

The Gatlinburg City Commission met in a virtual meeting on Tuesday, August 18, 2020, at 6:00 P.M. The City Manager noted that the electronic meeting was being held in accordance with the Governor's Executive Orders No. 16, No. 34 and No. 51, which temporarily allowed all members to meet via an electronic basis during the COVID-19 pandemic. The City Manager also conducted a roll call of the Commission and all members were present. Mayor Werner called the meeting to order and Commissioner DeSear led the Invocation.

Mayor Werner then called for a motion to approve the minutes of the meeting of August 4, 2020. Commissioner Smith made a motion to approve the minutes which was seconded by Vice Mayor McCown and then unanimously approved by a roll call vote.

ORDINANCE NUMBER 2550, AN ORDINANCE TO AMEND THE GATLINBURG ZONING ORDINANCE, BEING ORDINANCE NO. 830, AND FURTHER BEING AN ORDINANCE TO RECLASSIFY A PORTION OF PARCEL 001.00, TAX MAP 126, LOCATED ON CAMPBELL LEAD ROAD, FROM R-2 (MEDIUM DENSITY RESIDENTIAL) TO C-2 (GENERAL BUSINESS DISTRICT), SECOND READING AND PUBLIC HEARING (Passed Planning Commission 7/16/2020 and First Reading 7/21/2020).

Item A under Old Business was Ordinance Number 2550, an Ordinance to amend the Gatlinburg Zoning Ordinance, being Ordinance No. 830, and further being an Ordinance to reclassify a portion of Parcel 001.00, Tax Map 126, located on Campbell Lead Road, From R-2 (Medium Density Residential) to C-2 (General Business District), Second Reading and Public Hearing (Passed Planning Commission 7/16/2020 and Second Reading and Public Hearing 7/21/2020). Commissioner Smith made a motion to approve the Ordinance on second reading which was seconded by Commissioner DeSear. Mayor Werner opened the public hearing and asked the Public Information Officer if any comments were made. The Public Information Officer reported that no comments were submitted and Mayor Werner closed the Public Hearing. A roll call vote was conducted and the motion to approve the Ordinance on second reading was unanimously adopted.

ORDINANCE NUMBER 2551, AN ORDINANCE MAKING AND FIXING THE ANNUAL APPROPRIATION FOR THE SEVERAL DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021, AND TO CARRY FORWARD APPROPRIATIONS FOR PRIOR YEAR ENCUMBRANCES, THIRD AND FINAL READING (Passed First Reading 7/21/20 and Second Reading and Public Hearing 8/4/2020).

Item B under Old Business was Ordinance Number 2551, an Ordinance making and fixing the Annual Appropriation for the several Departments of the City for the Fiscal Year beginning July 1, 2020, and ending June 30, 2020, and to carry forward appropriations for prior year encumbrances, third and final Reading (Passed First Reading 7/21/2020 and Second Reading and Public Hearing 8/4/2020). Vice Mayor McCown made a motion to approve the Ordinance on Third and Final reading which was seconded by Commissioner Reagan. A roll

call vote was held and the motion to approve the Ordinance on final reading was unanimously approved.

ORDINANCE NUMBER 2552, A PROPERTY TAX LEVYING ORDINANCE FOR THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021, SECOND READING (Passed First Reading 8/4/2020).

Item C under Old Business was Ordinance Number 2552, a Property Tax Levying Ordinance for the City for the Fiscal Year beginning July 1, 202 and ending June 30, 2021, Second Reading (Passed First Reading 8/4/2020). Commissioner DeSear made a motion to approve the Ordinance on second reading which was seconded by Vice Mayor McCown. Vice Mayor McCown noted that there was no increase in the property tax rate for the Fiscal Year 2020-21. A roll call vote was held and the motion to approve the Ordinance on second reading was unanimously approved.

ORDINANCE NUMBER 2553, AN ORDINANCE TO REPEAL SECTION 15-607 OF THE GATLINBURG MUNICIPAL CODE AND ADOPT A NEW SECTION IN LIEU THEREOF AND FURTHER BEING AN ORDINANCE TO PROVIDE FOR THE RATES AND TERMS OF THE USE OF CITY PARKING FACILITIES, SECOND READING (Passed First Reading 8/4/2020).

Item D under Old Business was Ordinance 2553, an Ordinance to repeal Section 15-607 of the Gatlinburg Municipal Code and adopt a new section in lieu thereof and further being an ordinance to provide for the rates and terms of the use of the City Parking facilities, Second Reading (Passed First Reading 8/4/2020). Commissioner DeSear made a motion to approve the Ordinance on second reading which was seconded by Commissioner Smith. A roll call vote was held and the motion to approve the Ordinance on second reading was unanimously approved.

DISCUSSION AND CONSIDERATION OF APPROVING THE WAIVER OF BOWLING FEES FOR SEVIER COUNTY SCHOOL SYSTEM STUDENTS DURING CERTAIN HOURS AT THE COMMUNITY CENTER.

Item A under New Business was discussion and consideration of approving the waiver of bowling fees for Sevier County School System Students during certain hours at the Community Center. Commissioner Reagan made a motion to approve the waiver of bowling fees which was seconded by Vice Mayor McCown. The City Manager explained that the waiver of bowling fees would occur from 3-5 p.m. on school days to provide an afterschool environment for students. Commissioner DeSear asked about the ages of children in the face covering policy, in light of COVID-19, to which the Recreation Director explained that children over the age of 12 must wear a facial covering in accordance with CDC guidelines. Commissioner DeSear also asked if the limited number of computers at the Anna Porter Public Library was due to social distancing or limiting the number of computers accessible to students. The Recreation Director explained it was due to social distancing. Commissioner DeSear stated that he wanted to make sure children had access to all programs, as he was

passionate about afterschool activities and he would follow up with the Library. A roll call vote was held and the waiver of bowling fees was unanimously approved.

DISCUSSION AND CONSIDERATION OF APPROVING AN UPDATE TO THE MEMORIAL TREE PROGRAM.

Item B under New Business was discussion and consideration of approving an update to the Memorial Tree Program. Commissioner Reagan made a motion to approve an update to the Memorial Tree Program which was seconded by Vice Mayor McCown. Mayor Werner said the update would increase the fee from \$215.00 to \$250.00. The City Manager explained that the fee for the program had not been increased since it was launched around the year 2000. Commissioner DeSear asked if the program was utilized and the Recreation Director explained that there had been around 60 trees planted since it was implemented. Commissioner Reagan asked if the City's cost exceeded \$250.00 or would the City be breaking even. The Recreation Director explained that he performed an audit of the program, which revealed that plaques and trees cost the City around \$175.00, and that the City is responsible for replacing the trees and that due to an approximate cost of \$40.00 per tree, the Program was likely operating at a loss if a tree was replaced one time. Commissioner Reagan suggested that at the \$250.00 proposed price is a good breakeven point if the City is responsible for replacements of tree. The Recreation Director said that by raising the cost to \$250.00 it would give the City flexibility if prices rise in the future. A roll call vote was held and the update of the Memorial Tree Program was unanimously adopted.

APPROVING CHANGE ORDER #1 TO THE CONTRACT WITH HUFFMAN TANK AND TOWER, INC., RELATED TO THE WATER STORAGE TANK REPAINTING PROJECT.

Item C under New Business was approving Change Order #1 to the Contract with Huffman Tan and Tower, Inc., related to the Water Storage Tank Repainting Project. Vice Mayor McCown made a motion to approve the Change Order which was seconded by Commissioner DeSear. The City Manager explained that this Change Order was a \$20,000.00 reduction in the contracted amount and that the Project has been completed. A roll call vote was held and the Change Order was unanimously approved.

APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ROBERT CAMPBELL AND ASSOCIATES RELATED TO SIDEWALK REPLACEMENTS IN THE AREA OF THE GREYSTONE HEIGHTS BRIDGE.

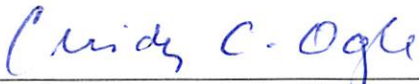
Item D under New Business was approving a Professional Services Agreement with Robert Campbell and Associates related to Sidewalk Replacement in the area of Greystone Heights Bridge. Commissioner Reagan made a motion to approve the Agreement which was seconded by Vice Mayor McCown. The City Manager explained that these are two sidewalk projects which have been funded in the 2020-21 Budget that received final approval earlier in the meeting and this proposed Agreement with Robert Campbell and Associates was in the

amount of \$40,300.00. A roll call vote was held and the Agreement was unanimously approved.

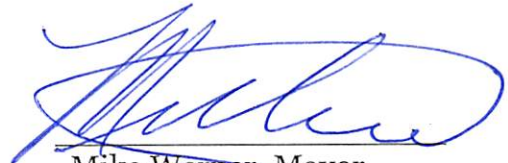
APPROVING AN ARCHITECTURAL AND ENGINEERING SERVICES AGREEMENT WITH SRA ARCHITECTS, INC., RELATED TO THE WINTERLIGHTS WAREHOUSE PROJECT.

Item E under New Business was approving an Architectural and Engineering Services Agreement with SRA Architects, Inc., related to the Winterlights Warehouse Project. Commissioner Smith made a motion to approve the Agreement which was seconded by Vice Mayor McCown. The City Manager explained that this Project received a portion of funding in the 2019-2020 Budget and the remainder of the funding is appropriated in the 2020-2021 Budget and that the total project amount is \$1,442,000.00 and the Architectural and Engineering Agreement costs are \$65,050.00. The Public Works Director explained that this would be a 12,000 square foot facility located near the Public Works property on Newman Court. Commissioner Reagan inquired about the construction of the facility, to which the Public Works Director said that a contract for construction will be forthcoming once bids are received. Commissioner DeSear asked if the facility would be large enough for future growth or if the square footage should be increased, to which the Public Works Director replied that the 12,000 square feet should accommodate future needs, as the previous facility was just 8,000 square feet. Commissioner Reagan asked about the height of the roof line, to which Architect Mike Smelcer replied it would be around 16-17 feet at the pitch. A roll call vote was held and the Agreement was unanimously approved.

There being no further business to come before the City Commission, Commissioner DeSear made a motion to adjourn which was seconded by Commissioner Smith and unanimously approved.



Cindy Cameron Ogle, City Recorder
/mp



Mike Werner, Mayor