILITY OPERATING REVENUES***</b>		
412-38110-000	2,255,235	2,485,229	2,485,500
412-38192-000	7,539	4,355	4,500
412-38193-000	201,777	146,467	95,000
412-38194-000	23,947	24,953	24,000
412-38195-000	8,222	6,666	6,000
<b>412-39000-000</b>	<b>*** OTHER FINANCING SOURCES ***</b>		
412-34910-000	57,101	73,140	2,175,200
412-35990-000	8,855	15,292	15,200
412-35990-000	48,246	57,848	40,000
412-39920-000	-	-	2,120,000
From/(To) Operating Capital			-
Total for Appropriation			4,790,200

**BUDGET SUMMARY  
UTILITY FUNDS**

Detail	<b>2017-2018</b>	<b>2018-2019</b>	<b>2019-2020</b>
<b>REVENUES</b>	<b>Actual</b>	<b>Actual</b>	<b>Proposed</b>
Wastewater Total for Appropriation	3,130,213	3,316,056	5,491,300
Water Total for Appropriation	2,553,821	2,740,811	4,790,200
<b>Total</b>	<b>5,684,034</b>	<b>6,056,867</b>	<b>10,281,500</b>
<b>EXPENDITURES</b>			
Wastewater Fund Total	2,119,456	2,055,044	3,767,913
Water Fund Total	1,738,463	1,794,961	5,015,131
Utility Maintenance Total	1,192,074	1,317,364	1,498,456
	<b>5,049,993</b>	<b>5,167,369</b>	<b>10,281,500</b>

411  
WASTEWATER FUND

The Wastewater Fund is a self-supporting utility which collects and treats sewage. The operation of the plant and the various pump stations is contracted to Veolia Water North America with the collection system function remaining within the City's Utilities Maintenance Department. Capital Outlay Projects proposed in this Fund are prioritized and funded according to the utility's available revenues and usage of operating capital.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>411-31010-000 OPERATIONS OF UTILITIES</b>	<b>2,100,881</b>	<b>2,034,507</b>	<b>2,087,413</b>
<b>411-31010-400 ***MAINTENANCE***</b>	<b>19,864</b>	<b>29,259</b>	<b>26,500</b>
411-31010-401 Machinery Maintenance	17,702	28,134	24,000
411-31010-402 Buildings & Grounds Maintenance	2,162	1,125	2,500
<b>411-31010-600 ***GENERAL SERVICES***</b>	<b>128,499</b>	<b>114,124</b>	<b>154,500</b>
411-31010-602 Audit	14,000	6,700	9,500
411-31010-608 Contracted Services	60,559	44,472	74,500
411-31010-620 General Liability Insurance	29,681	35,820	38,000
411-31010-631 Utilities	4,536	3,780	4,000
411-31010-636 Property & Casualty Insurance	5,404	7,500	10,000
411-31010-645 Billing Expense	14,319	15,852	18,500
<b>411-31010-700 ***CONTINGENCY***</b>	<b>1,944,784</b>	<b>1,777,008</b>	<b>1,693,093</b>
411-31010-211 Chemical Supplies	31,495	53,180	57,000
411-31010-707 Debt Service Principal	450,000	450,000	175,000
411-31010-708 Debt Service Interest	64,885	55,885	99,625
411-31010-718 Property Taxes	5,750	5,750	5,750
411-31010-736 Sewer Plant Operation Contract	1,392,654	1,212,193	1,355,718
<b>411-31010-800 ***CAPITAL OUTLAY***</b>	<b>7,733</b>	<b>114,116</b>	<b>213,320</b>
411-31010-816 Equipment Purchase/Replacement	7,733	114,116	213,320 *
* Clarifier Drive Rebuild		23,500	
Train 2 RAS Pump Replacement		14,600	
Secondary Clarifier Effluent Channel Repairs		27,000	
Aerzen Blower PM Service		4,620	
Sludge Heater PM Inspection and Service		5,000	
Replacement Pump for Roaring Fork Lift Station		10,000	
Overhead Crane Electrical Grounding		8,600	
One-Ton Work Truck		50,000	
Half-Ton Pickup Truck		30,000	
Utility Pickup Truck		40,000	
<b>Total</b>		<b>213,320</b>	

Budget Information

Detail		2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>411-31030-000</b>	<b>CAPITAL OUTLAY</b>	<b>18,575</b>	<b>20,537</b>	<b>1,680,500</b>
411-31030-835	System Extensions	2,338	-	25,000
411-31030-855	Capital Improvements Program	-	-	1,648,000 *
411-31030-869	Connections to System	16,237	1,803	7,500
411-31030-883	Digester Roof Replacement	-	18,734	-
	* Add'l Funding for Post Office Lift Station	45,000		
	Generator - Glades/Watson Lift Station	65,000		
	Glades to Buckhorn Ext - Sewer	760,000		
	Engineering - WWTP	778,000		
		<b>1,648,000</b>		

Budget Information Totals

	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
Operations Total	2,100,881	2,034,507	2,087,413
Capital Outlay Total	18,575	20,537	1,680,500
Wastewater Fund Total	<b>2,119,456</b>	<b>2,055,044</b>	<b>3,767,913</b>

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46849	06-28-2019	Approved	WALMART COMMUNITY BRC	411-31010-402	\$575.00	\$0.00	\$575.00
46382	02-14-2019	Approved	CANTRELL ENGINEERING & SURVEYING, L	411-31010-608	\$3,600.00	\$0.00	\$3,600.00
46530	03-22-2019	Approved	MUNIBILLING	411-31010-645	\$10,800.00	\$9,554.90	\$1,245.10
46463	03-11-2019	Approved	EVOQUA WATER TECHNOLOGIES LLC	411-31010-816	\$11,700.00	\$0.00	\$11,700.00
46397	02-19-2019	Approved	CANTRELL ENGINEERING & SURVEYING, L	411-31030-855	\$4,400.00	\$0.00	\$4,400.00
46817	06-24-2019	Approved	HAYES PIPE SUPPLY, INC.	411-31030-869	\$5,649.30	\$0.00	\$5,649.30
46465	03-11-2019	Approved	FOXPE, LLC	411-31030-883	\$19,000.00	\$18,688.75	\$311.25
46658	05-01-2019	Approved	OVIVO USA, LLC	411-31030-883	\$199,530.00	\$0.00	\$199,530.00
					<b>\$255,254.30</b>	<b>\$28,243.65</b>	<b>\$227,010.65</b>

FISCAL YEAR 2020

411 SEWER FUND

DEBT SERVICE REQUIREMENTS

Bonds	Int. Rate	Principal Due	Interest Due	Total Prin. & Int. Due	Remaining Principal	Remaining Interest	Total Principal & Interest Remaining
3,650,000 - Series 2016 Gen Oblig Bonds Dated 10/20/16	1.98%	110,000.00	46,885.00	156,885.00	2,190,000.00	428,435.00	2,618,435.00
<b>TOTAL SEWER FUND</b>		<u>\$110,000.00</u>	<u>\$46,885.00</u>	<u>\$156,885.00</u>	<u>\$2,190,000.00</u>	<u>\$428,435.00</u>	<u>\$2,618,435.00</u>

412  
WATER FUND

The Water Fund is a self-supporting utility that purifies and distributes water to residential and commercial users. Capital Outlay Projects proposed in this Fund are prioritized and funded according to the utility's available revenues and usage of fund balance.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>412-31010-000 OPERATIONS OF UTILITIES</b>	<b>1,708,147</b>	<b>1,608,807</b>	<b>2,455,131</b>
<b>412-31010-100 ***PERSONNEL COSTS***</b>	<b>589,859</b>	<b>405,688</b>	<b>429,921</b>
412-31010-111 Salaries, Classified	402,726	253,554	264,300
412-31010-112 Salaries, Temporary	9,555	6,033	8,500 *
412-31010-113 Salaries, Other	25,421	21,092	25,000
412-31010-204 Uniforms	1,776	863	1,500
412-31010-607 Car Allowance	9,526	5,196	5,196
412-31010-609 Workers Compensation Insurance	13,000	13,178	10,000
412-31010-621 Hospitalization Insurance	47,574	48,946	54,000
412-31010-623 Dental Insurance	2,413	2,270	2,275
412-31010-629 Life, AD&D, Disability Insurance	1,289	1,123	1,350
412-31010-704 Payroll Taxes	34,638	22,105	23,500
412-31010-706 Retirement	24,923	22,495	24,300
412-31010-728 Longevity Pay	17,019	8,834	10,000
<b>412-31010-200 ***SUPPLIES***</b>	<b>143,538</b>	<b>157,055</b>	<b>161,100</b>
412-31010-201 Office Supplies	5,342	4,929	5,000
412-31010-202 Janitorial Supplies	1,094	1,027	1,000
412-31010-203 Vehicle Operation	714	946	1,100
412-31010-206 Safety Equipment	2,937	1,949	2,500
412-31010-207 Tools	2,147	5,596	3,500
412-31010-211 Chemical Supplies	113,330	125,786	130,000
412-31010-213 Laboratory	17,973	16,822	18,000
<b>412-31010-400 ***MAINTENANCE***</b>	<b>98,651</b>	<b>69,107</b>	<b>528,000</b>
412-31010-401 Machinery Maintenance	27,670	23,336	25,000
412-31010-402 Buildings & Grounds Maintenance	23,547	5,687	6,000
412-31010-404 Vehicle Maintenance	1,805	1,500	1,500
412-31010-406 Communication System Maintenance	-	-	500
412-31010-410 Water Tank Maintenance	45,629	38,583	495,000 **

\* Fire Hydrant Maintenance Worker

\*\* Includes Year 1 of multi-year extensive Water Tank Refurbising 450,000

Operations of Utilities ... continued

Detail		2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>412-31010-600</b>	<b>***GENERAL SERVICES***</b>	<b>753,731</b>	<b>786,558</b>	<b>929,155</b>
412-31010-601	Telephone	16,373	25,483	16,000
412-31010-602	Audit	14,500	7,000	9,500
412-31010-606	Travel	-	209	1,000
412-31010-608	Contracted Services	131,502	152,845	205,655 *
412-31010-619	Purchase of Water from Pigeon Forge	247,849	231,632	318,500
412-31010-620	General Liability Insurance	23,188	24,279	25,000
412-31010-630	Education	750	2,502	2,500
412-31010-631	Utilities	281,130	301,381	307,500
412-31010-636	Property & Casualty Insurance	24,000	25,000	25,000
412-31010-645	Billing Expense	14,438	16,226	18,500
<b>412-31010-700</b>	<b>***CONTINGENCY***</b>	<b>115,917</b>	<b>114,250</b>	<b>232,955</b>
412-31010-707	Debt Service Principal	100,000	100,000	170,000
412-31010-708	Debt Service Interest	10,167	8,500	57,205
412-31010-718	Property Taxes	5,750	5,750	5,750
<b>412-31010-800</b>	<b>***CAPITAL OUTLAY***</b>	<b>6,452</b>	<b>76,148</b>	<b>174,000</b>
412-31010-816	Equipment Purchase/Replacement	6,452	76,148	174,000 **
* Includes:				
	Sevier Water Board Payments	137,555		
**				
	Water Tapping Machine	25,000		
	Water Plant Turbidimeter Replacement	26,000		
	Water System Telemetry Radio Replacement	88,000		
	Greystone #2 Pump Station Improvements	35,000		
	Total	<u>174,000</u>		

Budget Information

		2016-2017	2018-2019	2019-2020
Detail		Actual	Actual	Proposed
<b>412-31030-000</b>	<b>CAPITAL OUTLAY</b>	<b>30,316</b>	<b>186,154</b>	<b>2,560,000</b>
412-31030-835	System Extensions	-	26,980	35,000
412-31030-855	Capital Improvements Program	-	-	2,240,000 *
412-31030-869	Connections to System	30,316	34,153	35,000
412-31030-890	2 Inch Pipe Replacement	-	48,942	30,000
412-31030-892	AC Pipe Replacement	-	-	220,000 **
	* Glades to Buckhorn Extension	540,000		
	Automated Meter Reading System	1,700,000		
		<b>2,240,000</b>		

\*\* Rattlesnake Hollow and Browns Ridge Road

Budget Information Totals

	2017-2018	2018-2019	2019-2020
	Actual	Projected	Budget
Operations Total	1,708,147	1,608,807	2,455,131
Capital Outlay Total	30,316	186,154	2,560,000
<b>Water Fund Total</b>	<b>1,738,463</b>	<b>1,794,961</b>	<b>5,015,131</b>

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46474	03-12-2019	Approved	CORECHEM INC/GREENWAY PRODUCTS INC.	412-31010-211	\$18,000.00	\$17,550.97	\$449.03
46830	06-25-2019	Approved	CORECHEM INC/GREENWAY PRODUCTS INC.	412-31010-211	\$2,100.00	\$0.00	\$2,100.00
46074	10-30-2018	Approved	TERMINIX INTERNATIONAL, INC.	412-31010-608	\$2,580.00	\$2,064.00	\$516.00
46464	03-11-2019	Approved	C2RI, INC. ENGINEERS	412-31010-608	\$9,820.00	\$7,020.00	\$2,800.00
46831	06-25-2019	Approved	BACKFLOW SPECIALTY CO., INC.	412-31010-608, 412-31010-608	\$5,400.00	\$2,120.00	\$3,280.00
46839	06-26-2019	Approved	STATE OF TENNESSEE, DEPT OF ENVIRONMENT & CONSER	412-31010-608	\$5,000.00	\$0.00	\$5,000.00
46530	03-22-2019	Approved	MUNIBILLING	412-31010-645	\$10,800.00	\$9,554.90	\$1,245.10
46395	02-19-2019	Approved	PORTER ROOFING CONTRACTORS, INC.	412-31010-816	\$9,107.00	\$0.00	\$9,107.00
46566	04-05-2019	Approved	GUTHRIE SALES & SERVICES CO., INC.	412-31010-816	\$4,586.00	\$0.00	\$4,586.00
46813	06-24-2019	Approved	SANMAR CORPORATION	412-31010-816	\$2,660.00	\$0.00	\$2,660.00
46833	06-26-2019	Approved	SPECIALTY SERVICE GROUP, LLC	412-31010-816	\$9,855.50	\$0.00	\$9,855.50
46837	06-26-2019	Approved	INDUSTRIAL FABRICATION & REPAIR, INC.	412-31010-816	\$3,600.00	\$0.00	\$3,600.00
46841	06-26-2019	Approved	CONSOLIDATED PIPE & SUPPLY CO., INC.	412-31010-816	\$8,500.00	\$0.00	\$8,500.00
46298	01-22-2019	Approved	ROBERT G. CAMPBELL & ASSOCIATES, INC.	412-31030-855	\$68,000.00	\$47,600.00	\$20,400.00
46369	02-11-2019	Approved	WEST, WELCH, REED ENGINEERS, INC.	412-31030-855	\$30,000.00	\$20,000.00	\$10,000.00
46547	04-01-2019	Approved	STOWERS MACHINERY CORP.	412-31030-855, 412-31030-855	\$188,602.00	\$0.00	\$188,602.00
46814	06-24-2019	Approved	EDISON ELECTRIC LLC	412-31030-855	\$115,597.00	\$8,478.75	\$107,118.25

OPEN PURCHASE ORDERS REPORT (continued)

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46815	06-24-2019	Approved	CUSTOMER SERVICE ELECTRIC SUPPLY, INC.	412-31030-869	\$3,209.76	\$1,249.69	\$1,960.07
46412	02-21-2019	Approved	CORE & MAIN LP/HD SUPPLY	412-31030-890	\$3,949.20	\$0.00	\$3,949.20
46742	06-05-2019	Approved	CONTRACTOR'S MACHINERY, INC.	412-31030-890, 412-31030-890	\$8,500.00	\$4,650.00	\$3,850.00
46828	06-25-2019	Approved	CHARLES BLALOCK & SONS, INC.	412-31030-890	\$6,900.00	\$0.00	\$6,900.00
46834	06-26-2019	Approved	CORE & MAIN LP/HD SUPPLY	412-31030-890	\$4,650.00	\$0.00	\$4,650.00
46835	06-26-2019	Approved	CONTRACTOR'S MACHINERY, INC.	412-31030-890	\$8,000.00	\$0.00	\$8,000.00
46836	06-26-2019	Approved	VULCAN MATERIALS FINANCE	412-31030-890	\$2,600.00	\$1,085.74	\$1,514.26
					<b>\$532,016.46</b>	<b>\$121,374.05</b>	<b>\$410,642.41</b>

413  
UTILITY MAINTENANCE

The Utilities Maintenance Department is established to consolidate the maintenance of the Water and Wasterwater facilities. Revenues from this Department are derived from the respective utilities.

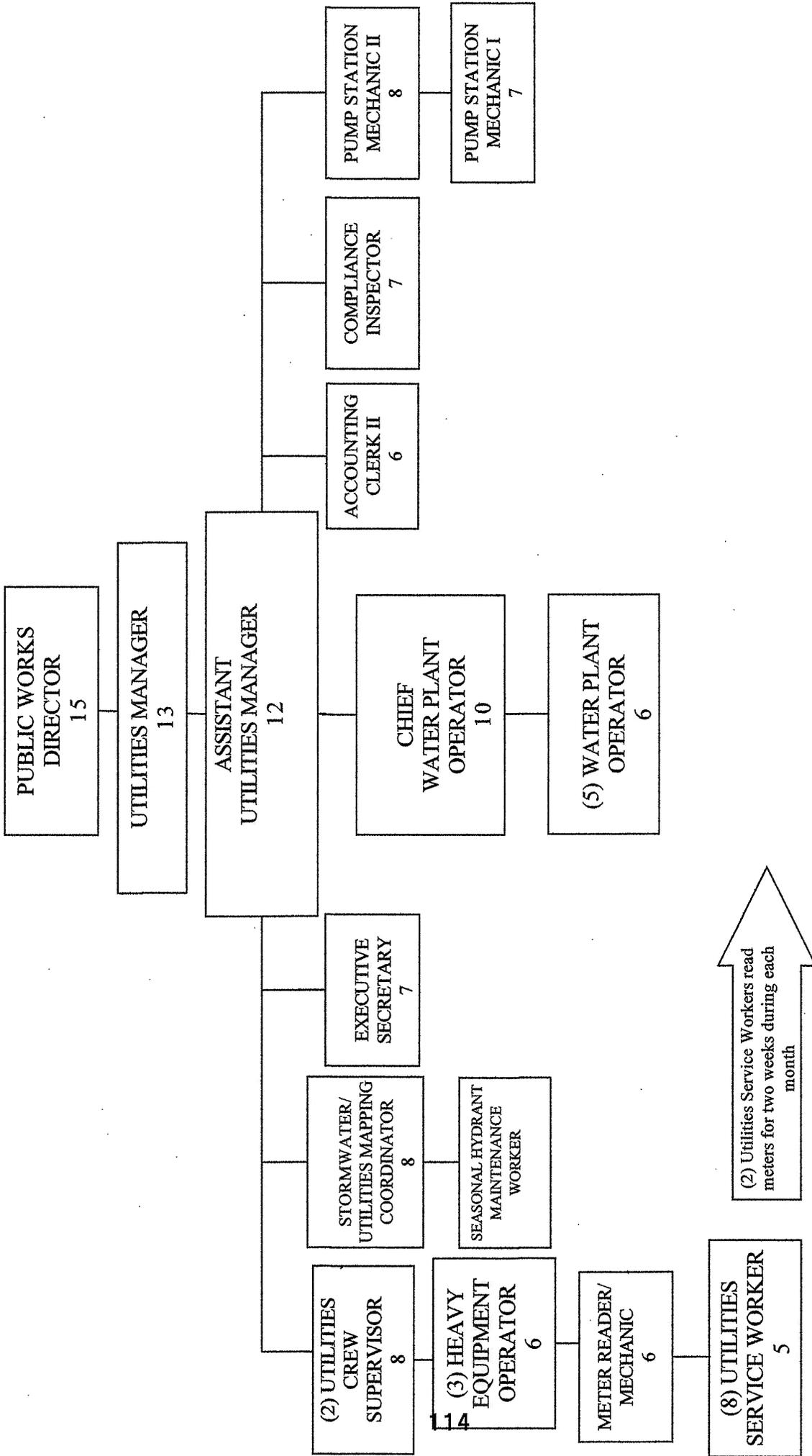
Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>413-31020-000 MAINTENANCE TO SYSTEM</b>	<b>1,192,074</b>	<b>1,317,364</b>	<b>1,498,456</b>
<b>413-31020-100 ***PERSONNEL COSTS***</b>	<b>999,399</b>	<b>1,070,350</b>	<b>1,187,150</b>
413-31020-111 Salaries, Classified	696,119	740,252	810,900
413-31020-113 Salaries, Other	16,159	18,981	20,000
413-31020-131 Workers Comp Deductible	630	402	1,500
413-31020-132 Safety Incentive Program	100	-	250
413-31020-204 Uniforms	2,224	3,117	3,900
413-31020-609 Workers Compensation Insurance	21,000	19,766	20,000
413-31020-621 Hospitalization Insurance	106,502	123,321	158,000
413-31020-623 Dental Insurance	5,389	5,719	6,200
413-31020-629 Life, AD&D, Disability Insurance	2,954	3,171	3,400
413-31020-704 Payroll Taxes	55,216	59,841	66,000
413-31020-706 Retirement	58,376	59,417	62,000
413-31020-728 Longevity Pay	34,730	36,363	35,000
<b>413-31020-200 ***SUPPLIES***</b>	<b>41,159</b>	<b>43,417</b>	<b>43,785</b>
413-31020-201 Office Supplies	3,386	2,989	3,000
413-31020-202 Janitorial Supplies	1,989	2,236	2,000
413-31020-203 Vehicle Operation	21,288	23,905	25,785
413-31020-206 Safety Equipment	6,739	6,691	6,500
413-31020-207 Tools	7,757	7,596	6,500
<b>413-31020-400 ***MAINTENANCE***</b>	<b>143,971</b>	<b>192,282</b>	<b>246,721</b>
413-31020-401 Machinery Maintenance	573	2,790	3,000
413-31020-402 Buildings & Grounds Maintenance	10,560	2,725	4,000
413-31020-404 Vehicle Maintenance	44,787	43,462	45,000
413-31020-406 Communication System Maintenance	318	-	500
413-31020-408 Water System Maintenance	56,887	71,759	106,121
413-31020-409 Wastewater System	30,846	71,546	88,100
<b>413-31020-600 ***GENERAL SERVICES***</b>	<b>7,485</b>	<b>11,307</b>	<b>20,300</b>
413-31020-601 Telephone	3,755	7,646	16,000
413-31020-617 Dues & Subscriptions	2,755	1,998	2,500
413-31020-630 Education	975	1,663	1,800
<b>413-31020-700 ***CONTINGENCY***</b>	<b>60</b>	<b>8</b>	<b>500</b>
413-31020-703 Miscellaneous	60	8	500

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46780	06-14-2019	Approved	CORE & MAIN LP/HD SUPPLY	413-31020-408, 413-31020-408	\$1,051.37	\$0.00	\$1,051.37
					<b>\$1,051.37</b>	<b>\$0.00</b>	<b>\$1,051.37</b>

# 411 - 413 UTILITIES



(2) Utilities Service Workers read meters for two weeks during each month

FULLTIME EMPLOYEES	28
TEMPORARY/SEASONAL EMPLOYEES	1
TOTAL EMPLOYEES	29

## WASTE WATER FUND - CIP

FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
WWTP Expansion Improvements \$778,000	WWTP Expansion Improvements \$15.8M			
Glades/Cashmere Ln. Lift Sta. \$50,000	Dudley Creek Ph. 2 Sewer Rehabilitation \$445,000	Dudley Creek Ph. 3 Sewer Rehabilitation \$880,000	Roaring Fork Rehab. \$840,000	
Galloway Lane Extension \$365,000		Baskins Creek Rehab. \$825,000	Ski Mtn. Phase 1 \$2.15M	
<b>PROJECTS AFTER 2024</b>				
Ski Mtn. Phase 2.1 \$532,500	Low Gap Phase II \$855,000	Parton Drive Ext. \$130,000	Ski Mtn. Phase 2.2 \$520,000	Ski Mtn. Phase 2.3 \$585,000
Morton Drive \$89,500	Shieldsview Extension \$695,000	Ownby Circle/Crescent Dr. \$195,000	Ownby Circle/Cole Lane \$100,750	Silverbell Heights \$875,000
Hwy. 321 Lift Station Ph. II \$450,000	Ridge Rd. & Kingsridge \$995,000	Kates Road \$100,500	Little Fox Road \$90,000	

## WATER FUND - CIP

FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Automated Meter Reading System 1.7M	Water Tank SCADA \$165,000	Ski Mtn. Pump Station #1 \$76,000	Ski Mtn. System #4 \$465,000	Ski Mtn. System #1 \$525,000
North Tank Waterline Connector \$157,000	Low Gap System Imp. \$315,000	Winfield Heights Loop Connector \$62,500	Silverbell System Improvements \$425,000	Ski Mtn. System #2 \$245,000
AC Pipe Replacement \$225,000	AC Pipe Replacement \$275,000	AC Pipe Replacement \$255,000	AC Pipe Replacement \$315,000	AC Pipe Replacement \$295,000
Main System Reservoir \$1.4M	Maintenance Storage Bldg. \$75,000	Assembly Grounds Tank & System Imp. \$415,000		
	2" Galvanized Pipe Replacement \$55,000	2" Galvanized Pipe Replacement \$55,000	2" Galvanized Pipe Replacement \$55,000	2" Galvanized Pipe Replacement \$55,000
	Ski Mtn. System #3 Tank Replacement \$325,000			
<b>PROJECTS AFTER 2024</b>				
AC Pipe Replacement \$480,000	2" Galvanized Pipe Replacement \$1.25M	Ski Mtn. System #3 \$315,000	Ski Mtn. System #5 \$639,000	Ski Mtn. System #6 \$46,000
Autumn Lane \$75,500	Hidden Vally Road \$96,500	Kates Road Extension \$55,000	North Mountain Trail Extension \$476,000	Buckhorn Rd. Extension \$335,500
Assembly Grounds Tank & System Imp. \$283,5000				

FISCAL YEAR 2020

412 WATER FUND

DEBT SERVICE REQUIREMENTS

Bonds	Int. Rate	Principal Due	Interest Due	Total Prin. & Int. Due	Remaining Principal	Remaining Interest	Total Principal & Interest Remaining
6,325,000 - Series 2013A Gen Oblig Refunding Bonds <b>Water Portion - \$900,000</b> CIP Portion - \$1,235,000 CIP Portion - \$4,190,000	2.00%	105,000.00	6,500.00	111,500.00	220,000.00	6,700.00	226,700.00
<b>TOTAL WATER FUND</b>		<u>\$105,000.00</u>	<u>\$6,500.00</u>	<u>\$111,500.00</u>	<u>\$220,000.00</u>	<u>\$6,700.00</u>	<u>\$226,700.00</u>

## SPECIAL REVENUE FUNDS SECTION

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law to expenditures for specific purposes.

121  
STATE STREET AID FUND

The revenues for this Fund are derived from the State Shared Motor Fuel Taxes. These Taxes are distributed to the City on the basis of Premier Resort City status. The expenditures for this Fund are restricted by State Law to street and bridge related expenditures.

Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>121-30000-000</b> <b>\$\$\$ REVENUES \$\$\$</b>	<b>301,527</b>	<b>1,502,240</b>	<b>1,902,332</b>
<b>121-33001-000</b> <b>*** INTERGOVERNMENTAL REVENUES ***</b>	<b>301,527</b>	<b>321,812</b>	<b>324,400</b>
121-33550-000    State City Street & Trans. Funds	279,066	299,643	302,200
121-33551-000    Additional 3 Cent Gas Tax	22,461	22,168	22,200
<b>121-36000-000</b> <b>*** INTRAFUND TRANSFERS ***</b>	<b>-</b>	<b>1,180,428</b>	<b>1,577,932</b>
121-36827-000    Transfers From Other Funds	-	1,180,428	1,577,932
From/(To) Fund Balance		(819,461)	-
Total for Appropriation			1,902,332

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>121-71000-000</b> <b>\$\$\$ EXPENDITURES \$\$\$</b>	<b>509,496</b>	<b>682,779</b>	<b>1,902,332</b>
<b>121-71000-400</b> <b>***MAINTENANCE***</b>	<b>79,279</b>	<b>36,167</b>	<b>90,000</b>
121-71000-424    Street Repair & Maintenance	10,064	10,772	10,000
121-71000-427    Traffic Signal Maintenance	6,305	7,379	20,000
121-71000-428    Street Striping & Painting	62,910	18,016	60,000
<b>121-71000-800</b> <b>***CAPITAL OUTLAY***</b>	<b>430,216</b>	<b>646,612</b>	<b>1,812,332</b>
121-71000-816    Equipment Purchase/Replacement	-	-	129,900 *
121-71000-875    Street Improvement Program	430,216	646,612	1,682,432

\* Guardrail Replacements

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46448	03-08-2019	Approved	PROGRESSION ELECTRIC, LLC	121-71000-427	\$13,494.99	\$0.00	\$13,494.99
46585	04-11-2019	Approved	PROGRESSION ELECTRIC, LLC	121-71000-427	\$1,740.00	\$0.00	\$1,740.00
46642	05-02-2019	Approved	SUPERIOR PAVEMENT MARKING, INC.	121-71000-428	\$40,000.00	\$18,015.53	\$21,984.47
46775	06-12-2019	Approved	CHARLES BLALOCK & SONS, INC.	121-71000-875	\$800,563.29	\$56,642.21	\$743,921.08
					<b>\$855,798.28</b>	<b>\$74,657.74</b>	<b>\$781,140.54</b>

## Summary of Roads that have been paved in the 2018/2019 Budget

<u>Road Name</u>	<u>Length</u>	<u>Actual Cost</u>
Allen Lane	.03	\$ 1,955.00
Autumn Lane	.54	34,658.00
Bavarian Way	.29	25,839.00
Branson Drive	.23	20,173.00
Brent Hills Boulevard	.13	13,228.00
Cantrell Circle	.11	12,792.00
Carter Plaza	.22	15,955.00
Cedar Lane	.24	14,643.00
Cherry Street	.19	6,957.00
Clabo Loop	.25	28,603.00
Cline Drive	.07	4,640.00
Colt Lane	.23	18,599.00
Eagle Court	.06	7,648.00
Elbow Lane	.08	5,890.00
Esslinger Drive	.50	37,795.00
Galloway Lane	.24	21,931.00
Gatlin Drive	.68	91,660.00
Hillvale Lane	.13	14,420.00
Holly Ridge W	.23	16,607.00
Huskey Place	.10	7,080.00
Junglebrooke Drive	.09	6,574.00
Kates Court	.04	4,121.00
Laurel Lane	.09	9,047.00
Laurel Road East	.11	9,047.00
Lewis Clabo Road	.15	13,859.00
Little Caney Road	.19	16,205.00
McCarter Road - 2	.17	9,095.00
Morton Drive	.18	12,426.00
Mountain View Drive	.14	10,244.00
Moyers Drive	.18	15,335.00
North Baden Drive	.47	52,959.00
North Ownby Drive - 2	.06	6,888.00
North Tamins	.10	5,853.00
Oak Drive	.15	14,120.00
Oriole Road	.09	8,507.00
Patterson Lane	.19	15,481.00
Pine Drive - 1	.10	10,507.00

As of June 28, 2019

**Summary of Roads that have been paved in the 2018/2019 Budget**  
(Continued)

<u>Road Name</u>	<u>Length</u>	<u>Actual Cost</u>
Point Place	.03	2,321.00
Poplar Lane	.07	6,099.00
Raccoon Ridge Road	.11	12,585.00
River Road - 2	.26	90,733.00
Selma Drive	.09	5,432.00
Selma Lane	.03	1,551.00
Silverbell Lane - 2	.14	17,274.00
Sleepy Hollow Road	.16	13,817.00
Tower Road	.14	21,667.00
Walnut Road - 2	.11	13,910.00
Wesley Drive	.18	13,916.00
West Pinnacle Drive	.08	9,763.00
Wiley Oakley Drive - 1	.30	47,422.00
Woodland Drive	.37	47,268.00
Zurich Road - 1	<u>.17</u>	<u>28,273.00</u>
	9.29	\$ 953,372.00

As of June 28, 2019

**Summary of Roads remaining to be paved in the 2018/2019 Budget**

<b><u>Road Name</u></b>	<b><u>Length</u></b>	<b><u>Budget</u></b>
Baskins Creek Road	.78	\$ 82,600.00
Beanstalk Road	.43	40,970.00
Campbell Lead Road - 3	.49	49,304.00
Greenbriar Village Lane	.12	11,163.00
Greystone Heights Road - 1	.92	93,880.00
Historic Nature Trail	.65	235,527.00
Ivy Drive	.24	20,304.00
Kelly Street	.12	7,663.00
LeConte Creek Road	.06	6,972.00
Low Gap Road - 2	.54	49,105.00
Luzerne Drive	1.04	76,266.00
Ogle Road - 1	.11	14,652.00
Ogle Road - 2	1.20	131,867.00
Oglewood Lane	.13	13,500.00*
Perry Drive	.13	11,994.00
Smoky View Road	.48	34,410.00
Water Tower Road	.28	18,157.00
City Hall/Post Office		73,000.00
	<u>7.72</u>	<u>\$ 971,334.00</u>

\*First Baptist Church road realignment project

As of June 28, 2019

**PROPOSED PAVING PROGRAM  
2019/2020**

**FY 2019/2020**

<u>Road</u>	<u>Description</u>	<u>Miles</u>	<u>Estimated Cost</u>
Alta Vista Drive	Ellis Ogle Rd to Laurel Mtn	0.13	\$ 13,656.00
Arbon Lane South	Arbon Dr to Deadend	0.14	10,945.00
Arolla Court West	Luzerne Dr. to Deadend	0.09	4,731.00
Baskins Creek ByPass	Hwy 321 to Newton Ln.	0.45	74,096.00
Bishop Lane	Cherokee Orchard to Stephens Dr.	0.14	19,211.00
Briar Patch Lane	Greenbriar Village to Deadend	0.05	5,620.00
Browns Ridge Road	Rattlesnake Hollow to Tower Rd.	0.44	36,952.00
Campbell Lead Road – 1	Wiley Oakley Dr to Statham Way	0.93	102,974.00
Campbell Lead Road – 2	Statham Way to Chairlift	0.43	47,221.00
Cherokee Orchard Rd – 2	Baskins Creek Rd. to Historic Nature Trl	0.58	119,132.00
Crest Road – 1	Gatlin Drive to Ivy Drive	0.17	14,942.00
Davenport Road – 2	Windswept Road to Park Drive	0.41	33,075.00
Dudley Creek Road – 2	Dudley Creek Bridge to Ridge Road	0.97	122,484.00
Edelwiss Drive	Alpenrose Rd. to Deadend	0.17	15,472.00
Greystone Heights Rd – 2	Campbell Lead Rd to 521 Greystone Hts	0.40	43,049.00
Heiden Drive	Ski Mountain Road to Echo Place	0.48	50,424.00
Hill Top Road	Church Street to Loop Road	0.52	40,283.00
Johnson Lane	Proffitt Road to Deadend	0.24	13,406.00
Locust Street	Pine Drive to Oak Drive	0.11	10,344.00
Loop Road – 1	Baskins Creek Road to Loop Road West	0.96	61,613.00
Loop Road – 2	Loop Road West to Roaring Fork Rd.	0.58	56,906.00
Loop Road West	Silverbell Lane to Loop Road	0.14	9,721.00

Maples Road	Shield View Rd to Deadend	0.18	11,298.00
Newman Road – 2	Bridge to Deadend	0.33	30,507.00
Newton Lane	Cherokee Orchard to Baskins Crk Bypass	0.19	25,347.00
Oakley Heights Road – 1	Innsbrook Drive to Deadend	0.15	18,018.00
Park Line Drive	St. Moritz Drive to Deadend	0.13	7,723.00
Pebble Creek Road	Baskins Creek Road to Deadend	0.07	10,600.00
Rattlesnake Hollow Road	East Parkway to Sherman Clabo Rd	0.42	38,780.00
Ridge Road	Dudley Creek Road to East Parkway	0.53	92,866.00
River Road	Parkway to Long Branch Road	0.74	243,777.00
Sherman Clabo Road	Roaring Fork Rd. to Rattlesnake Hollow	0.32	32,355.00
Ski Mountain Road – 2	Wiley Oakley Drive to Alpenrose Road	0.48	44,669.00
South Tamins	Tamins Court to Deadend	0.15	10,848.00
Stans Road	Ski Mountain Road to Heiden Drive	0.50	44,399.00
Sterling Drive	Newman Road to Deadend	0.13	8,422.00
Tamins Court	Luzerne Drive to Deadend	0.14	14,162.00
Top Side Road – 2	Top Side Drive to Right Deadend	0.10	10,248.00
Upper Alpine Way	Ski Mountain Road to Ski View Drive	0.76	88,443.00
Woliss Lane	Baskins Creek Road to Deadend	0.13	13,499.00
Zermatt Drive	Nordic Drive to St. Moritz Drive	<u>0.34</u>	<u>30,244.00</u>
Total		14.32 =====	\$1,682,462.00 =====

## SPECIAL REVENUE/CAPITAL IMPROVEMENTS FUND

The Special Revenue/Capital Improvements Fund was created with the adoption of the 1.5% Restaurant Tax and the .25% increase in the Gross Receipts Tax. During Fiscal Year 2004, a 2% Amusement Tax was implemented with the revenues being recorded in this Fund. The expenditures of this Fund are partially earmarked for the Five (5) Year Capital Improvements Program of the City. One half of the 1/4 of the Gross Receipts Tax increase and 1% of the Amusement Tax is earmarked for direct advertising and transferred to the TDA/GCVB for that purpose.

## Revenue Information

Detail		2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>122-30000-000</b>	<b>\$\$\$ REVENUES \$\$\$</b>	<b>6,024,875</b>	<b>6,701,297</b>	<b>6,670,238</b>
<b>122-31000-000</b>	<b>*** LOCAL TAXES ***</b>	<b>4,971,975</b>	<b>5,588,614</b>	<b>5,588,613</b>
122-31820-000	Gross Receipts Tax	1,600,287	1,761,921	1,761,921
122-31822-000	Amusement Tax	1,377,642	1,636,293	1,636,293
122-33200-000	Restaurant Tax	1,994,046	2,190,399	2,190,399
<b>122-34000-000</b>	<b>*** USE OF MONEY &amp; PROPERTY ***</b>	<b>732,170</b>	<b>837,063</b>	<b>806,625</b>
122-34910-000	Interest Income	77,470	147,525	147,525
122-34912-000	GREENS FEES ADD ON FOR C.I.P.	154,700	151,900	159,100
122-35124-000	Parking Lot Income	500,000	500,000	500,000
122-35990-000	Miscellaneous Income	-	37,638	-
<b>122-37700-000</b>	<b>*** Contributions &amp; Donations ***</b>	<b>320,730</b>	<b>275,620</b>	<b>275,000</b>
122-37704-000	Underground Assessments/Contracts	320,730	275,620	275,000
	From/(To) Fund Balance		(293,320)	-
	Total for Appropriation			6,670,238

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>122-40000-000</b>	<b>5,593,491</b>	<b>6,407,978</b>	<b>6,670,238</b>
<b>122-21600-000</b>	<b>2,772,094</b>	<b>2,777,194</b>	<b>2,783,383</b>
122-21600-707	2,365,000	2,420,000	2,470,000
122-21600-708	405,083	355,183	311,283
122-21600-749	2,011	2,011	2,100
<b>122-26000-000</b>	<b>488,178</b>	<b>479,500</b>	<b>455,000</b>
122-26000-611	488,178	479,500	455,000
<b>122-26500-000</b>	<b>2,304,234</b>	<b>3,134,595</b>	<b>3,324,855</b>
122-26500-778	434,530	744,201	1,559,611
122-26500-783	1,488,617	1,734,755	1,734,605
122-26500-785	328,250	-	-
122-26500-795	52,837	655,639	30,639 *
<b>122-85000-800</b>	<b>28,985</b>	<b>16,690</b>	<b>107,000</b>
122-85000-816	-	2,448	-
122-85000-416	28,985	14,242	107,000 **
		30,369	
		77,000	

\* Gatlinburg/Pigeon Forge Airport Contribution

\*\* Includes Sidewalk Replacement at Greystone Bridge

**SPECIAL REVENUE/CIP FUND**  
Proposed Projects for Authorization

2019-2020 Budget

**Public Works Construction Fund:**

Winterlights Storage Building	\$ 500,000
River Road Crosswak	376,890
Traffic Light #3 Crosswalk	205,110
Aquarium Parking Garage Digital Directional Sign	125,000
Mynatt Park Basketball Court	100,000
Mills Park Dog Park - Phase I	50,000
Cliff Branch Road Slope Repair- Phase I	43,000
Cherokee Orchard Wayfinding Sign	20,000
Cherokee Orchard Road Slope Repair	18,200
Newman Road Directional Sign	10,800

**FY 2020 Public Works Projects Authorized Total** \$ 1,449,000

**Grant Financed Projects Fund:**

Gatlinburg/Pigeon Forge Airport Capital Grant Match	\$ 30,639
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**FY 2020 Total for Grants Project Authorized Total** \$ 30,639

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46676	05-14-2019	Approved	LIGHTING PLASTICS SOLUTIONS - SOUTHEAST	122-85000-416	\$1,929.50	\$0.00	\$1,929.50
46794	06-18-2019	Approved	BLALOCK LUMBER COMPANY	122-85000-416	\$11,141.68	\$6,704.00	\$4,437.68
					<b>\$13,071.18</b>	<b>\$6,704.00</b>	<b>\$6,367.18</b>

## SPECIAL REVENUE - CIP FUND

FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
<b>MASS TRANSIT</b>				
	Trolley Storage Building \$1.0M			
<b>NON-DEPARTMENTAL</b>				
Public Sidewalk Repair \$40,000	Public Sidewalk Repair \$40,000	Public Sidewalk Repair \$40,000	Public Sidewalk Repair \$40,000	Public Sidewalk Repair \$40,000
	Street Light Refurbishment \$160,886	Street Light Refurbishment \$219,297	Street Light Refurbishment \$195,746	
Underground Utilities \$15.05M	Underground Utilities \$9.5M	Underground Utilities \$6.5M	Underground Utilities \$5.3M	Underground Utilities \$2.7M
Cherokee Orch. Rd. Wayfinding Sign \$20,000				
River Rd. Crosswalk \$376,890				
Traffic Lt. #3 Crosswalk \$205,110				
<b>PARKING</b>				
Aquarium Parking Garage Digital Directional Sign \$125,000			Spur Park & Ride Lot Lighting \$70,000	
McMahan Parking Garage Addition (2-Levels) \$4.2M				

## SPECIAL REVENUE - CIP FUND (Cont.)

FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-4
<b>RECREATION</b>				
Mynatt Park Basketball Court \$100,000				
Mills Park Dog Park \$50,000	Mills Park Dog Park \$500,000			
	Community Center Renovations \$566,500			
	Greenways Implementation Plan \$1.2M	Greenways Implementation Plan \$1.5M	Greenways Implementation Plan \$2.4M	Greenways Implementation Plan \$660,000
	Greenhouse Office Building \$96,401			
	Swimming Pool Climbing Wall \$27,093			
<b>BUILDING MAINTENANCE</b>				
	Winterfest Lighting \$216,240	Winterfest Lighting \$216,240	Winterfest Lighting \$171,577	Winterfest Lighting \$219,208
<b>STREET</b>				
Cherokee Orch. Rd. Slope Repair \$18,200	Cherokee Orch. Rd. Slope Repair \$415,614			

FISCAL YEAR 2020

122 CIP SPECIAL REVENUE FUND

DEBT SERVICE REQUIREMENTS

Bonds	Int. Rate	Principal Due	Interest Due	Total Prin. & Int. Due	Remaining Principal	Remaining Interest	Total Principal & Interest Remaining
\$2,025,000 - Series 2009 G.O. Bonds, refunded Local Gov Pub Imp Bonds Dated 02/19/2009	2.00% - 4.15%	145,000.00	41,970.00	186,970.00	890,000.00	112,565.00	1,002,565.00
7,600,000 - Series 2011 General Obligation Bonds Dated 05/01/2012	2.0%- 3.50%	135,000.00	211,712.50	346,712.50	6,645,000.00	1,503,725.00	8,148,725.00
6,325,000 - Series 2013A Gen Oblig Refunding Bonds <b>CIP Portion - \$4,190,000</b> CIP Portion - \$1,235,000 Water Portion - \$900,000	2.00%	560,000.00	22,600.00	582,600.00	570,000.00	11,400.00	581,400.00
6,325,000 - Series 2013A Gen Oblig Refunding Bonds <b>CIP Portion - \$1,235,000</b> CIP Portion - \$4,190,000 Water Portion - \$900,000	2.00%	150,000.00	9,100.00	159,100.00	305,000.00	9,200.00	314,200.00
8,465,000 - Series 2014B Gen Oblig Refunding Bonds Dated 4/30/2014	1.50% - 2.00%	1,480,000.00	25,900.00	1,505,900.00	0.00	0.00	0.00
<b>TOTAL CIP FUND</b>		<b>\$2,470,000.00</b>	<b>\$311,282.50</b>	<b>\$2,781,282.50</b>	<b>\$8,410,000.00</b>	<b>\$1,636,890.00</b>	<b>\$10,046,890.00</b>

ASSET FORFEITURE/DONATION FUND

The Asset Forfeiture/Donation Fund has been created based upon proceeds received from Federal Agencies due to the Police Department's cooperative efforts in solving Federal Cases. These monies can only be used for the Police Department and must be beyond normal operating expenditures. It typically has minimal activity.

Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
125-30000-000    \$\$\$ REVENUES \$\$\$	19	33	25
125-34000-000    *** USE OF MONEY & PROPERTY ***	19	33	25
125-34910-000    Interest Income	19	33	25
From/(To) Fund Balance		(33)	(25)
Total for Appropriation			-

129  
CONTINGENCY FUND

Per State Law, this Fund receives the Fines and Forfeitures related to drug and alcohol offenses heard in State Court for cases in which the warrant was issued by the Gatlinburg Police Department. Expenditures from this Fund are made in accordance with State Law that governs the use of these funds. It is often referred to as the "Drug Fund".

Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>129-30000-000</b> <b>\$\$\$ REVENUES \$\$\$</b>	5,897	4,191	4,050
<b>129-34000-000</b> <b>*** USE OF MONEY &amp; PROPERTY ***</b>	1,273	2,025	1,875
129-34910-000    Interest Income	1,273	2,025	1,875
<b>129-37000-000</b> <b>*** FINES, FORFEITS &amp; DONATIONS ***</b>	4,624	2,166	2,175
129-37100-000    Fines And Forfeitures	4,624	2,166	2,175
From/(To) Fund Balance		(3,444)	27,550
Total for Appropriation			31,600

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>129-51000-000</b> <b>POLICE</b>	2,096	17,342	31,600
<b>129-51000-700</b> <b>***CONTINGENCY***</b>	2,096	2,323	3,750
129-51000-703    Miscellaneous	2,096	2,323	3,750 *
<b>129-51000-800</b> <b>***CAPITAL OUTLAY***</b>	4,250	-	27,850
129-51000-816    Equipment Purchase/Replacement	-	15,018	27,850 **
* DARE Program	2,000		
Kid's Camp	750		
Leadership Academy	1,000		
	<u>3,750</u>		
** Detective Software/Cellbrite	14,050		
Sniper Rifles (2)	5,000		
AR 15 Suppressed Rifles (2)	5,000		
Scopes (2)	3,000		
Sniper Spotting Scope	500		
Sniper Range Finder	300		
	<u>27,850</u>		

**414  
TOURISM FUND**

Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>414-30000-000</b> <b>\$\$\$ REVENUES \$\$\$</b>	<b>7,732,951</b>	<b>8,502,453</b>	<b>8,972,271</b>
<b>414-34000-000</b> <b>*** USE OF MONEY &amp; PROPERTY ***</b>	<b>1,708,764</b>	<b>1,790,270</b>	<b>1,771,787</b>
414-34750-000      Convention Center Rentals	1,111,529	1,169,134	1,175,287
414-34751-000      Convention Center Utility Hookups	154,620	162,185	145,000
414-34752-000      Convention Center Equipment Rental	136,845	129,027	120,000
414-34755-000      Concession Income	161,286	178,931	182,000
414-34910-000      Interest Income	6,373	20,116	20,000
414-35124-000      Parking Lot Income	3,617	3,258	4,000
414-35915-000      Vending Machine Income	337	-	-
414-35990-000      Miscellaneous Income	17,144	8,154	9,000
414-35991-000      Misc. Income-Taxable	207	529	500
414-35992-000      Security Income	116,805	118,937	116,000
<b>414-35000-000</b> <b>*** CHARGES FOR SERVICES ***</b>	<b>7,123</b>	<b>-</b>	<b>-</b>
414-35911-000      Advertising Fees	7,123	-	-
<b>414-36000-000</b> <b>*** INTRAFUND TRANSFERS ***</b>	<b>6,017,064</b>	<b>6,712,183</b>	<b>7,200,484</b>
414-36824-000      Transfer From General Fund	1,303,407	1,472,263	1,486,258
414-36825-000      From Convention Center Debt Fund	1,483,244	1,526,717	2,001,172
414-36826-000      Transfer From Hotel/Motel	1,741,795	1,978,449	1,978,449
414-36993-000      From C.I.P. Fund	1,488,617	1,734,755	1,734,605
			767,837
From/(To) Operating Capital			9,740,108
Total for Appropriation			
 EXPENDITURES			
CONVENTION CENTER	2,690,412	2,809,246	3,330,568
TOURISM PROMOTION	4,455,984	5,057,775	6,409,540
	<b>7,146,395</b>	<b>7,867,021</b>	<b>9,740,108</b>

**414-41200  
CONVENTION CENTER**

The Convention Center Department is responsible for the Operation and Maintenance of the Gatlinburg Convention Center, Mills Conference Center and the 140 space Reagan Drive Parking Lot. The Convention Center hosts trade shows, conferences, conventions, crafts fairs, etc., and is a major contributor to the economy of Gatlinburg. Funding provided to the TDA/GCVB for Convention Center Sales and Advertising expense found in the line item in this Department titled "Convention Center Advertising."

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>414-41200-000 CONVENTION CENTER</b>	<b>2,690,412</b>	<b>2,809,246</b>	<b>3,330,568</b>
<b>414-41200-100 ***PERSONNEL COSTS***</b>	<b>984,138</b>	<b>952,361</b>	<b>1,097,400</b>
414-41200-111 Salaries, Classified	658,776	636,511	718,500
414-41200-112 Salaries, Temporary	10,365	6,608	14,500
414-41200-113 Salaries, Other	13,501	18,307	18,500
414-41200-131 Workers Comp Deductible	988	-	1,000
414-41200-132 Safety Incentive Program	47	137	200
414-41200-204 Uniforms	6,947	7,122	7,000
414-41200-607 Car Allowance	1,296	756	-
414-41200-609 Workers Compensation Insurance	20,000	18,710	18,000
414-41200-621 Hospitalization Insurance	127,626	127,580	172,000
414-41200-623 Dental Insurance	6,327	5,898	6,900
414-41200-629 Life, AD&D, Disability Insurance	2,946	2,713	3,300
414-41200-704 Payroll Taxes	55,323	53,941	59,000
414-41200-706 Retirement	54,755	50,496	58,000
414-41200-728 Longevity Pay	25,240	23,581	20,500
<b>414-41200-200 ***SUPPLIES***</b>	<b>30,801</b>	<b>29,316</b>	<b>32,875</b>
414-41200-201 Office Supplies	1,483	1,401	2,000
414-41200-202 Janitorial Supplies	25,336	23,090	26,500
414-41200-203 Vehicle Operation	80	65	150
414-41200-212 Department Supplies	3,896	4,742	4,200
414-41200-221 Postage and Shipping	6	17	25
<b>414-41200-400 ***MAINTENANCE***</b>	<b>42,384</b>	<b>56,296</b>	<b>89,200</b>
414-41200-401 Machinery Maintenance	15,688	7,091	60,000
414-41200-402 Buildings & Grounds Maintenance	14,778	35,204	15,000
414-41200-419 Maintenance Supplies	11,918	14,000	14,200
<b>414-41200-600 ***GENERAL SERVICES***</b>	<b>1,572,133</b>	<b>1,634,190</b>	<b>1,719,843</b>
414-41200-601 Telephone	14,807	25,746	30,000
414-41200-602 Audit	14,500	12,500	14,500
414-41200-606 Travel	800	-	800
414-41200-608 Contracted Services	148,108	131,340	149,500
414-41200-612 Security Services	103,931	95,386	110,000
414-41200-616 Advertising/Marketing	738,072	804,271	845,493 *

\* Includes Prior Year Surplus of \$ 24,880

Budget Information - Continued

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
414-41200-617 Dues & Subscriptions	940	965	800
414-41200-620 General Liability Insurance	41,739	41,568	40,000
414-41200-630 Education	770	609	750
414-41200-631 Utilities	444,466	451,805	458,000
414-41200-636 Property & Casualty Insurance	64,000	70,000	70,000
<b>414-41200-700 ***CONTINGENCY***</b>	<b>1,667</b>	<b>4,202</b>	<b>6,250</b>
414-41200-702 Promotions	-	1,035	1,500
414-41200-703 Miscellaneous	-	-	150
414-41200-720 Visitor Entertainment	-	1,500	3,000
414-41200-777 To Vehicle Replacement Fund	1,667	1,667	1,600
<b>414-41200-800 ***CAPITAL OUTLAY***</b>	<b>59,289</b>	<b>132,882</b>	<b>385,000</b>
414-41200-816 Equipment Purchase/Replacement	59,289	132,882	385,000 *

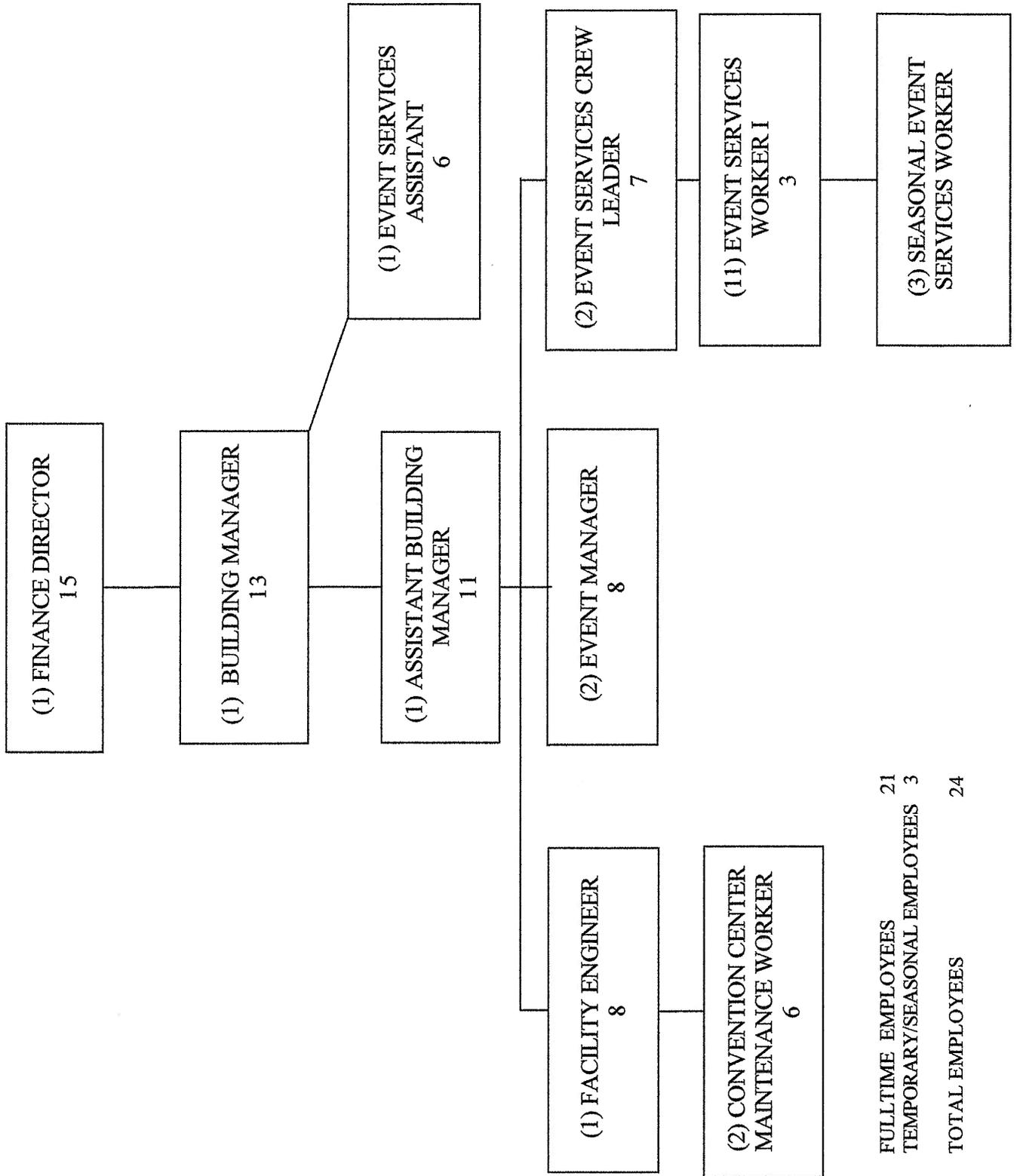
* Handicap Ramp at Parkway	75,000.00
Replace Step Treads on all exterior steps	60,000.00
Remove Flower Bed at Parkway	20,000.00
Remodel Entrance Desks	60,000.00
Replace Original Green Stack Chairs (900) w/ clips	100,000.00
Remodel Concession Stands (3)	60,000.00
Food Service / Smallwares	10,000.00
	<u><b>385,000.00</b></u>

**Total**

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46739	06-05-2019	Approved	KEL-SAN, INC.	414-41200-202	\$3,965.70	\$447.56	\$3,518.14
46698	05-22-2019	Approved	MARTY BELL	414-41200-402	\$900.00	\$0.00	\$900.00
46838	06-26-2019	Approved	THORNTON FOOD EQUIPMENT REPAIR	414-41200-402	\$2,487.85	\$0.00	\$2,487.85
46074	10-30-2018	Approved	TERMINIX INTERNATIONAL, INC.	414-41200-608	\$2,580.00	\$2,064.00	\$516.00
46797	06-19-2019	Approved	MIKE SUTTLES	414-41200-608	\$4,000.00	\$0.00	\$4,000.00
46799	06-19-2019	Approved	SRA ARCHITECTS, INC.	414-41200-608	\$4,000.00	\$0.00	\$4,000.00
46118	11-09-2018	Approved	SHOFFNER MECHANICAL, INDUSTRIAL & SERVICE	414-41200-816	\$40,000.00	\$32,258.66	\$7,741.34
46801	06-18-2019	Approved	GRAVITY NETWORKS	414-41200-816	\$61,123.52	\$30,561.76	\$30,561.76
					<b>\$119,057.07</b>	<b>\$65,331.98</b>	<b>\$53,725.09</b>

# 41200 CONVENTION CENTER



FULLTIME EMPLOYEES 21  
 TEMPORARY/SEASONAL EMPLOYEES 3  
 TOTAL EMPLOYEES 24

**414-45000**  
**TOURISM PROMOTION**

The Tourism Promotion Department is responsible for the marketing of Gatlinburg as a premier resort destination and the Convention Center. The Gatlinburg Tourism Development Authority was created by the City to perform the vital service on behalf of the City. The TDA, doing business as the Gatlinburg Convention and Visitors Bureau, is also responsible for staffing the City's two Welcome Centers, planning and coordinating various Special Events and to provide for the Public Relations of the City. Funding provided to the TDA/GCVB is found in the line items of this Department titled "Advertising/Marketing" and "Co-op Advertising".

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed	
<b>414-45000-000</b>	<b>TOURISM PROMOTION</b>			
<b>414-45000-100</b>	<b>***PERSONNEL COSTS***</b>			
414-45000-112	23,848	21,340	28,000	*
414-45000-113	11	177	200	
414-45000-704	1,825	1,894	2,000	
414-45000-706	-	-	-	
414-45000-728	108	108	300	
<b>414-45000-200</b>	<b>***SUPPLIES***</b>			
414-45000-201	-	-	-	
<b>414-45000-400</b>	<b>***MAINTENANCE***</b>			
414-45000-402	12,301	3,781	15,000	
<b>414-45000-600</b>	<b>***GENERAL SERVICES***</b>			
414-45000-616	3,867,864	4,574,839	5,484,918	**
414-45000-631	14,527	12,953	12,000	
414-45000-638	512,145	416,528	738,122	***
<b>414-45000-700</b>	<b>***CONTINGENCY***</b>			
414-45000-701	-	-	-	
414-45000-702	-	2,190	11,500	****
414-45000-720	-	-	-	
414-45000-723	23,355	23,964	57,500	*****
<b>414-45000-800</b>	<b>***CAPITAL OUTLAY***</b>			
414-45000-816	-	-	60,000	*****

\* Winter Lights Seasonal Crew

\*\* Includes Prior Year Surplus of: 619,747

\*\*\* Includes Thanksgiving Bowl and  
Prior Year Advertising Surplus of: 184,467

\*\*\*\* Includes Southern Hospitality College 10,000

\*\*\*\*\* Includes Purchase of new Christmas Tree 30,000

\*\*\*\*\* Purchase of three (3) traffic counters 60,000

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46890	06-28-2019	Approved	XTREME COATINGS, LLC	414-45000-402	\$8,000.00	\$0.00	\$8,000.00
45917	09-18-2018	Approved	GATLINBURG TDA/ VB	GC & 414-45000-638	\$500,000.00	\$341,902.57	\$158,097.43
46850	06-29-2019	Approved	GATLINBURG TDA/ VB	GC & 414-45000-638	\$2,721.17	\$0.00	\$2,721.17
					<b>\$510,721.17</b>	<b>\$341,902.57</b>	<b>\$168,818.60</b>

415  
HOTEL/MOTEL TAX FUND

The Hotel/Motel Tax is one of the primary revenue generators for the City of Gatlinburg. One-third (1/3) of the Hotel/Motel Tax goes directly to the Tourism Fund and transferred to the TDA/GCVB for advertising and promotion based upon the Legislation that created the Tax.

Revenue Information

Detail		2017-2018 <u>Actual</u>	2018-2019 <u>Actual</u>	2019-2020 <u>Proposed</u>
415-30000-000	\$\$\$ REVENUES \$\$\$	1,773,602	1,978,449	1,978,449
415-31000-000	*** LOCAL TAXES ***	1,773,602	1,978,449	1,978,449
415-31821-000	1/3 Hotel/Motel Tax	1,773,602	1,978,449	1,978,449
	From/(To) Fund Balance			-
	Total for Appropriation			1,978,449

Detail		2017-2018 <u>Actual</u>	2018-2019 <u>Actual</u>	2019-2020 <u>Proposed</u>
415-26500-000	***OPERATING TRANSFERS OUT***	1,741,795	1,978,449	1,978,449
415-26500-783	To Tourism Fund	1,741,795	1,978,449	1,978,449

**419**  
**PARKING/MASS TRANSIT**

Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>419-30000-000</b> <b>\$\$\$ REVENUES \$\$\$</b>	<b>2,187,799</b>	<b>2,385,683</b>	<b>2,459,742</b>
<b>419-33001-000</b> <b>*** INTERGOVERNMENTAL REVENUES ***</b>	<b>911,298</b>	<b>922,095</b>	<b>1,000,236</b>
419-33825-000    State Mass Transit Grants	911,298	922,095	1,000,236
<b>419-34000-000</b> <b>*** USE OF MONEY &amp; PROPERTY ***</b>	<b>9,068</b>	<b>16,416</b>	<b>16,400</b>
419-34910-000    Interest Income	9,068	16,416	16,400
<b>419-35000-000</b> <b>*** CHARGES FOR SERVICES ***</b>	<b>1,267,433</b>	<b>1,447,173</b>	<b>1,443,106</b>
419-35124-000    Parking Lot Income	858,602	1,011,921	1,011,921
419-35125-000    Trolley Fares	391,041	414,822	415,000
419-35911-000    Advertising Fees	14,940	17,430	16,185
From/(To) Fund Balance		(125,094)	(41,536)
Total for Appropriation			2,418,206

EXPENDITURES

PARKING LOTS	613,279	775,294	807,535
MASS TRANSIT	1,421,849	1,485,296	1,610,671
	<b>2,035,127</b>	<b>2,260,590</b>	<b>2,418,206</b>

**419-41300  
PARKING LOTS**

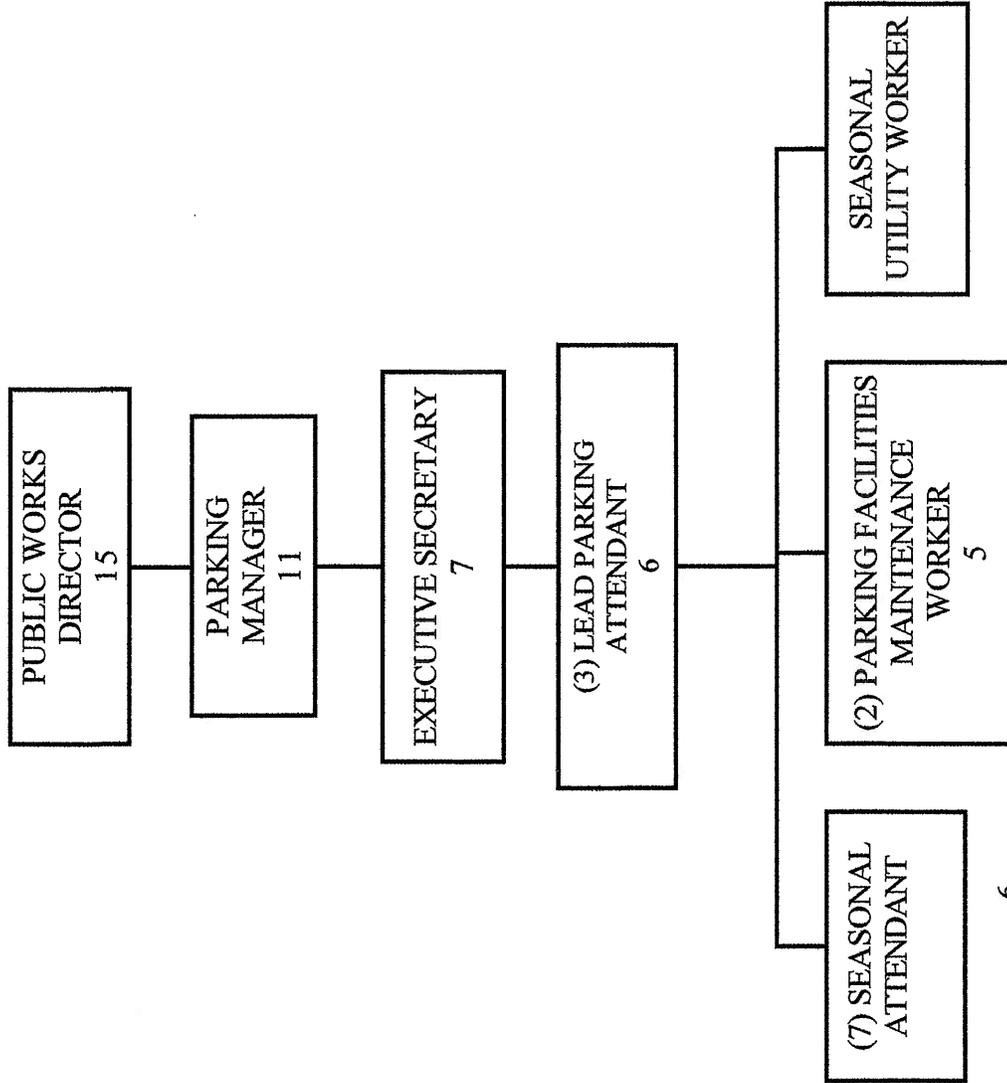
The Parking Department Staff is responsible for the maintenance and operation of the municipal parking lots throughout the City. Most of these facilities are open year round, except for Christmas Day, from 8:00 A.M. to 1:00 A.M. The City parking lots provide a total of 1,200 spaces and include: McMahan (Parkway) Garage - 372 spaces, Aquarium Garage - 365 spaces, East Gatlinburg Park and Ride - 95 spaces, North Gatlinburg Park and Ride - 145 spaces, Reagan Drive - 100 spaces, Highway 441 - 34 spaces, and Baskins Creek - 89 spaces.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>419-41300-000 PARKING LOTS</b>	<b>613,279</b>	<b>775,294</b>	<b>807,535</b>
<b>419-41300-100 ***PERSONNEL COSTS***</b>	<b>512,590</b>	<b>570,727</b>	<b>570,735</b>
419-41300-111 Salaries, Classified	215,501	215,539	215,100
419-41300-112 Salaries, Temporary	151,001	175,482	181,000
419-41300-113 Salaries, Other	7,493	21,590	12,000
419-41300-204 Uniforms	1,128	762	1,000
419-41300-607 Car Allowance	5,196	3,031	-
419-41300-609 Workers Compensation Insurance	6,000	6,500	6,500
419-41300-621 Hospitalization Insurance	67,264	88,465	101,000
419-41300-623 Dental Insurance	1,448	1,609	1,635
419-41300-629 Life, AD&D, Disability Insurance	826	763	1,000
419-41300-704 Payroll Taxes	30,815	33,348	31,000
419-41300-706 Retirement	15,570	14,250	12,500
419-41300-728 Longevity Pay	10,349	9,390	8,000
<b>419-41300-200 ***SUPPLIES***</b>	<b>11,584</b>	<b>13,559</b>	<b>17,850</b>
419-41300-201 Office Supplies	7,038	8,864	12,500
419-41300-202 Janitorial Supplies	1,144	1,060	1,250
419-41300-203 Vehicle Operation	3,402	3,636	4,100
<b>419-41300-400 ***MAINTENANCE***</b>	<b>16,107</b>	<b>104,399</b>	<b>103,200</b>
419-41300-401 Machinery Maintenance	2,967	2,023	3,000
419-41300-402 Buildings & Grounds Maintenance	10,370	99,187	96,700 *
419-41300-404 Vehicle Maintenance	2,771	3,188	3,500
<b>419-41300-600 ***GENERAL SERVICES***</b>	<b>70,011</b>	<b>83,708</b>	<b>94,000</b>
419-41300-601 Telephone	2,278	5,212	10,000
419-41300-608 Contracted Services	15,781	22,522	24,000
419-41300-620 General Liability Insurance	3,710	3,695	4,000
419-41300-631 Utilities	45,542	46,279	50,000
419-41300-636 Property & Casualty Insurance	2,700	6,000	6,000
<b>419-41300-700 ***CONTINGENCY***</b>	<b>2,986</b>	<b>2,900</b>	<b>21,750</b>
419-41300-703 Miscellaneous	86	-	250
419-41300-777 To Vehicle Replacement Fund	2,900	2,900	3,000
419-41300-816 Equipment Purchase/Replacement	-	-	18,500 **
* Includes:			
McMahan Garage Maint/Repairs	36,300		
Aquarium Garage Maint/Repairs	45,400		
Spur Park-n-Ride Lot LED Bulbs	3,500		

\*\* Electronic Pay-on-foot Station: Highway 441 Meter Lot

# 4130 PARKING DEPARTMENT



FULL TIME EMPLOYEES	6
CONTRACT	1
TEMPORARY/SEASONAL EMPLOYEES	8
<b>TOTAL EMPLOYEES</b>	<b>15</b>

**419-41600  
MASS TRANSIT**

During FY2018-2019, **738,219** people were transported on the Gatlinburg Trolley System. Per ridership capacity, the Gatlinburg trolleys have been hailed as the most successful publicly-owned Mass Transit System in the United States. As with previous Fiscal Years, the Mass Transit Department will operate within the same Fund as the Parking Lots, utilizing Parking Lot Revenues and General Fund transfers when necessary to meet operational cost.

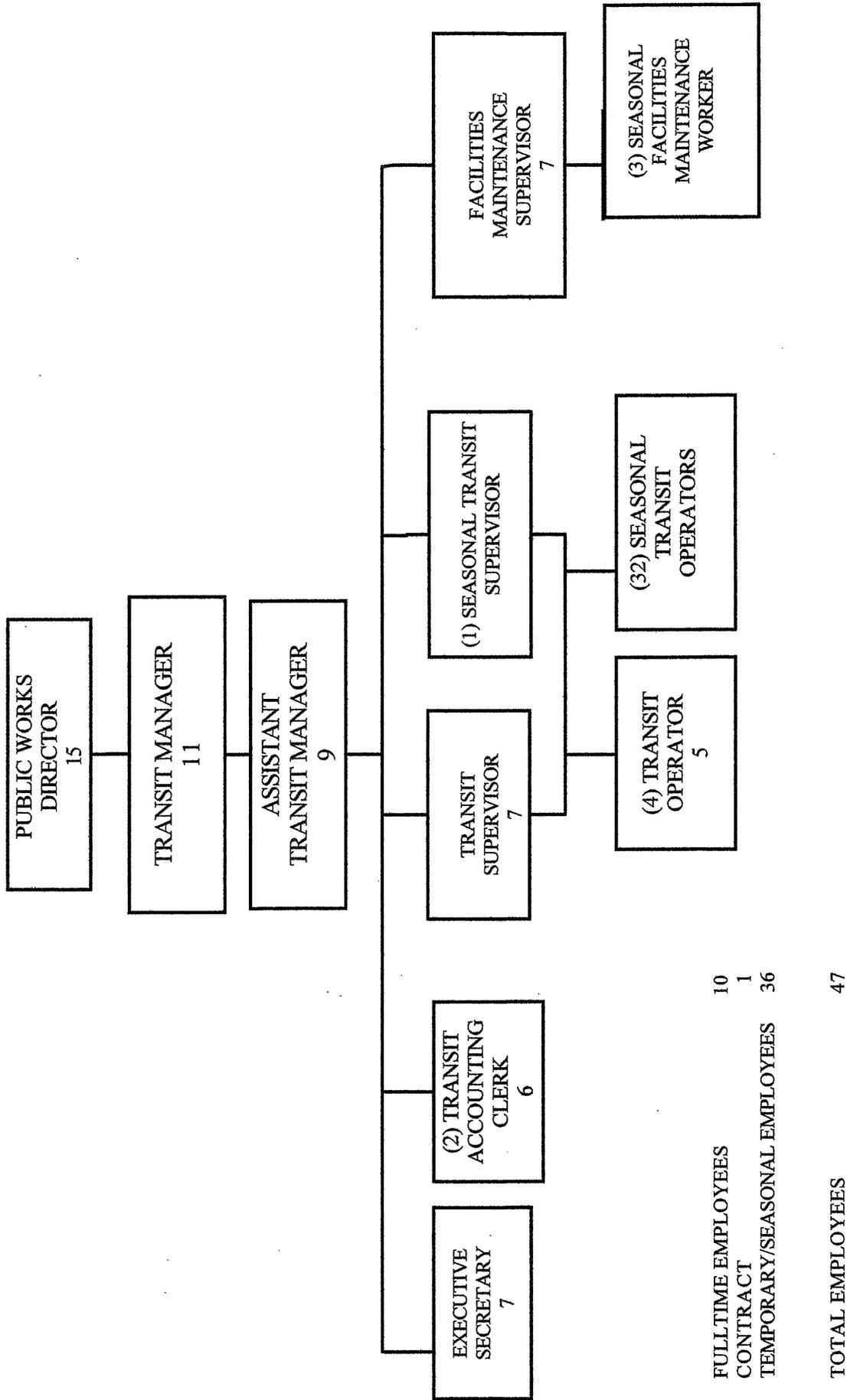
Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>419-41600-000 MASS TRANSIT</b>	<b>1,421,849</b>	<b>1,485,296</b>	<b>1,610,671</b>
<b>419-41600-100 ***PERSONNEL COSTS***</b>	<b>999,088</b>	<b>1,055,462</b>	<b>1,204,671</b>
419-41600-111 Salaries, Classified	419,156	442,015	465,819
419-41600-112 Salaries, Temporary	327,542	342,138	405,000
419-41600-113 Salaries, Other	5,454	8,376	20,000
419-41600-131 Workers Comp Deductible	106	3,570	4,000
419-41600-204 Uniforms	1,063	2,414	3,000
419-41600-609 Workers Compensation Insurance	27,500	27,500	28,000
419-41600-621 Hospitalization Insurance	101,450	108,250	148,000
419-41600-623 Dental Insurance	4,102	4,182	4,252
419-41600-629 Life, AD&D, Disability Insurance	1,740	1,849	2,100
419-41600-704 Payroll Taxes	60,055	62,517	69,000
419-41600-706 Retirement	33,030	34,464	35,500
419-41600-728 Longevity Pay	17,889	18,186	20,000
<b>419-41600-200 ***SUPPLIES***</b>	<b>76,209</b>	<b>115,337</b>	<b>120,000</b>
419-41600-201 Office Supplies	1,586	1,547	2,000
419-41600-203 Vehicle Operation	74,623	113,790	118,000
<b>419-41600-400 ***MAINTENANCE***</b>	<b>239,514</b>	<b>194,301</b>	<b>157,100</b>
419-41600-402 Buildings & Grounds Maintenance	6,745	5,463	4,100
419-41600-404 Vehicle Maintenance	231,893	186,667	150,000
419-41600-406 Communication System Maintenance	876	2,170	3,000
<b>419-41600-600 ***GENERAL SERVICES***</b>	<b>102,645</b>	<b>115,470</b>	<b>124,900</b>
419-41600-601 Telephone	5,612	8,230	11,000
419-41600-602 Audit	8,500	8,500	9,000
419-41600-606 Travel	-	-	500
419-41600-608 Contracted Services	23,545	22,573	26,200 *
419-41600-616 Advertising/Marketing	-	-	1,000
419-41600-617 Dues & Subscriptions	4,345	4,069	4,200
419-41600-620 General Liability Insurance	19,783	29,646	32,000
419-41600-631 Utilities	14,860	14,452	12,000
419-41600-636 Property & Casualty Insurance	26,000	28,000	29,000
<b>419-41600-700 ***CONTINGENCY***</b>	<b>4,393</b>	<b>4,727</b>	<b>4,000</b>
419-41600-703 Miscellaneous	4,393	4,727	4,000

\* Includes:

GPS System Maintenance Agreement	11,000
Rental - Temp Office Bldg, Newman Rd	3,000

# 41600 MASS TRANSIT DEPARTMENT



FULLTIME EMPLOYEES 10  
 CONTRACT 1  
 TEMPORARY/SEASONAL EMPLOYEES 36

TOTAL EMPLOYEES 47





# GATLINBURG-PITTMAN HIGH SCHOOL

A Tradition of Excellence



Position	%	time	2018-19	2019-20	Change
English	90%	10mo	\$64,477.77	\$65,901.02	\$1,423.25
Guidance	100%	2m	\$4,549.02	\$4,836.12	\$287.10
Administration	40%	11mo	\$40,133.75	\$41,767.48	\$1,633.73
Administration	100%	1mo	\$6,892.31	\$7,363.52	\$471.21
Science	60%	10mo	\$29,626.45	\$30,411.49	\$785.04
Grounds	100%	20d	\$2,459.64	\$5,049.45	\$2,589.81
Secretarial	100%	11mo	\$48,516.71	\$49,261.59	\$744.88
Secretarial	100%	1.5mo	\$6,951.74	\$7,091.76	\$140.02
Summer Credit Recovery/Youth Programs	100%	1.5mo	\$5,567.71	\$6,575.72	\$1,008.01
Athletic Training	100%	12mo	\$13,698.00	\$13,638.00	-\$60.00
<b>Total Salaries/Benefits</b>			<b>\$222,873.10</b>	<b>\$231,896.15</b>	<b>\$9,023.05</b>
Cosmetic Rehabilitation of Facilities			\$0.00	\$75,000.00	\$75,000.00
Security Camera Upgrades			\$50,000.00	\$0.00	-\$50,000.00
Tutoring/Test Prep Programming			\$10,000.00	\$10,000.00	\$0.00
Desktop Replacement			\$7,500.00	\$5,000.00	-\$2,500.00
Jamboree Athletic Insurance			\$7,500.00	\$7,500.00	\$0.00
<b>Total Programs</b>			<b>\$75,000.00</b>	<b>\$97,500.00</b>	<b>\$22,500.00</b>
<b>Total Salaries/Benefits + Total Programs</b>			<b>\$297,873.10</b>	<b>\$329,396.15</b>	<b>\$31,523.05</b>
<b>Gatlinburg-Pittman Grand Total</b>					<b>10.6%</b>

# Pi Beta Phi Elementary School

## 2019-2020 City School Board Budget Proposal

Position	%	time	2018-2019	2019-2020	Change	%
Computer Teacher	25%		\$14,910.00	\$15,282.50	\$372.50	2.5%
Assistant Principal Andrew Jackson	40%		\$24,454.00	\$24,012.00	-\$442.00	-1.8%
Guidance Counselor	48%		\$25,614.38	\$26,255.63	\$641.25	2.5%
Art Teacher	48%		\$20,795.50	\$24,296.25	\$3,500.75	16.8%
Music Teacher	40%		\$21,318.00	\$22,110.00	\$792.00	3.7%
Advanced Language Arts Teacher (ALA)	35%		\$21,528.50	\$22,067.50	\$539.00	2.5%
Bookkeeper (1.5 month) Judy Phillips			\$5,565.00	\$5,707.50	\$142.50	2.6%
Secretary (1 month) Edwina Oakley			\$3,510.00	\$3,600.00	\$90.00	2.6%
Teacher Assistants			\$76,426.50	\$73,957.50	-\$2,469.00	-3.2%
Assistant Principal Andrew Jackson		1 Month	\$6,613.50	\$6,503.00	-\$110.50	-1.7%
<b>Total Salaries</b>			<b>\$220,735.38</b>	<b>\$223,791.88</b>	<b>\$3,056.50</b>	<b>1.4%</b>
Matching Retirement			\$19,088.20	\$19,177.49	\$89.29	0.5%
Matching Social Security			\$13,685.59	\$13,875.10	\$189.51	1.4%
Matching Medicare			\$3,200.66	\$3,244.98	\$44.32	1.4%
Health Insurance			\$20,910.00	\$64,657.00	\$43,747.00	209.2%
Dental Insurance			\$237.00	\$749.00	\$512.00	216.0%
Life Insurance			\$73.61	\$146.06	\$72.45	98.4%
Long-Term Disability			\$477.40	\$1,111.26	\$633.86	132.8%
Mileage			\$120.00	\$120.00	\$0.00	0.0%
<b>Total Benefits</b>			<b>\$57,792.46</b>	<b>\$103,080.89</b>	<b>\$45,288.43</b>	<b>78.4%</b>
Parks as Classroom	50%		\$27,570.25	\$27,875.00	\$304.75	1.1%
Security Camera Upgrades			\$50,000.00	\$0.00	-\$50,000.00	-100.0%
Playground equipment./Special Project				\$75,000.00	\$75,000.00	100.0%
<b>Pi Beta Phi Grand Total</b>			<b>\$356,098.09</b>	<b>\$429,747.77</b>	<b>\$73,649.68</b>	<b>20.7%</b>

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
45659	06-01-2018	Approved	GATLINBURG-PITTMAN HIGH SCHOOL	420-48000-622	\$50,000.00	\$0.00	\$50,000.00
					<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>

428  
SOLID WASTE/SANITATION FUND

Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>428-30000-000</b> <b>\$\$\$ REVENUES \$\$\$</b>	<b>1,954,660</b>	<b>2,060,083</b>	<b>2,288,765</b>
<b>428-34000-000</b> <b>*** USE OF MONEY &amp; PROPERTY ***</b>	<b>1,613</b>	<b>1,757</b>	<b>1,757</b>
428-34910-000            Interest Income	1,613	1,757	1,757
<b>428-35000-000</b> <b>*** CHARGES FOR SERVICES ***</b>	<b>223,096</b>	<b>229,202</b>	<b>229,202</b>
428-35990-000            Miscellaneous Income	-	-	-
428-35994-000            Solid Waste Disposal/Pick-up Fees	223,096	229,202	229,202
<b>428-36000-000</b> <b>*** INTRAFUND TRANSFERS ***</b>	<b>1,729,952</b>	<b>1,829,125</b>	<b>2,057,806</b>
428-36827-000            Transfers From Other Funds	1,729,952	1,829,125	2,057,806
From/(To) Fund Balance		9,936	-
Total for Appropriation			2,288,765

428  
SOLID WASTE/SANITATION FUND

The Solid Waste/Sanitation Fund has been created at the directive of the State and establishes a separate account for the financial activities related to the management of solid waste. These activities include both collection and disposal so that the Sanitation Department and Sevier Solid Waste Authority, Inc., contract are placed in this Special Revenue Fund. The revenues in this Fund are derived from the Solid Waste Disposal/Pickup Fees and are balanced with a major General Fund transfer.

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>428-71100-000 SANITATION</b>	<b>1,917,465</b>	<b>2,070,019</b>	<b>2,288,765</b>
<b>428-71100-100 ***PERSONNEL COSTS***</b>	<b>982,904</b>	<b>1,048,644</b>	<b>1,202,100</b>
428-71100-111 Salaries, Classified	664,844	704,181	809,300
428-71100-112 Salaries, Temporary	17,017	6,211	26,200
428-71100-113 Salaries, Other	36,031	46,796	40,000
428-71100-131 Workers Comp Deductible	1,444	2,360	3,000
428-71100-204 Uniforms	7,184	6,716	7,400
428-71100-621 Hospitalization Insurance	132,548	150,151	180,000
428-71100-623 Dental Insurance	6,703	6,971	6,800
428-71100-629 Life, AD&D, Disability Insurance	2,940	3,227	3,400
428-71100-704 Payroll Taxes	57,268	61,568	65,000
428-71100-706 Retirement	56,925	60,463	61,000
<b>428-71100-200 ***SUPPLIES***</b>	<b>75,893</b>	<b>86,532</b>	<b>89,300</b>
428-71100-201 Office Supplies	110	137	250
428-71100-202 Janitorial Supplies	24	45	300
428-71100-203 Vehicle Operation	66,827	75,084	77,000
428-71100-206 Safety Equipment	5,022	5,332	6,500
428-71100-207 Tools	651	711	1,000
428-71100-212 Department Supplies	3,259	5,224	4,250
<b>428-71100-400 ***MAINTENANCE***</b>	<b>107,704</b>	<b>171,555</b>	<b>125,400</b>
428-71100-402 Buildings & Grounds Maintenance	2,453	5,784	22,950 *
428-71100-404 Vehicle Maintenance	103,238	164,234	100,000
428-71100-405 Refuse Containers	417	-	800
428-71100-406 Communication System Maintenance	1,596	1,536	1,650

\* Includes:

Fence around new Sanitation Office	9,500
Repairs to Hopper at Tipping Floor	8,500

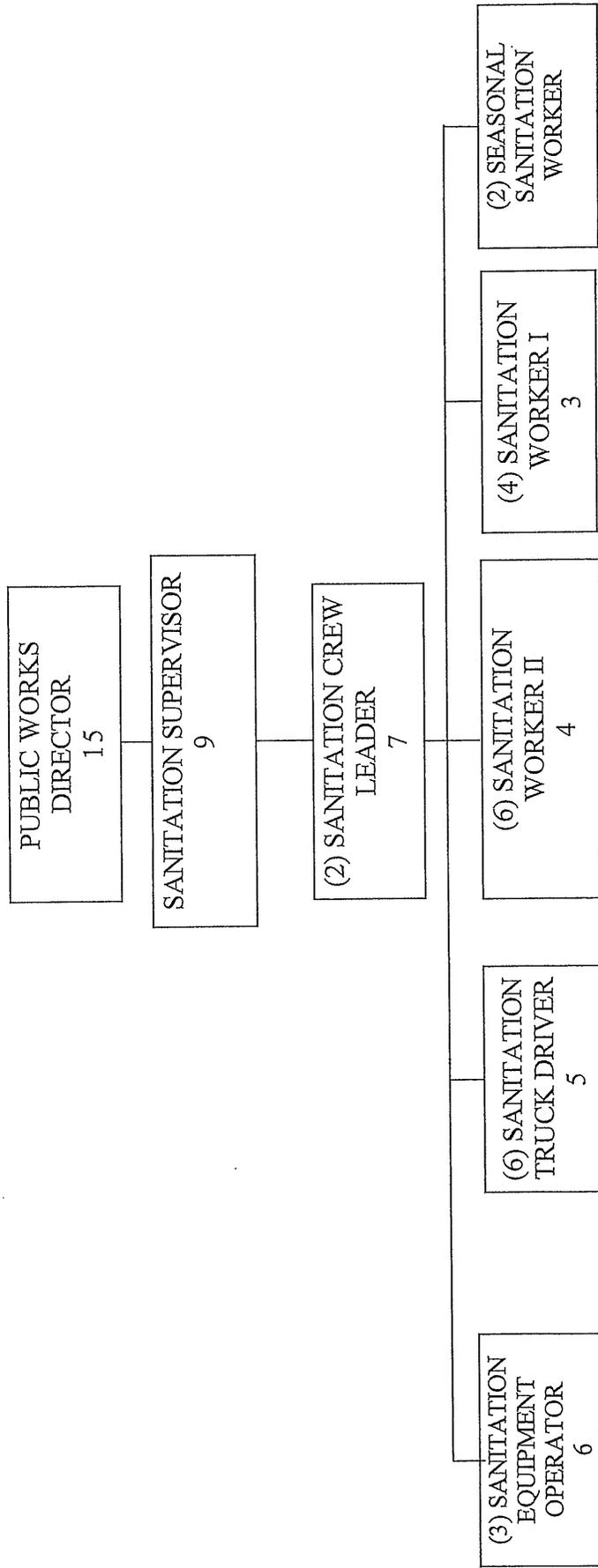
Continued

		2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>428-71100-600</b>	<b>***GENERAL SERVICES***</b>	<b>495,174</b>	<b>493,515</b>	<b>532,015</b>
428-71100-601	Telephone	8,893	10,891	13,000
428-71100-608	Contracted Services	479,206	474,790	510,015 *
428-71100-631	Utilities	7,075	7,834	9,000
<b>428-71100-700</b>	<b>***CONTINGENCY***</b>	<b>254,290</b>	<b>254,973</b>	<b>249,500</b>
428-71100-703	Miscellaneous	2,490	1,973	500
428-71100-707	Debt Service Principal	95,000	100,000	100,000
428-71100-708	Debt Service Interest	11,800	8,000	4,000
428-71100-777	To Vehicle Replacement Fund	145,000	145,000	145,000
<b>428-71100-800</b>	<b>***CAPITAL OUTLAY***</b>	<b>1,500</b>	<b>14,801</b>	<b>90,450</b>
428-71100-810	Litter Receptacles	1,500	3,051	3,000
428-71100-816	Equipment Purchase/Replacement	-	11,750	87,450 **
	* SSWI Annual Contract	480,909		
	Big Belly Trash Receptable Lease	27,720		
	** Animal-Resistant Trash Receptacles	78,000		
	Robotic Arms for Garbage Trucks	9,450		
		<u>87,450</u>		

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46511	03-22-2019	Approved	BIG BELLY SOLAR INC	428-71100-810	\$554.00	\$0.00	\$554.00
					<b>\$554.00</b>	<b>\$0.00</b>	<b>\$554.00</b>

# 428 SOLID WASTE/ SANITATION DEPARTMENT



FULLTIME EMPLOYEES	22
TEMPORARY/SEASONAL EMPLOYEES	2
<b>TOTAL EMPLOYEES</b>	<b>24</b>

FISCAL YEAR 2020

428 SANITATION FUND

DEBT SERVICE REQUIREMENTS

Bonds	Int. Rate	Principal Due	Interest Due	Total Prin. & Int. Due	Remaining Principal	Remaining Interest	Total Principal & Interest Remaining
\$1,585,000 Gen Oblig Ref Bonds Series 2009, Dated 2/19/2009 <b>Refunded following issues:</b> 1999 \$2.5M, Series III E-3 2005 \$7.4M, PBA Sevier Co Series VI-E-1	2.0% to 4.0%	\$100,000.00	\$4,000.00	\$104,000.00	\$0.00	\$0.00	\$0.00
<b>TOTAL SANITATION FUND</b>		\$100,000.00	\$4,000.00	\$104,000.00	\$0.00	\$0.00	\$0.00

## DEBT SERVICE FUNDS SECTION

The Debt Service Funds are used to account for the servicing of general long-term debt not being financed by proprietary or enterprise type funds.

**123  
SINKING FUND**

Revenue Information

		2017-2018	2018-2019	2019-2020
Detail		Actual	Actual	Proposed
<b>123-30000-000</b>	<b>\$\$\$ REVENUES \$\$\$</b>	5,576	9,010	7,000
<b>123-34000-000</b>	<b>*** USE OF MONEY &amp; PROPERTY ***</b>	5,576	9,010	7,000
123-34910-000	Interest Income	5,576	9,010	7,000
	Beginning Fund Balance		423,257	432,267
	From/(To) Fund Balance		(9,010)	(7,000)
	Total for Appropriation		-	-
	Ending Fund Balance		432,267	439,267

126  
CONVENTION CENTER DEBT SERVICE

This is a legally restricted Fund for the retirement of the obligations of the Convention Center and Rocky Top Sports World, certain operations and maintenance needs of the Convention Center and the promotion of Tourism. The revenues for this Fund are derived from the Premier Resort Tax, 3/4 of the Local Option Tax, 1/3 of the Hotel-Motel Tax, interest income and contributions from the County specifically for Rocky Top Sports World Debt.

Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>126-30000-000</b> <b>\$\$\$ REVENUES \$\$\$</b>	<b>6,894,331</b>	<b>7,734,774</b>	<b>6,693,743</b>
<b>126-31000-000</b> <b>*** LOCAL TAXES ***</b>	<b>4,345,455</b>	<b>4,832,821</b>	<b>4,832,821</b>
126-31611-000            3/4% Local Option Tax Increase	2,571,852	2,854,372	2,854,372
126-31821-000            1/3 Hotel/Motel Tax	1,773,602	1,978,449	1,978,449
<b>126-33001-000</b> <b>*** INTERGOVERNMENTAL REVENUES ***</b>	<b>2,455,136</b>	<b>2,684,922</b>	<b>1,684,922</b>
126-33150-000            State Sales Tax	1,455,136	1,684,922	1,684,922
126-33223-000            Sevier Cnty Youth Sports Contributi	1,000,000	1,000,000	-
<b>126-34000-000</b> <b>*** USE OF MONEY &amp; PROPERTY ***</b>	<b>93,740</b>	<b>217,031</b>	<b>176,000</b>
126-34910-000            Interest Income	93,740	217,031	176,000
<b>126-39000-000</b> <b>*** OTHER FINANCING SOURCES ***</b>	-	-	-
126-39920-000            Sale Of Bonds	-	-	-
126-39926-000            Bond Sale Premium	-	-	-
126-39940-000            Bond Refunding	-	-	-
Beginning Fund Balance		8,023,681	10,852,349
From/(To) Fund Balance		(2,828,668)	(2,709,803)
Total for Appropriation		4,906,106	3,983,940
Ending Fund Balance		10,852,349	13,562,152

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>126-40000-000</b> <b>\$\$\$ EXPENDITURES \$\$\$</b>	<b>4,830,033</b>	<b>4,906,106</b>	<b>3,983,940</b>
<b>126-21600-000</b> <b>BONDS AND INTEREST PAYABLE</b>	<b>3,346,789</b>	<b>3,379,389</b>	<b>1,982,768</b>
126-21600-707            Debt Service Principal	2,355,000	2,480,000	1,180,000
126-21600-708            Debt Service Interest	989,018	896,618	799,768
126-21600-749            Debt Service - Paying Agent Fee	2,771	2,771	3,000
<b>126-26500-000</b> <b>*** OPERATING TRANSFERS OUT ***</b>	<b>1,738,315</b>	<b>1,579,023</b>	<b>2,001,172</b>
126-26500-783            To Tourism Fund	1,483,244	1,526,717	2,001,172 *
* Standard Annual Conv Ctr O&M Transfer	952,974		
Convention Center Equipment Purchases	385,000		
Advertising	599,418		
Prior Year Surplus	63,780		
	<u>2,001,172</u>		

FISCAL YEAR 2020

126 CONVENTION CENTER DEBT SERVICE FUND

DEBT SERVICE REQUIREMENTS

Bonds	Int. Rate	Principal Due	Interest Due	Total Prin. & Int. Due	Remaining Principal	Remaining Interest	Total Principal & Interest Remaining
\$9,730,000 Gen Oblig Bonds Series 2012 <b>Sports Complex - \$9,270,000</b> DTD 12/12/2012 110 - \$460,000 FireTruck 126 - \$9,270,000 Sports Complex	2.00%	55,000.00	226,690.00	281,690.00	8,995,000.00	2,593,355.00	11,588,355.00
\$9,850,000 Gen Oblig Bonds Series 2013B Dated 9/23/2013	2.0% - 4.25%	50,000.00	371,907.50	421,907.50	9,650,000.00	4,180,242.50	13,830,242.50
\$7,465,000 Gen Oblig Bonds Series 2014A Dated 3/31/14 <b>\$3,535,000 Arrowmont</b>	2.0% - 4.00%	155,000.00	114,670.00	269,670.00	3,380,000.00	1,183,835.00	4,563,835.00
\$7,465,000 Gen Oblig Bonds Series 2014A Dated 3/31/14 <b>\$3,930,000 Sports Complex</b>	2.0% - 4.00%	920,000.00	86,500.00	1,006,500.00	2,910,000.00	146,900.00	3,056,900.00
<b>TOTAL CONVENTION CENTER DEBT SERVICE FUND</b>		<b>\$1,180,000.00</b>	<b>\$799,767.50</b>	<b>\$1,979,767.50</b>	<b>\$24,935,000.00</b>	<b>\$8,104,332.50</b>	<b>\$33,039,332.50</b>

## CAPITAL PROJECTS SECTION

The Capital Projects Funds are used to account for the financial resources to be used for the construction or renovation of major capital facilities.

**801  
PUBLIC WORKS CONSTRUCTION FUND**

This Fund is used to administer the capital projects that are funded wholly by the City and do not involve grant funding. The primary source of funding comes from the Special Revenue/CIP Fund with occasional additional funding derived from the issuance of bonds. These funds remain with the project until completion and do not require yearly reappropriation.

Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>801-30000-000</b> <b>\$\$\$ REVENUES \$\$\$</b>	<b>990,754</b>	<b>1,682,464</b>	<b>1,559,611</b>
<b>801-36000-000</b> <b>*** INTRAFUND TRANSFERS ***</b>	<b>990,754</b>	<b>1,680,964</b>	<b>1,559,611</b>
<b>801-36993-000</b> <b>From C.I.P. Fund</b>	<b>990,754</b>	<b>1,680,964</b>	<b>1,559,611</b>
801-36993-806    Parking Garages Equip Upgrades	70,000	-	-
801-36993-808    Stephens Bridge Repair	10,000	267,500	-
801-36993-815    Airport Road & River Road Crosswalks	-	163,500	-
801-36993-818    Slope Stabilization, Hwy 441 Meter Lot	-	235,325	-
801-36993-821    Big Belly Trash Receptacles	-	29,596	-
801-36993-824    Wood Whittlers Traffic Signal	-	40,000	-
801-36993-827    Community Center Roof Replacement	-	477,170	-
801-36993-834    Wayfinding Program	37,150	-	-
801-36993-840    Rocky Top and Rec Dept Storage Building	-	97,020	-
801-36993-851    Loop Road Slope Repair	57,224	126,600	-
801-36993-852    Sanitation Office Building	250,000	-	-
801-36993-853    Winter Lights Refurbish	-	90,615	-
801-36993-855    Capital Improvements Program	-	-	1,559,611
801-36993-866    Baskins Creek Tile Outlet Repair	30,000	-	-
801-36993-870    Memorial Project - Wildfires	211,850	-	-
801-36993-871    Mills Park Press Box	-	62,638	-
801-36993-880    Mynatt Park Renovations	9,850	-	-
801-36993-884    Roaring Fork Slope Repair	122,680	-	-
801-36993-887    Cherokee Orchard Slope Repair	192,000	-	-
801-36993-895    City Hall Renovations (ADA Expense)	-	91,000	-
<b>801-34000-000</b> <b>*** USE OF MONEY &amp; PROPERTY ***</b>	<b>-</b>	<b>1,500</b>	<b>-</b>
801-35990-000    Miscellaneous Income	-	1,500	-
From/(To) Fund Balance			-
Total for Appropriation			1,559,611

Budget Information

Detail		2017-2018	2018-2019	2019-2020
		Actual	Actual	Proposed
<b>801-85000-000</b>	<b>CAPITAL PROJECTS</b>	<b>990,530</b>	<b>653,711</b>	<b>1,559,611</b>
<b>801-85000-800</b>	<b>***CAPITAL OUTLAY***</b>	<b>990,530</b>	<b>653,711</b>	<b>1,559,611</b>
801-85000-806	Aq. and McMahan Parking Garg Rehab	34,809	-	-
801-85000-808	Stephens Bridge Repair	1,200	21,349	-
801-85000-815	Parkway Crosswalks	-	40,096	-
801-85000-818	Slope Stabilization, North-end Metered Lot	-	269	-
801-85000-821	Big Belly Trash Receptacles	-	29,538	-
801-85000-824	Wood Whittlers Traffic Signal	-	86	-
801-85000-827	Community Center Roof Replacement	-	1,889	-
801-85000-828	Parkway Sidewalk Improvements	192,500	-	-
801-85000-834	Wayfinding Program	15,803	1,937	-
801-85000-840	Rocky Top and Rec Dept Storage Building	-	83	-
801-85000-843	Bridge Replacement - Local Share	-	257	-
801-85000-851	Arbon and Loop Drive Slope Repair	200,000	-	-
801-85000-852	Sanitation Office Building	6,300	305,213	-
801-85000-853	Winter Lights Refurbish	-	84,858	-
801-85000-855	Capital Improvements Program	-	-	1,559,611
801-85000-866	Baskins Creek Tile Outlet Repair	193,450	-	-
801-85000-870	Wildfires Memorial Project	5,375	103,477	-
801-85000-871	Mills Park Press Box Rebuild	-	51,520	-
801-85000-880	Mynatt Park Renovations	23,394	-	-
801-85000-884	Roaring Fork Slope Repair	17,958	-	-
801-85000-887	Cherokee Orchard Slope Repair	257,319	-	-
801-85000-895	City Hall Renovations (ADA Expense)	42,422	13,140	-

OPEN PURCHASE ORDERS REPORT (continued)

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance	Item Bal
			Wayfinding Program/Chalet Village Directional Signage Bid Specifications Agreement	801-85000-834	\$2,500.00	\$2,500.00		\$0.00
46001	10-08-2018	Approved	CITADEL CONSTRUCTION MANAGEMENT LLC		\$319,000.00	\$302,725.65	\$16,274.35	
46659	05-08-2019	Approved	Sanitation Office Building RONALD FRANKS CONSTRUCTION CO., LLC	801-85000-852	\$319,000.00	\$302,725.65		\$16,274.35
46802	06-19-2019	Approved	Mills Park Press Box Rebuild - BOC Approved 5-7-19 RONALD FRANKS CONSTRUCTION CO., LLC	801-85000-871	\$59,000.00	\$51,520.00	\$7,480.00	
44969	10-02-2017	Approved	Change Order - Mills Park Press Box Rebuild CHARLES BLALOCK & SONS, INC. Mynatt Park Renovations - Addn to PO 43476	801-85000-871	\$59,000.00	\$51,520.00		\$7,480.00
46129	11-01-2018	Approved	SRA ARCHITECTS, INC. City Hall Public Restrooms Renovation HOLM CONSTRUCTION	801-85000-880 801-85000-895	\$7,968.07	\$0.00	\$7,968.07	
46824	06-01-2018	Approved	Renovations - Addn to PO 43476 SRA ARCHITECTS, INC. City Hall Public Restrooms Renovation HOLM CONSTRUCTION	801-85000-880	\$7,968.07	\$0.00	\$7,968.07	
					\$5,474.63	\$0.00	\$5,474.63	
					\$5,474.63	\$0.00	\$5,474.63	
					\$16,000.00	\$13,140.00	\$2,860.00	
					\$16,000.00	\$13,140.00	\$2,860.00	
					\$126,273.00	\$24,987.66	\$101,285.34	

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance	Item Bal
44635	06-29-2017	Approved	ROBERT G. CAMPBELL & ASSOCIATES, INC. Bridge Replacement - Local Share/Professional Services/Stephen Dr Bridge	801-85000-808	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00
46612	04-22-2019	Approved	WHALEY CONSTRUCTION INC Stephens Bridge Repair/Construction	801-85000-808	\$225,753.40	\$0.00	\$225,753.40	\$225,753.40
45748	07-30-2018	Approved	CDM SMITH, INC. Airport Road - Parkway Pedestrian Crosswalk	801-85000-815	\$29,950.00	\$27,575.95	\$2,374.05	\$2,374.05
46403	02-19-2019	Approved	Aquarium - Mountain Mall Intersection Traffic Study	801-85000-815	\$10,000.00	\$10,000.00	\$0.00	\$0.00
46507	03-21-2019	Approved	CDM SMITH, INC. Mountain Mall/Aquarium Crosswalk, Traffic Signals Project - BOC Approved 2-19-19	801-85000-815	\$49,800.00	\$12,519.72	\$37,280.28	\$37,280.28
46507	03-21-2019	Approved	CHARLES BLALOCK & SONS, INC. Slope Stabilization, North-end Metered Lot	801-85000-818	\$192,425.00	\$0.00	\$192,425.00	\$192,425.00
46000	10-08-2018	Approved	PROGRESSION ELECTRIC, LLC Wood Whittlers Traffic Signal	801-85000-824	\$39,855.00	\$0.00	\$39,855.00	\$39,855.00
45391	03-29-2018	Approved	CDM SMITH, INC.		\$159,525.00	\$81,327.25	\$78,197.75	\$78,197.75

OPEN PURCHASE ORDERS REPORT  
Accounts 801-85000-000 to 801-85000-999

OPEN PURCHASE ORDERS REPORT (continued)

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance	Item Bal
			City Hall	801-85000-895	\$126,273.00	\$24,987.66		\$101,285.34
			Repairs/Renovations					
			- Restrooms ADA					
			Upgrade					
					<b>\$2,299,423.20</b>	<b>\$948,765.21</b>	<b>\$742,227.87</b>	<b>\$608,430.12</b>

802  
GRANT FINANCED PROJECTS FUND

This Fund is used to administer the capital projects that are funded by the City and involve grant funds received by the City. The primary source of funding comes from the Special Revenue CIP Fund and the State of Tennessee. These funds remain with the project until completion and do not require yearly reappropriation.

Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>802-30000-000</b> <b>\$\$\$ REVENUES \$\$\$</b>	<b>71,874</b>	<b>2,834,589</b>	<b>243,055</b>
<b>802-33001-000</b> <b>*** INTERGOVERNMENTAL REVENUES ***</b>	<b>19,037</b>	-	<b>43,450</b>
802-33001-807           US321 Sfty Upgr & RTSW Trly Stp	19,037	-	-
802-33001-860           TDEC Used Oil Equipment Grant	-	-	43,450
<b>802-33825-000</b> <b>STATE MASS TRANSIT GRANTS</b>	-	-	<b>168,966</b>
802-33825-830           TDOT 5309 Cap Asst Grant S3-015	-	-	168,966
<b>802-36000-000</b> <b>*** INTRAFUND TRANSFERS ***</b>	<b>52,837</b>	<b>2,834,589</b>	<b>30,639</b>
<b>802-36993-000</b> <b>From C.I.P. Fund</b>	<b>52,837</b>	<b>2,834,589</b>	<b>30,639</b>
802-36993-741           Gatlinburg-Pigeon Forge Airport	30,639	30,639	30,639
802-36993-830           TDOT 5309 Cap Asst Grant S3-015	22,198	56,000	-
802-36993-845           Slopes Repairs - Feb 2019 Floods	-	2,122,950	-
802-36993-870           Wildfires Memorial TDOT Grant Proj	-	125,000	-
802-36993-880           LPRF Mynatt Park Grant (ADA Expense)	-	500,000	-

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>802-40000-000</b> <b>\$\$\$ EXPENDITURES \$\$\$</b>	<b>50,813</b>	<b>871,937</b>	<b>247,723</b>
<b>802-85000-000</b> <b>CAPITAL PROJECTS</b>	<b>50,813</b>	<b>871,937</b>	<b>247,723</b>
802-85000-741           Gatlinburg-Pigeon Forge Airport	30,639	30,639	30,639
802-85000-807           US 321 Sfty Upgr & RTSW Trolley Stop	20,174	104	-
802-85000-830           TDOT 5309 Cap Asst Grant S3-015	-	-	173,634 *
802-85000-845           Slopes Repairs - Feb 2019 Floods	-	841,194	-
802-85000-860           TDEC Used Oil Equipment Grant	-	-	43,450 **

\* Additional Appropriation for Revised TDOT Grant for Trolleys and Low Floor Bus

\*\* Used Oil Recycling Equipment at Service Center - 100% Funding

803  
VEHICLE REPLACEMENT FUND

This Fund is used to administer the Vehicle Replacement Program that is funded by annual appropriations within the Departments of the City that represent the straight line depreciation over the expected life of the equipment. The goal of the program is to accumulate in this Fund the resources necessary to replace each piece of equipment in a timely manner.

Revenue Information

Detail		2017-2018	2018-2019	2019-2020
		Actual	Actual	Proposed
<b>803-30000-000</b>	<b>\$\$\$ REVENUES \$\$\$</b>	<b>524,067</b>	<b>840,400</b>	<b>800,000</b>
<b>803-36000-000</b>	<b>*** INTRAFUND TRANSFERS ***</b>	<b>522,067</b>	<b>830,500</b>	<b>754,000</b>
803-36823-000	From Department of Tourism	1,667	1,667	-
803-36824-000	Transfer From General Fund	372,500	680,933	606,000
803-36828-000	From Parking/Mass Transit Fund	2,900	2,900	3,000
803-36829-000	From Solid Waste/Sanitation Fund	145,000	145,000	145,000
<b>803-39000-000</b>	<b>*** OTHER FINANCING SOURCES ***</b>	<b>40,094</b>	<b>270,244</b>	<b>46,000</b>
803-35990-000	Miscellaneous Income	-	-	-
803-39921-000	Sale of Equipment	2,000	9,900	46,000
803-39932-000	Insurance Loss Settlement	-	-	-
	From/(To) Fund Balance		173,181	50,000
	Total for Appropriation			850,000

Budget Information

Detail		2017-2018	2018-2019	2019-2020
		Actual	Actual	Proposed
<b>803-40000-000</b>	<b>\$\$\$ EXPENDITURES \$\$\$</b>	<b>93,809</b>	<b>1,013,581</b>	<b>850,000</b>
<b>803-85000-800</b>	<b>***CAPITAL OUTLAY***</b>	<b>93,809</b>	<b>1,013,581</b>	<b>850,000</b>
803-85000-816	Equipment Purchase/Replacement	93,809	1,013,581	850,000

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
45478	05-01-2018	Approved	ON-DUTY DEPOT KNOXVILLE	803-85000-816	\$24,207.00	\$22,010.00	\$2,197.00
45523	05-14-2018	Approved	SOUTHEASTERN SPECIALTY VEHICLES, INC.	803-85000-816	\$95,362.00	\$0.00	\$95,362.00
46682	05-15-2019	Approved	CDJR OF COLUMBIA TN	803-85000-816	\$27,211.00	\$0.00	\$27,211.00
					<b>\$146,780.00</b>	<b>\$22,010.00</b>	<b>\$124,770.00</b>

VEHICLE REPLACEMENT PROGRAM - Fund 803  
FY 2012 - FY 2020

**FY 2020 Proposed Vehicle Purchases**

		<u>Estimated Costs</u>
25000 Service Center	SERVICE TRUCK	65,000.00
43100 Bldg Maint	PICKUP TRUCK, EXT CAB	34,000.00
51000 Police	FOUR (4) PATROL VEHICLES (SUVS)	153,000.00
52000 Fire	PICKUP TRUCK FOR ASST CHIEF	38,000.00
71000 Street	2 MAN BUCKET TRUCK WITH JIB BOOM	210,000.00
71000 Street	LONG ARM BOOM MOWING TRACTOR	140,000.00
71100 Sanitation	REGULAR CAB PICKUP TRUCK	30,000.00
71100 Sanitation	REGULAR CAB PICKUP TRUCK	30,000.00
71100 Sanitation	SIDE LOADING CONTAINER TRUCK	150,000.00
TOTAL 2019 PURCHASES PROPOSED		<u><u>850,000.00</u></u>

**FY 2019 Vehicle Purchases**

		<u>Actual Costs</u>
42200 Recreation	PICKUP TRUCK	\$ 27,211
71000 Street	GRADER	\$ 180,928
71000 Street	DUMP TRUCK WITH TANDEM AXLE	\$ 140,000
71000 Street	EQUIPMENT TRAILER	\$ 45,000
71000 Street	SKIDSTEER - FRONT END LOADER	\$ 62,237
71000 Street	SKIDSTEER - FRONT END LOADER	\$ 56,462
71100 Sanitation	TRANSFER TRAILER	\$ 77,600
71100 Sanitation	REAR HAND LOADER GARBAGE TRUCK	\$ 124,318
71100 Sanitation	REAR HAND LOADER GARBAGE TRUCK	\$ 124,318
TOTAL		<u><u>\$ 838,074</u></u>

**FY2018 Vehicle Purchases**

		<u>Actual Costs</u>
25000 Service Center	PICKUP TRUCK	\$ 25,432
43100 Building Maint	PICKUP TRUCK	\$ 26,644
43100 Building Maint	FLAT BED TRUCK (REPLACED UTILITY VAN)	\$ 29,226
51000 Police	PATROL VEHICLE	\$ 37,897
51000 Police	PATROL VEHICLE	\$ 37,897
51000 Police	PATROL VEHICLE	\$ 37,897
52000 Fire	SWIFT WATER RESCUE VEHICLE	\$ 95,362
52000 Fire	AMBULANCE - 4WD	\$ 191,085
71000 Street	TRACTOR AND MOWER	\$ 82,916
71100 Sanitation	PICKUP TRUCK	\$ 26,266
TOTAL		<u><u>\$ 590,623</u></u>

VEHICLE REPLACEMENT PROGRAM - Fund 803  
FY 2012 - FY 2020

**FY2017 Vehicle Purchases**

		<b>Actual Costs</b>
52000 Fire	TAHOE SUV	\$ 45,474
52000 Fire	TAHOE SUV	\$ 45,474
51000 Police	PATROL VEHICLE	\$ 31,788
51000 Police	PATROL VEHICLE	\$ 31,788
51000 Police	PATROL VEHICLE	\$ 31,788
71000 Street	PAVER/FINISHER	\$ 378,989
71000 Street	ALTEC MODEL BUCKET TRUCK	\$ 157,520
TOTAL		<b>\$ 722,820</b>

**FY2016 Vehicle Purchases**

		<b>Actual Costs</b>
5100 Police	PATROL VEHICLE	\$ 35,405
5100 Police	PATROL VEHICLE	\$ 35,405
5100 Police	PATROL VEHICLE	\$ 35,405
5100 Police	PATROL VEHICLE	\$ 35,405
5100 Police	PATROL VEHICLE - Unmarked	\$ 33,945
7100 Street	CHEVROLET 3500 PICKUP with Equipment	\$ 37,941
7100 Street	CHEVY CK1500 PICKUP	\$ 23,655
7100 Street	Bucket Truck Rental - Winterlights Program	\$ 30,824
7100 Street	CHEVROLET 3500 PICKUP with Equipment	\$ 37,941
7110 Sanitation	SIDELOADING CHEVY GARBAGE TRUCK	\$ 143,400
7110 Sanitation	TYMCO MODEL 600 ST SWEEPER	\$ 203,029
4220 Recreation	AUTOMOBILE DODGE W250 PICKUP	\$ 29,911
4220 Recreation	AUTOMOBILE GMC C1500 PICKUP	\$ 26,413
4310 Bldg Mtc	AUTOMOBILE GMC C1500 PICKUP	\$ 32,986
TOTAL		<b>\$ 741,665</b>

**FY2015 Vehicle Purchases**

		<b>Actual Costs</b>
4110 Golf	Dodge Dakota Pickup	\$ 25,000
4220 Recreation	Ford LN 600 FB	\$ 22,650
4220 Recreation/Trout	Dodge Pickup	\$ 28,233
4220 Recreation	Bobcat Excavator	\$ 24,807
4220 Recreation	Dodge Pickup	\$ 28,233
5100 Police	Two (2) SUV Patrol Vehicles	\$ 75,360
5100 Police	DARE VAN (replace with SUV)	\$ 37,680
5200 Fire	Ambulance - 2WD	\$ 141,085
5200 Fire	Two (2) Inspector Jeeps - replace with SUV	\$ 51,564
5200 Fire	Rescue Mini-pumper	\$ 148,810
7100 Street	Dodge Utility Truck (tool boxes, etc)	\$ 31,308
7100 Street	Ford Bucket Truck - small lift	\$ 74,238
7100 Street	Two (2) Salt Trucks with spreader	\$ 73,046
7110 Sanitation	Stecco Refuse Trailer 42'	\$ 82,600
TOTAL		<b>\$ 844,614</b>

VEHICLE REPLACEMENT PROGRAM - Fund 803  
FY 2012 - FY 2020

**FY 2014 Vehicle Purchases**

		<b>Actual Cost</b>
5100 Police	Patrol Vehicle	\$ 29,771
5200 Fire	Rosenbauer Fire Truck	\$ 181,377
7100 Street	Dump Truck	\$ 73,958
7100 Street	Backhoe	\$ 105,042
7100 Street	Leaf Truck	\$ 123,410
7110 Street	Brush Truck	\$ 111,020
7110 Sanitation	Hand Loader Garbage Truck	\$ 110,347
7110 Sanitation	Container Loader Garbage Truck	\$ 133,934
TOTAL		<b>\$ 868,859</b>

**FY 2013 Vehicle Purchases**

		<b>Actual Cost</b>
4130 Parking	GMC 2500 Pickup	\$ 19,728
4220 Recreation	Ford LN 600 FB	\$ 27,540
5100 Police	PATROL VEHICLE	\$ 28,691
5100 Police	PATROL VEHICLE	\$ 28,691
5100 Police	PATROL VEHICLE	\$ 28,691
5100 Police	PATROL VEHICLE	\$ 33,368
5100 Police	PATROL VEHICLE	\$ 33,368
5200 Fire	AMBULANCE - 4WD	\$ 149,214
7100 Street	JD Mower	\$ 45,000
7100 Street	Dump Truck	\$ 73,958
7100 Street	Dump Truck	\$ 73,958
7110 Sanitation	Stecco Refuse Trailer 42'	\$ 73,800
7110 Sanitation	Container Loader Garbage Truck	\$ 133,934
7110 Sanitation	5th Wheel Tractor	\$ 96,994
TOTAL		<b>\$ 846,935</b>

**FY2012 Vehicle Purchases**

		<b>Actual Cost</b>
4220 Recreation	Ford Truck	\$ 19,802
4220 Recreation	Ford Truck	\$ 19,802
5100 Police	Patrol Unit	\$ 35,025
5100 Police	Patrol Unit	\$ 31,324
5100 Police	Patrol Unit	\$ 31,325
5100 Police	Patrol Unit	\$ 31,325
5100 Police	Patrol Unit	\$ 31,324
5100 Police	Patrol Unit	\$ 35,025
5200 Fire	Chevy Truck	\$ 21,935
5200 Fire	Ambulance	\$ 124,927
7100 Street	Backhoe	\$ 47,977
7100 Street	Tractor Purchased Used	\$ 26,000
7100 Street	Salt Truck with Plow	\$ 35,192
7100 Street	Salt Truck with Plow	\$ 35,192
7100 Street	Dump Truck	\$ 77,585
7110 Sanitation	Hand Loader Garbage Truck	\$ 105,481
7110 Sanitation	Container Loader Garbage Truck	\$ 135,512
7110 Sanitation	Container Loader Garbage Truck	\$ 135,512
TOTAL		<b>\$ 980,263</b>

**Total Spent Since Inception of Program FY2012 - FY2019**

**\$ 6,433,853**

805  
WILDFIRES RECOVERY FUND

The Wildfires Recovery Fund was set up to accurately track the financial impact of the November 28, 2016 Wildfires. It specifically is designed to capture the Federal and State Grants and Insurance Proceeds as well as the expenditures that are incurred as a direct result of the this disaster.

Revenue Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>805-30000-000</b> <b>\$\$\$ REVENUES \$\$\$</b>	<b>831,906</b>	<b>676,773</b>	<b>1,107,500</b>
<b>805-33001-000</b> <b>*** INTERGOVERNMENTAL REVENUES ***</b>	<b>3,000</b>	<b>-</b>	<b>707,500</b>
805-33830-000                    STATE GRANTS-WILDFIRE 2016	3,000	-	42,500
805-33831-000                    FEDERAL GRANTS-WILDFIRE 2016	-	-	205,000
805-33832-000                    Federal Grants - THDA	-	-	460,000
<b>805-34000-000</b> <b>*** USE OF MONEY &amp; PROPERTY ***</b>	<b>656</b>	<b>33,700</b>	<b>-</b>
805-35990-000                    MISCELLANEOUS INCOME	656	33,700	-
<b>805-36000-000</b> <b>*** INTRAFUND TRANSFERS ***</b>	<b>828,250</b>	<b>345,000</b>	<b>-</b>
805-36824-000                    Transfer from General Fund	500,000	345,000	-
805-36993-000                    Transfer from CIP Fund	328,250	-	-
<b>805-39000-000</b> <b>*** OTHER FINANCING SOURCES ***</b>	<b>-</b>	<b>298,073</b>	<b>400,000</b>
805-39932-000                    INSURANCE LOSS SETTLEMENT	-	298,073	400,000
		161,292	(35,500)
(To) From Fund Balance			
Total for Appropriation			1,143,000

Budget Information

Detail	2017-2018 Actual	2018-2019 Actual	2019-2020 Proposed
<b>805-40000-000</b>	<b>1,564,742</b>	<b>515,481</b>	<b>1,143,000</b>
	<b>\$\$\$ EXPENDITURES \$\$\$</b>		
<b>805-14000-000</b>			
<b>CITY ATTORNEY</b>	-	<b>231</b>	-
805-14000-108	-	231	-
<b>805-26000-000</b>	<b>484,781</b>	<b>289,151</b>	<b>880,000</b>
<b>NON DEPARTMENTAL</b>			
805-26000-108	23,237	1,271	-
805-26000-201	-	216	-
805-26000-402	6,967	-	400,000 *
805-26000-601	8,947	-	-
805-26000-608	56,213	19,508	-
805-26000-703	16,393	-	-
805-26000-816	820	-	-
805-26100-608	197,034	94,768	-
805-26150-608	176,000	139,688	50,000
805-26160-604	3,000	-	430,000
805-26160-608	-	33,700	-
805-26200-608	(3,829)	-	-
<b>805-31020-000</b>		<b>82,744</b>	
<b>MAINTENANCE TO SYSTEM</b>			
805-31020-402	-	1,640	-
805-31020-408	-	81,104	-
<b>805-31030-000</b>			<b>50,000</b>
<b>CAPITAL OUTLAY</b>			
805-31030-816	-	-	50,000 **
<b>805-71000-000</b>	<b>401,744</b>	<b>135,007</b>	<b>213,000</b>
<b>STREET DEPARTMENT</b>			
805-71000-207	25,780	70,101	25,000
805-71000-212	1,148	-	-
805-71000-402	1,894	-	-
805-71000-424	1,084	-	-
805-71000-816	370,050	64,906	188,000 ***
805-71000-860	1,788	-	-
<b>805-85000-000</b>	<b>576,932</b>	<b>5,379</b>	
<b>CAPITAL PROJECTS</b>			
805-85000-723	10,811	-	-
805-85000-816	566,121	5,379	-

\* HVAC Duct Cleaning - Convention Center and Water Treatment Plant, paid by Insurance

\*\* Pump Station Upgrades

\*\*\* Clabo Loop Retaining Wall Repair

OPEN PURCHASE ORDERS REPORT

PO #	Issue Date	PO Status	Vendor Name	Accounts	Total	Received	Balance
46632	04-15-2019	Approved	CHARLES BLALOCK & SONS, INC.	805-26150-608	\$50,000.00	\$40,549.96	\$9,450.04
44868	07-01-2017	Approved	COMMUNITY DEVELOPMENT PARTNERS, LLC	805-26160-604	\$30,000.00	\$3,000.00	\$27,000.00
46670	05-10-2019	Approved	CUSTOMER SERVICE ELECTRIC SUPPLY, INC.	805-31020-408	\$624.36	\$0.00	\$624.36
46675	05-14-2019	Approved	WOODY'S HOME IMPROVEMENT	805-31020-408	\$4,200.00	\$0.00	\$4,200.00
46829	06-25-2019	Approved	CORE & MAIN LP/HD SUPPLY	805-31020-408, 805-31020-408	\$1,477.14	\$0.00	\$1,477.14
46694	05-20-2019	Approved	HOLSTON GASES-KNOXVILLE	805-71000-207	\$2,160.00	\$1,834.00	\$326.00
46792	06-18-2019	Approved	SHERWIN-WILLIAMS COMPANY	805-71000-207	\$3,700.00	\$0.00	\$3,700.00
46781	06-14-2019	Approved	BURTON BRYAN D/B/A RELIABLE TREE SERVICE	805-71000-816	\$1,500.00	\$0.00	\$1,500.00
					<b>\$93,661.50</b>	<b>\$45,383.96</b>	<b>\$48,277.54</b>

**2019-2020  
Total Proposed Budget  
\$69,460,935**

