

The Gatlinburg City Commission met in a virtual meeting on Tuesday, June 2, 2020, at 6:00 P.M. The City Manager noted that the electronic meeting was being held in accordance with the Governor's Executive Orders No. 16 and No. 34, which temporarily allowed all members to meet via an electronic basis during the COVID-19 pandemic. The City Manager also conducted a roll call of the Commission and all members were present. Mayor Werner called the meeting to order and Commissioner DeSear led the Invocation.

The next Item on the Agenda was the election of the Mayor 2020-21. Vice Mayor McCown nominated Mayor Werner to serve another term as Mayor which was seconded by Commissioner Smith and then unanimously approved by a roll call vote. Mayor Werner then called for nominations for the election of Vice Mayor for 2020-21. Commissioner Smith nominated Vice Mayor McCown to serve another term as Vice Mayor which was seconded by Commissioner Reagan and then unanimously approved by a roll call vote.

Mayor Werner then called for a motion to approve the minutes of the meeting of May 19, 2020. Commissioner Reagan made a motion to approve the minutes which was seconded by Commissioner DeSear and then unanimously approved by a roll call vote.

DISCUSSION AND CONSIDERATION OF APPROVING A CONTRACT WITH RB PARKVISTA, LLC D/B/A THE PARK VISTA HOTEL RELATED TO TROLLEY SERVICE.

Item A under New Business was discussion and consideration of approving a Contract with RB Parkvista. LLC D/B/A the Park Vista Hotel related to Trolley service. Commissioner Smith made a motion to discuss the contract which was seconded by Commissioner Reagan. The City Manager explained that Commissioners had the Contract and a memorandum from the Finance Director in their Agenda packets and that the present Contract expires in a couple of days and the proposed Contract is for another year at the amount of \$550.00 in the months of April through November and \$300.00 in the months of December through March for an annual amount of \$5,600.00. The City Manager noted this amount represents a 50 percent reduction from the previous year and a 75 percent reduction from the original yearly amount.

Commissioner Reagan asked if these rates were the same that are in place for Greenbrier Campground in Pittman Center, to which the City Manager replied that the campground agreement is in the amount of \$500.00 monthly and that Item was not on the Agenda for this meeting because Trolley service had not been restored to that location as a result of reduced services because of the COVID-19 pandemic.

Commissioner DeSear commented that he was glad to see the reduced rate, since there is a net benefit to all to get more individuals into the downtown area of Gatlinburg and asked how the route traveling to the Park Vista Hotel was impacted by the limited trolley routes, after they had been suspended and reduced during the pandemic. The City Manager replied that the Trolleys were currently operating at half capacity and full routes will be explored when capacity can be increased and noted that the City is

tracking ridership on a daily basis to determine when it is best to resume full operations. Commissioner DeSear remarked that he just wanted to make sure the Park Vista Hotel was receiving the service that it paid for and the City Manager advised that was the case. A roll call vote was held and the Contract was approved unanimously.

DISCUSSION AND CONSIDERATION OF APPROVING AN AMBULANCE BILLING CONTRACT WITH AMERICAN MEDICAL BILLING (AMB).

Item B under New Business was discussion and consideration approving an Ambulance Billing Contract with American Medical Billing (AMB). Commissioner Smith made a motion to approve the Contract, which was seconded by Vice Mayor McCown. The City Manager explained that the City had an existing contract with American Medical Billing for some time and this was a proposed three year renewal of the Contract at the billing rate of 4.995 percent of collections and stated that the Agreement would supply the Fire Department with new computer hardware and software, valued at \$23,000.00, along with complimentary training. The Fire Chief explained to the Commissioners that the equipment the Fire Department has is over three years old and out of date and that so an upgrade was needed and that the renewed Contract would increase the number of computers from three to five. A roll call vote was held and the Contract was approved unanimously.

ORDINANCE NUMBER 2548, AN ORDINANCE AMENDING ORDINANCE NUMBER 2538 THE CAPTION OF WHICH IS AN ORDINANCE MAKE AND FIXING THE ANNUAL APPROPRIATION OFR THE SEVERAL DEPARTMENTS OF THE CITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020, AND TO CARRY FORWARD APPROPRIATIONS FOR PRIOR YEAR ENCUMBRANCES, First Reading.

Item C under New Business was Ordinance Number 2548, an Ordinance amending Ordinance Number 2538 the caption of which is an Ordinance making and fixing the Annual Appropriation for the sever Departments of the City for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020, and to carry forward appropriations for prior year encumbrances, First Reading. Commissioner DeSear made a motion to approve the Ordinance on first reading which was seconded by Vice Mayor McCown. The City Manager explained to the Commissioners that this Ordinance was commonly referred to as the year-end transfer Ordinance and addresses 2019-20 Fiscal Year Budget transfers and that the Finance Director outlined these transfers and the revenue sources in a memorandum supplied to the Commission in their Agenda packets. Commissioner Reagan and Commissioner DeSear thanked the Finance Director for the comprehensive report. A roll call vote was held and the Ordinance was unanimously adopted on first reading.

ORDINANCE NUMBER 2546, APPROPRIATING AN AMOUNT SUFFICIENT TO COVER THE NECESSARY EXPENSES OF THE VARIOUS

DEPARTMENTS, OFFICES AND BOARDS OF THE CITY PENDING THE FINAL PASSAGE OF THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR 2020-21, First Reading.

Item D under New Business was Ordinance Number 2546, appropriating an amount sufficient to cover the necessary expenses of the various Departments, Offices and Boards of the City pending the final passage of the Annual Appropriation Ordinance for the Fiscal year 2020-2021, First Reading. Commissioner Smith made a motion to approve the Ordinance on first reading and was seconded by Vice Mayor McCown. The City Manager explained that this Ordinance was commonly referred to as the Interim Budget Ordinance and relates to the new Fiscal Year, which begins on July 1, 2020 and that this was necessary to cover expenses of the City through July and August, until the Commission approves the final Budget. A roll call vote was held and the Ordinance was unanimously adopted on first reading.

ORDINANCE NUMBER 2549, CLOSING A PORTION OF A FORMER PUBLIC RIGHT-OF-WAY LOCATED WITHIN THE CITY LIMITS, AND BEING A FORMER PORTION OF TIDWELL DRIVE, FIRST READING.

Item E under New Business was Ordinance Number 2549, closing a portion of a former Public Right-Of-Way located within the City limits, and being a former portion of Tidwell Drive, First Reading. Commissioner Smith made a motion to approve the Ordinance on first reading and was seconded by Vice Mayor McCown.

The Building and Planning Director explained to the Commission that the request is to close a portion of public right-of-way on Tidwell Drive at the request of the property owner, as the portion of the right-of-way now serves only the property of the applicant and proceeded to explain that the right-of-way was a 4,183 square foot area that is 150 feet in length and 25 feet in width and that the closure was approved by the Planning Commission on May 21. Commissioner Reagan asked if the two houses had access to the right-of-way and if the individual bought both parcels and if the parcels were resold, how would this impact the right-of-way in the future. The Building and Planning Director explained that the Planning Commission voted to consolidate the two parcels into a single lot and in order to separate the lots, the Planning Commission would have to approve such a measure. A roll call vote was held and the Ordinance was unanimously adopted on first reading.

There being no further business to come before the City Commission, Commissioner Smith made a motion to adjourn which was seconded by Vice Mayor McCown.



Mike Werner, Mayor



Cindy Cameron Ogle, City Recorder
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